



BID NO.: 8473-4/12

**OPENING: 2:00 P.M.
WEDNESDAY
SEPTEMBER 19th, 2007**

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

**TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS**

THE FOLLOWING ARE REQUIREMENTS OF THIS BID, AS NOTED BELOW:

- BID DEPOSIT AND PERFORMANCE BOND:..... N/A
- CATALOGUE AND LISTS:..... N/A
- CERTIFICATE OF COMPETENCY:..... N/A
- EQUIPMENT LIST:..... N/A
- EXPEDITED PURCHASING PROGRAM (EPP) N/A
- INDEMNIFICATION/INSURANCE:..... N/A
- LIVING WAGE: N/A
- PRE-BID CONFERENCE/WALK-THRU:..... N/A
- SMALL BUSINESS ENTERPRISE MEASURE:..... See Section 2, Paragraph 2.2
- SAMPLES/INFORMATION SHEETS: See Section 2, Paragraph 2.28
- SECTION 3 – MDHA:..... N/A
- SITE VISIT/AFFIDAVIT: N/A
- USER ACCESS PROGRAM:..... See Section 2, Paragraph 2.21
- WRITTEN WARRANTY: N/A

FOR INFORMATION CONTACT:

Thelma L. Rodriguez at Trodrig@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

COMPLETE AND RETURN ALL AFFIDAVITS WITH BID SUBMITTAL FORM

**MIAMI-DADE COUNTY
DEPARTMENT OF PROCUREMENT MANAGEMENT
PURCHASING DIVISION**

**FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON
PAGE 28 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR
INELIGIBLE FOR LOCAL PREFERENCE**

**FAILURE TO SIGN PAGE 28 OF SECTION 4, BID SUBMITTAL FORM WILL RENDER
YOUR BID NON-RESPONSIVE**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 8473-4/12-OTR

Title: Title: Traffic Control Sign Fabrication and Aluminum Sign Blanks and Break-Away Galvanized Sign and Base Posts

Sr. Procurement Contracting Agent: Thelma L. Rodriguez

Bids will be accepted until 2:00 p.m. on September 19th, 2007

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: Each Bid submitted to the Department of Procurement Management shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable. Failure to comply with this requirement may result in your Bid not being considered for award.

All Bids must be submitted in a sealed envelope or container and will be opened promptly at the time indicated in this solicitation document. Any Bid received after the first Bid has been opened will be returned to the Bidder unopened. The County does not accept responsibility for delays, natural or otherwise.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY VENDOR RESPONDING TO THIS SOLICITATION**

SECTION 1
GENERAL TERMS AND CONDITIONS

1.1. DEFINITIONS

Bid – shall refer to any offer(s) submitted in response to this solicitation.
Bidder – shall refer to anyone submitting a Bid in response to this solicitation.

Bid Solicitation – shall mean this solicitation documentation, including any and all addenda.

Bid Submittal Form – defines the requirement of items to be purchased, and must be completed and submitted with Bid. The Bidder should indicate its name in the appropriate space on each page.

County – shall refer to Miami-Dade County, Florida

DPM – shall refer to Miami-Dade County's Department of Procurement Management, Purchasing Division.

Enrolled Vendor – **EFFECTIVE JULY 8, 2002**, shall refer to a firm that has completed the necessary documentation in order to receive Bid notifications from the County, but has not yet registered.

Registered Vendor – shall refer to a firm that has completed the Miami-Dade County Business Entity Registration Application and has satisfied all requirements to enter in to business agreements with the County.

For additional information about on-line vendor enrollment or vendor registration contact the Vendor Assistance Unit at 111 N.W. 1st Street, 13th Floor, Miami, FL 33128, Phone 305-375-5773. **EFFECTIVE JULY 1, 2002**, vendors will be able to enroll and register online by visiting our web site at <http://miamidade.gov> and click on "Business".

