

ADDENDA LOG		
DATE ISSUED	DESCRIPTION	OFFICER
06/19/2014	BASF product material has been changed from Zetag 7650 to Zetag 8127 to make the numbering consistent globally.	hramsey

ROADMAP

The purpose of the Qualified Pool of Vendor is to expedite selection of bidders to purchase and deliver of two polymers (dewatering and gravity thickening) as described in technical specifications. The polymers are used in the wastewater treatment process to assist in the capture and separation of solids from the wastewater stream.

QUOTE PROCEDURES

The County will solicit spot market quotation from qualified bidders on an as-needed when-needed basis. The award of the contract shall be made to a single lowest priced manufacturer's product digested sludge dewatering and to a single lowest priced product manufacturer's product gravity thickener on an item-by-item basis.

Pre-qualified Bidders will be solicited for price and availability of items as needed. A Request for Quote will be facsimile (faxed) and/or electronic mail (e-mail) to the approved bidders who indicated on the pre-qualification form the manufacturers' items they can supply. If required, the County shall note special shipping requirements. In those cases, the prices quoted by the bidders shall be inclusive of any additional shipping cost. All responded bidder(s) shall be notified of the award. A three (3) day protest period is applicable to all quotations. Deliveries shall be invoiced against existing blanket purchase orders.

BID TABULATION

User Department shall tally all responsive, non-responsive bidders, the low bidder and higher than low bidders. Upon request by the bidder or bidders, the department should provide the information.

Applicable Ordinances for Quotations

Please note that all County procurement legislation apply to this contract and all subsequent solicitation(s) and award(s), to include:

- 1) **SBE Preference** (<http://www.miamidade.gov/aopdfdoc/aopdf/pdffiles/AO3-4.1.pdf>)
For contracts valued over \$1 million, an SBE Preference of 5% is applied to a SBEs offer (for the purpose of evaluation ONLY). For contracts valued up to \$1 million, an SBE Preference of 10% is applied (for the purpose of evaluation ONLY). If the SBE is the responsible, responsive low vendor following the evaluation process, the price that the county will pay the awarded firm is the original price offered (excluding the 5% or 10% evaluation factors).
- 2) **Local Certified Service – Disabled Veteran** should be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service Disabled Veteran Business Enterprise (VBE) shall receive a bid preference of 5% of the price bid (for the purpose of evaluation ONLY). A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. At the time of bid submission, the vendor must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Status and submit this affirmation and a copy of the actual certification along with the bid.
- 3) **Local Preference** <http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>:
(Section 2-8.5; also applicable to Broward County vendors)

Additionally, a Locally-Headquartered Business shall mean a Local Business as defined above which has a “principal place of business” in Miami-Dade County. “Principal place of business” means the *nerve center or the center of overall direction, control, and coordination of activities of the bidder*. If the bidder has only one business location, such business location shall be its principal place of business.

- 4) **Cone of Silence** <http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>; (Section 2-11.1)
- 5) **UAP/Inspector General Fees** <http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>; (Section 2-8.10)

Applying Bid and Local Preference to Quotes

Only one preference shall be awarded per bidder per quote or per item. Bid preferences shall be given to bidders that are identified herein as certified SBE/Micro. The bid preference shall be calculated and subtracted from the total quote price or item. This difference shall be used in evaluating the quote. The bid preference is used only to calculate an amount to be used in evaluating the quote and does not affect the quote price. **EXAMPLE:** Quote Total Price \$1,000 x 10% = \$100.00 - \$1,000.00 = \$900.00.

Whenever a quote contains both, Bid Preference (SBE/Micro) and Local Preference, departments must apply the bid preference first. Once the bid preference is applied and department determine that the apparent low bidder is a non-local firm and the second lower bidder is a local firm which prices are within 10% of the low bidder, department must proceed to apply local preference and obtain the “Best and Final” in accordance with Section 2-8.5 of the Miami-Dade County Code.

For purposes of the solicitation, an order involves one or more items, which are part of a solicitation, and is accompanied by quotes from participating bidders contacted for that solicitation. The lowest bidder within the contacted group will be awarded the order. If one or more items on an order are determined to be unavailable from a bidder who has offered the best and lowest pricing for that order, the entire order may then be placed with the bidder with the best pricing who is able to completely fill the order. An item will be determined to be unavailable if a bidder is unable to deliver that item within the period specified in the department Request for Quote Form. The award of the order to one bidder does not preclude the ability of the remaining prequalified bidders from submitting offers for other orders as requested by the County departments.

Qualified Firms

Qualified Firms		
FEIN/Suffix:	161090809/01	341810283/01
Contact Person:	Xiomara Pizzo	Lawrence D. Grizzle
Company Name:	BASF Corporation	Polydyne, Inc.
Company Address:	100 Park Ave	One Chemical Plant Road
City/State/Zip Code:	Florham Park, NJ 07932	Riceboro, GA 31323
Telephone No.:	(973) 245-7489	(912) 880-2035
Fax No.:	(864) 964-5475	(912) 880-2078
Emergency Telephone No.:	(800) 424-9300	(800) 848-7659
E-Mail Address:	Municipal-water-NA@basf.com	polybiddpt@snfhc.com