1.2. INSTRUCTIONS TO BIDDERS**A. Bidder Qualification**

It is the policy of the County to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the Bid Solicitation are encouraged to submit Bids. Vendors may enroll with the County to be included on a mailing list for selected categories of goods and services. To be eligible for award of a contract (including small purchase orders), Bidders must complete a "Miami-Dade County Business Entity Registration Application". Only Registered Vendors can be awarded County contracts. Vendors are encouraged to register with the County anytime by contacting the Vendor Information Center at 305-375-5287. The County endeavors to obtain the participation of all qualified minority and disadvantaged business enterprises. For information and to apply for certification, contact the Department of Business Development, at 111 N.W. 1 Street, 19th Floor, Miami, FL 33128-1844, or telephone at 305-375-3111. County employees wishing to do business with the County are referred to Section 2-11.1(d) of the Miami-Dade County Code.

B. Vendor Registration

To be recommended for award the County requires that vendors complete a Miami-Dade County Business Entity Registration Application with all required disclosure affidavits. The Miami-Dade County Business Entity Registration Application must be returned to the Department of Procurement Management (DPM), Purchasing Division within Fourteen (14) days of notification of the intent to recommend for award. In the event the Miami-Dade County Business Entity Registration Application is not properly completed and returned within the specified time, the County may award to next lowest responsive Bidder. The Bidder is responsible for obtaining the Miami-Dade County Business Entity Registration Application and all affidavits by downloading from DPM's website at <http://miamidade.gov> and click on "Business" or from the Vendor Assistance Unit at 111 N.W. 1st Street, Miami, FL. In becoming a Registered Vendor with Miami-Dade County, the vendor confirms its knowledge of and commitment to comply with the following:

1. Disclosure of Employment – pursuant to Section 2-8.1(d) of the County Code.
2. Disclosure of Ownership Affidavit – pursuant to Section 2-8.1(d) of the County Code.
3. Drug-Free Affidavit – pursuant to Section 2-8.1.2(b) of the County Code.

4. W-9 and 8109 Forms – The vendor must furnish these forms as required by the Internal Revenue Service.
5. Social Security Number – The vendor must provide a copy of the primary owner's social security card if the social security number is being used in lieu of the Federal Identification Number (F.E.I.N.).
6. Americans with Disabilities Act (A.D.A.) Affidavit – It is the policy of the County to comply with all requirements of County Resolution R182-00 and the A.D.A.
7. Collection of Fees, Taxes and Parking Tickets Affidavit – pursuant to Section 2-8.1 (c) of the County Code.
8. Conflict of Interest and Code of Ethics – pursuant to Sections 2-8.1(i) and 2-11.1(b) (1) through (6) and (9) of the County Code and County Ordinance No. 00-1 amending Section 2-11.1(c) of the County Code.
9. Code of Business Ethics – pursuant to Section 2-8.1(i) of the County Code.
10. Debarment Disclosure Affidavit – pursuant to County Code 10-38.
11. Office of the Inspector General Pursuant to Section 2-1076 of the County Code.
12. Minority and Disadvantaged Business Enterprises. The County endeavors to obtain the participation of all minority and disadvantaged business enterprises pursuant to Sections 2-8.2, 2-8.2.3 and 2-8.2.4 of the County Code and Title 49 of the Code of Federal Regulations.
13. Individuals and Entities Doing Business with the County not current in their obligations to the County – pursuant to Sections 2-8.1 (h) and 2-11.1(b)(8) of the County Code.
14. Nondiscrimination pursuant to Section 2-8.1.5 of the County Code.
15. Family Leave - Pursuant to Section 11A-30 of the County Code.
16. Living Wage – Pursuant to Section 2-8.9 of the County Code.
17. Domestic Leave – Pursuant to Section 11A-60 of the County Code.
18. Antitrust Laws – By acceptance of any contract, the vendor agrees to comply with all antitrust laws of the United States and the State of Florida.

C. PUBLIC ENTITY CRIMES

To be eligible for award of a contract, firms wishing to do business with the County must comply with the following:

Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

D. Request for Additional Information

1. Pursuant to Section 2-11.1(t) of the County Code, all Bid Solicitations, once advertised and until an award recommendation has been forwarded to the appropriate authority are under the "Cone of Silence". Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the Procurement Agent identified on the front page of the solicitation. Such inquiries or request for information shall be submitted to the procurement agent in writing and shall contain the requester's name, address, and telephone number. If transmitted by facsimile, the request should also include a cover sheet with Bidder's facsimile number. The requestor must also file a copy of this written request with the Clerk of the Board, 111 NW 1st Street, 17th Floor, suite 202, Miami, Florida 33128-1983 or email clerkbcc@miamidade.gov.
2. The Department of Procurement Management may issue an addendum in response to any inquiry received, prior to Bid opening, which changes, adds to or clarifies the terms, provisions

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- or requirements of the solicitation. The Bidder should not rely on any representation, statement or explanation whether written or verbal, other than those made in this Bid Solicitation document or in any addenda issued. Where there appears to be a conflict between this Bid Solicitation and any addenda, the last addendum issued shall prevail.
3. It is the Bidder's responsibility to ensure receipt of all addenda, and any accompanying documentation. The Bidder is required to submit with its Bid a signed "Acknowledgment of Addenda" form, when any addenda have been issued.
- E. Contents of Bid Solicitation and Bidders' Responsibilities**
1. It is the responsibility of the Bidder to become thoroughly familiar with the Bid requirements, terms and conditions of this solicitation. Pleas of ignorance by the Bidder of conditions that exist or that may exist will not be accepted as a basis for varying the requirements of the County, or the compensation to be paid to the Bidder.
 2. This solicitation is subject to all legal requirements contained in the applicable County Ordinances, Administrative Orders, and Resolutions, as well as all applicable State and Federal Statutes. Where conflict exists between this Bid Solicitation and these legal requirements, the authority shall prevail in the following order: Federal, State and local.
 3. It is the responsibility of the Bidder/Proposer, prior to conducting any lobbying regarding this solicitation to file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder/Proposer. The Bidder/Proposer shall also file a form with the Clerk of the Board at the point in time at which a lobbyist is no longer authorized to represent said Bidder/ Proposer. Failure of a Bidder/Proposer to file the appropriate form required, in relation to each solicitation, may be considered as evidence that the Bidder/Proposer is not a responsible contractor.
- F. Change or Withdrawal of Bids**
1. Changes to Bid - Prior to the scheduled Bid opening a Bidder may change its Bid by submitting a new Bid, (as indicated on the cover page) with a letter in writing on the firms letterhead, signed by an authorized agent stating that the new submittal replaces the original submittal. The new submittal shall contain the letter and all information as required for submitting the original Bid. No changes to a Bid will be accepted after the Bid has been opened.
 2. Withdrawal of Bid – A Bid shall be irrevocable unless the Bid is withdrawn as provided herein. Only written a letter received by the DPM Purchasing Division prior to the Bid opening date may withdraw a bid. A bid may also be withdrawn ninety (90) days after the Bid has been opened and prior to award, by submitting a letter to the contact person identified on the front cover of this Bid Solicitation. The withdrawal letter must be on company letterhead and signed by an authorized agent of the Bidder.
- G. Conflicts Within The Bid Solicitation**
- Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Bid Submittal Section, or any addendum issued, the order of precedence shall be: the last addendum issued, the Bid Submittal Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions.
- H. Prompt Payment Terms**
1. It is the policy of Miami-Dade County that payment for all purchases by County agencies and the Public Health Trust shall be made in a timely manner and that interest payments be made on late payments. In accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code, the time at which payment shall be due from the County or the Public Health Trust shall be forty-five (45) days from receipt of a proper invoice. The time at which payment shall be due to small businesses shall be thirty (30) days from receipt of a proper invoice. All payments due from the County or the Public Health Trust, and not made within the time specified by this section, shall bear interest from thirty (30) days after the due date at the rate of one percent (1%) per month on the unpaid balance. Further, proceedings to resolve disputes for payment of obligations shall be concluded by final written decision of the County Manager, or his or her designee(s), not later than sixty (60) days after the date on which the proper invoice was received by the County or the Public Health Trust.
 2. The Bidder may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during bid evaluation. Bidders are requested to provide prompt payment terms in the space provided on the Bid submittal signature page of the solicitation.
- 1.3. PREPARATION OF BIDS**
- A. The Bid submittal form defines requirements of items to be purchased, and must be completed and submitted with the Bid. Use of any other form will result in the rejection of the Bidder's offer.
 - B. The Bid submittal form must be legible. Bidders shall use typewriter, computer or ink. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the Bid to be rejected.
 - C. An authorized agent of the Bidder's firm must sign the Bid submittal form. **FAILURE TO SIGN THE BID SUBMITTAL FORM SHALL RENDER THE BID NON-RESPONSIVE.**
 - D. The Bidder may be considered non-responsive if bids are conditioned to modifications, changes, or revisions to the terms and conditions of this solicitation.
 - E. The Bidder may submit alternate Bid(s) for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate Bid must meet or exceed the minimum requirements and be submitted on a separate Bid submittal marked "Alternate Bid".
 - F. When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.
 - G. Please be advised that the County, in exercise of its discretion, may not accept bids and/or proposals received after the scheduled time and date. Sealed bids/proposals will be opened promptly at the time and place specified. The responsibility for submitting a sealed bid/proposal on or before the stated time and date is solely and strictly the responsibility of the Bidder/Proposer. Miami-Dade County is not responsible for delays caused by any mail, package or couriers service, including the U.S. Mail, or caused by any other occurrence.
- 1.4. CANCELLATION OF BID SOLICITATION**
- Miami-Dade County reserves the right to cancel, in whole or in part, any Invitation to Bid when it is in the best interest of the County.
- 1.5. AWARD OF BID SOLICITATION**
- A. This Bid may be awarded to the responsible Bidder meeting all requirements as set forth in the solicitation. The County reserves the right to reject any and all Bids, to waive irregularities or technicalities and to re-advertise for all or any part of this Bid Solicitation as deemed in its best interest. The County shall be the sole judge of its best interest.
 - B. When there are multiple line items in a solicitation, the County reserves the right to award on an individual item basis, any combination of items, total low Bid or in whichever manner deemed in the best interest of the County.
 - C. The County reserves the right to reject any and all Bids if it is determined that prices are excessive, best offers are determined to be unreasonable, or it is otherwise determined to be in the County's best interest to do so.
 - D. The County reserves the right to negotiate prices with the low bidder, provided that the scope of work of this solicitation remains the same.
 - E. Award of this Bid Solicitation will only be made to firms that have completed the Miami-Dade County Business Entity Registration Application and that satisfy all necessary legal requirements to do

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business with Miami-Dade County. Firms domiciled in Miami-Dade County must present a copy of their Miami-Dade County issued Occupational License.

- F. Pursuant to County Code Section 2-8.1(g), the Bidder's performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the Bid received for this Bid Solicitation.
- G. To obtain a copy of the Bid tabulation, Bidder(s) shall enclose an appropriately sized self-addressed stamped envelope. Bid results will not be given by telephone or facsimile. Please allow ten (10) calendar days after Bid opening for mailing.
- H. The Bid Solicitation, any addenda and/or properly executed modifications, the purchase order, and any change order(s) shall constitute the contract.
- I. In accordance with Resolution R-1574-88 the Director of Purchasing Division will decide all tie Bids.
- J. Award of this Bid may be predicated on compliance with and submittal of all required documents as stipulated in the Bid Solicitation.

1.6. CONTRACT EXTENSION

- A. The County reserves the right to exercise its option to extend a contract for up to one hundred-eighty (180) calendar days beyond the current contract period and will notify the contractor in writing of the extension.
- B. This contract may be extended beyond the initial one hundred-eighty (180) day extension period upon mutual agreement between the County and the successful Bidder(s) upon approval by the Board of County Commissioners.

1.7. WARRANTY

All warranties, express and implied, shall be made available to the County for goods and services covered by this Bid Solicitation. All goods furnished shall be fully guaranteed by the successful Bidder against factory defects and workmanship. At no expense to the County, the successful Bidder shall correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty. The Special Conditions of the Bid Solicitation may supersede the manufacturer's standard warranty.

1.8. ESTIMATED QUANTITIES

Estimated quantities or dollars are for Bidder's guidance only: (a) estimates are based on the County's anticipated needs and/or usage during a previous contract period and; (b) the County may use these estimates to determine the low Bidder. Estimated quantities do not contemplate or include possible additional quantities that may be ordered by other government, quasi-government or non-profit entities utilizing this contract under the Joint Purchase portion of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation and the resulting contract, if that section is present in this solicitation document. No guarantee is expressed or implies as to quantities or dollars that will be used during the contract period. The County is not obligated to place any order for the given amount subsequent to the award of this Bid Solicitation.

1.9. NON-EXCLUSIVITY

It is the intent of the County to enter into an agreement with the successful Bidder that will satisfy its needs as describe herein. However, the County reserves the right as deemed in its best interest to perform, or cause to be performed, the work and services, or any portion thereof, herein described in any manner it sees fit, including but not limited to: award of other contracts, use of any contractor, or perform the work with its own employees.

1.10. LOCAL PREFERENCE

The evaluation of competitive bids is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. A local business shall be defined as:

1. a business that has a **valid** occupational license, issued by Miami-Dade County **at** least one year prior to bid or proposal submission, **that** is appropriate for the goods, services or construction **to** be purchased;
2. a business that has **physical** business address located within the limits of Miami-Dade County from which the vendor operates or performs **business**. Post Office Boxes are not verifiable and shall **not** be used for the purpose of establishing said **physical** address; and
3. a business that **contributes** to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This **may** include but not be limited to the retention and expansion of employment opportunities and the support and increase **in** the County's tax base. To satisfy this requirement, the **vendor** shall affirm in writing its compliance with either **of** the following objective criteria as of the bid or proposal submission date stated in the solicitation:
 - (a) vendor has at **least** ten (10) permanent full time employees, or **part** time employees equivalent to 10 FTE ("full-time equivalent" employees working 40 hours per week) that live in Miami-Dade County, or at least 25% of its employees that live in Miami-Dade County, or
 - (b) vendor **contributes** to the County's tax base by paying either **real** property taxes or **tangible** personal property taxes **to** Miami-Dade County, or
 - (c) some other **verifiable** and measurable contribution to the economic development and well-being of Miami-Dade County.

When there is a responsive bid from a Miami-Dade local business within 10% of the lowest price submitted by a responsive non-local business, the local business and the non-local low bidder shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business.

At this time, there is an interlocal agreement in effect between Miami-Dade and Broward Counties until September 2007. Therefore, a vendor which meets the requirements of (1), (2) and (3) above for Broward County shall be considered a local business pursuant to this Section.

1.11. CONTINUATION OF WORK

Any work that commences prior to and will extend beyond the expiration date of the current contract period shall, unless terminated by mutual written agreement between the County and the successful Bidder, continue until completion at the same prices, terms and conditions.

1.12. BID PROTEST

- A. A recommendation for contract award or rejection of award may be protested by a Bidder in accordance with the procedures contained in Sections 2-8.3 and 2-8.4 of the County Code, as amended, and as established in Administrative Order No.3-21.
- B. A written intent to protest shall be filed with the Clerk of the Board and mailed to all participants in the competitive process and to the County Attorney within three (3) County work days of the filing of the County Manager's recommendation. This three day period begins on the County work day after the filing of the County Manager's recommendation. Such written intent to protest shall state the particular grounds on which it is based and shall be accompanied by a filing fee as detailed in Para C below.
- C. The written intent to protest shall be accompanied by a non-refundable filing fee, payable to the Clerk of the Board, in accordance with the schedule provided below:

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<u>Award Amount</u>	<u>Filing Fee</u>
\$25,000-\$100,000	\$500
\$100,001-\$500,000	\$1,000
\$500,001-\$5 million	\$3,000
Over \$5 million	\$5,000

The protester shall then file all pertinent documents and supporting evidence with the Clerk of the Board and mail copies to all participants in the competitive process and to the County Attorney within three (3) County work days after the filing of a written intent to protest.

- D. For award recommendations greater than \$250,000 the following shall apply:

The County's recommendation to award or reject will be immediately communicated (via mail, fax or email) to all participants in the competitive process and filed with the Clerk of the Board.

- E. For award recommendations from \$25,000 to \$250,000 the following shall apply:

Each County work day, as appropriate, recommendations to award or reject will be posted in the lobby of the Stephen P. Clark Center, located at 111 N.W. 1st Street. Participants may also call the Awards Line at 305-375-4724, or 800-510-4724, or the contact person as identified on the cover page of the Bid Solicitation.

1.13. RULES, REGULATIONS AND LICENSES

The successful Bidder shall comply with all laws and regulations applicable to provide the goods and/or services specified in this Bid Solicitation. The Bidder shall be familiar with all federal, state and local laws that may in affect the goods and/or services offered.

1.14. PACKAGING

Unless otherwise specified in the Special Conditions or Technical Specifications, all containers shall be suitable for shipment and/or storage and comply with Resolution No. 738-92.

1.15. SUBCONTRACTING

Unless otherwise specified in this Bid Solicitation, the successful Bidder shall not subcontract any portion of the work without the prior written consent of the County. The ability to subcontract may be further limited by the Special Conditions. Subcontracting without the prior consent of the County may result in termination of the contract for default. When Subcontracting is allowed the Bidder shall comply with County Resolution No. 1634-93, Section 10-34 of the County Code and County Ordinance No. 97-35.

1.16. ASSIGNMENT

The successful Bidder shall not assign, transfer, hypothecate, or otherwise dispose of this contract, including any rights, title or interest therein, or its power to execute such contract to any person, company or corporation without the prior written consent of the County.

1.17. DELIVERY

Unless otherwise specified in the Bid Solicitation, prices quoted shall be F.O.B. Destination. Freight shall be included in the proposed price.

1.18. RESPONSIBILITY AS EMPLOYER

The employee(s) of the successful Bidder shall be considered to be at all times its employee(s), and not an employee(s) or agent(s) of the County or any of its departments. The successful Bidder shall provide competent and physically employee(s) capable of performing the work as required. The County may require the successful Bidder to remove any employee it deems unacceptable. All employees of the successful Bidder shall wear proper identification.

1.19. INDEMNIFICATION

The successful Bidder shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of

defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the successful Bidder or its employees, agents, servants, partners, principals or subcontractors. The successful Bidder shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The successful Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

1.20. COLLUSION

Where two (2) or more related parties, as defined herein, each submit a Bid for any contract, such Bids shall be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control and management of such related parties in preparation and submittal of such Bids. Related parties shall mean Bidder or the principals thereof which have a direct or indirect ownership interest in another Bidder for the same contract or in which a parent company or the principals thereof of one (1) Bidder have a direct or indirect ownership interest in another Bidder for the same contract. Furthermore, any prior understanding, agreement, or connection between two or more corporations, firms, or persons submitting a bid for the same materials, supplies, services, or equipment shall also be presumed to be collusive. Bids found to be collusive shall be rejected. Bidders who have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred, and any contract resulting from collusive Bidding may be terminated for default.

1.21. MODIFICATION OF CONTRACT

The contract may be modified by mutual consent, in writing through the issuance of a modification to the contract, purchase order, change order or award sheet, as appropriate.

1.22. TERMINATION FOR CONVENIENCE

The County, at its sole discretion, reserves the right to terminate this contract without cause upon thirty (30) days written notice. Upon receipt of such notice, the successful Bidder shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the successful Bidder prior to notice of termination. The County shall be the sole judge of "reasonable costs."

1.23. TERMINATION FOR DEFAULT

The County reserves the right to terminate this contract, in part or in whole, or place the vendor on probation in the event the successful Bidder fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the successful Bidder in accordance with the appropriate County ordinances, resolutions and/or administrative orders. The vendor will be notified by letter of the County's intent to terminate. In the event of termination for default, the County may procure the required goods and/or services from any source and use any method deemed in its best interest. All re-procurement cost shall be borne by the successful Bidder.

1.24. FRAUD AND MISREPRESENTATION

Pursuant to Section 2-8.1.4 of the Miami-Dade County Code, any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement, may be debarred for up to five (5) years. The County as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity. Such individual or entity shall be responsible for all direct or indirect costs associated with termination or cancellation, including attorney's fees.

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GENERAL TERMS AND CONDITIONS

1.25. ACCESS TO RECORDS

The County reserves the right to require the Contractor to submit to an audit by Audit and Management Services or other auditor of the County's choosing at the Contractor's expense. The Contractor shall provide access to all of its records, which relate directly or indirectly to this Agreement at its place of business during regular business hours. The Contractor shall retain all records pertaining to this Agreement and upon request make them available to the County for three years following expiration of the Agreement. The Contractor agrees to provide such assistance as may be necessary to facilitate the review or audit by the County to ensure compliance with applicable accounting and financial standards.

1.26 OFFICE OF THE INSPECTOR GENERAL

Miami-Dade County has established the Office of the Inspector General, which is authorized and empowered to review past, present, and proposed County and Public Health Trust programs, contracts, transactions, accounts, records and programs. The Inspector General (IG) has the power to subpoena witnesses, administer oaths, require the production of records and monitor existing projects and programs. The Inspector General may, on a random basis, perform audits on all County contracts. The cost of random audits shall be incorporated into the contract price of all contracts and shall be one quarter (1/4) of one (1) percent of the contract price, except as otherwise provided in Section 2-1076(c)(8) of the County Code.

1.27 PRE-AWARD INSPECTION

The County may conduct a pre-award inspection of the bidder's site or hold a pre-award qualification hearing to determine if the bidder is capable of performing the requirements of this bid solicitation.

1.28 PROPRIETARY/CONFIDENTIAL INFORMATION

Bidders are hereby notified that all information submitted as part of, or in support of bid submittals will be available for public inspection after opening of bids in compliance with Chapter 119 of the Florida Statutes; popularly know as the "Public Record Law." The bidder shall not submit any information in response to this invitation, which the bidder considers to be a trade secret, proprietary or confidential. The submission of any information to the County in connection with this invitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to the bidder. In the event that the bidder submits information to the County in violation of this restriction, either inadvertently or intentionally, and clearly identifies that information in the bid as protected or confidential, the County shall endeavor to redact and return that information to the bidder as quickly as possible, and if appropriate, evaluate the balance of the bid. The redaction or return of information pursuant to this clause may render a bid non-responsive.

1.29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Any person or entity that performs or assists Miami-Dade County with a function or activity involving the use or disclosure of "individually identifiable health information (IHI) and/or Protected Health Information (PHI) shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Miami-Dade County Privacy Standards Administrative Order. HIPAA mandates for privacy, security and electronic transfer standards, that include but are not limited to:

1. Use of information only for performing services required by the contract or as required by law;
2. Use of appropriate safeguards to prevent non-permitted disclosures;
3. Reporting to Miami-Dade County of any non-permitted use or disclosure;
4. Assurances that any agents and subcontractors agree to the same restrictions and conditions that apply to the Bidder/Proposer and reasonable assurances that IHI/PHI will be held confidential;

5. Making Protected Health Information (PHI) available to the customer;
6. Making PHI available to the customer for review and amendment; and incorporating any amendments requested by the customer;
7. Making PHI available to Miami-Dade County for an accounting of disclosures; and
8. Making internal practices, books and records related to PHI available to Miami-Dade County for compliance audits.

PHI shall maintain its protected status regardless of the form and method of transmission (paper records, and/or electronic transfer of data). The Bidder/ Proposer must give its customers written notice of its privacy information practices including specifically, a description of the types of uses and disclosures that would be made with protected health information.

1.30. CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX

When proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County are used to pay for all or some part of the cost of this contract, no award of a Blanket Purchase Order (BPO) for Transit/Public Works as part of a multi-department contract, nor an award of a contract solely for the use of Transit/Public Works shall be effective and thereby give rise to a contractual relationship with the County for Transit/Public Works purchases unless and until both the following have occurred: 1) the County Commission awards the contract, and such award becomes final (either by expiration of 10 days after such award without veto by the Mayor, or by Commission override of a veto); and, 2) either, i) the Citizens' Independent Transportation Trust (CITT) has approved inclusion of Transit/Public Works in this contract, or, ii) in response to the CITT's disapproval, the County Commission reaffirms Transit/Public Work's inclusion in the contract by two-thirds (2/3) vote of the Commission's membership and such reaffirmation becomes final.

1.31 LOBBYIST CONTINGENCY FEES

A. In accordance with Section 2-11.1(s) of the Code of Miami-Dade County, after May, 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.

B. A contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependant on or in any way contingent upon the passage, defeat, or modification of: 1) any ordinance, resolution, action or decision of the County Commission; 2) any action, decision or recommendation of the County Manager or any County board or committee; or 3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which foreseeably will be heard or reviewed by the County Commission or a County board or committee.

1.32 COMMISSION AUDITOR – ACCESS TO RECORDS

Pursuant to Ordinance No. 03-2, all vendors receiving an award of the contract resulting from this solicitation will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.

SECTION 2
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
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2.1 PURPOSE: TO PRE-QUALIFY VENDORS FOR SPOT MARKET PURCHASES

The purpose of this Invitation to Bid is to pre-qualify potential bidders through the submission of documents and forms which verifies that the vendor meets and/or exceeds the minimum criteria. All bidders which meet and/or exceed the criteria established herein shall be placed on a Pre-Qualification List that may be accessed by various Miami-Dade County Departments in order to obtain price quotations for the Purchase of Traffic Control Sign Fabrication and Aluminum Sign Blanks and Break-Away Galvanized Sign Base Posts.

2.2 SMALL BUSINESS CONTRACT MEASURES:

A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A 10% percent bid preference shall apply to contracts \$1 million or less and 5% percent on contracts greater than \$1 million. A SBE/Micro Business Enterprise must be certified by the Department of Business Development (DBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact the Department of Business Development at 305-375-3111 or access www.miamidade.gov/dbd.

The SBE/Micro Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.

2.3 PRE-BID CONFERENCE: INTENTIONALLY OMITTED

2.4 TERM OF CONTRACT: ONE (1) YEAR

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Department of Procurement Management, Purchasing Division; and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for (12) twelve months and upon completion of the expressed and/or implied warranty periods, and shall expire on the last day of the twelve (12) month period. It shall be the sole prerogative of Miami-Dade County to review the initial twelve (12) months on an annual basis.

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2.5 OPTION TO RENEW: FOUR (4) YEARS

At the completion of the twelve (12) months of the original contract term, Miami-Dade County shall have the option to renew for an additional four (4) years on a year-to-year basis provided the bidders maintain the same pricing structure and purchasing format as

explained on the next paragraph. Continuation of the contract beyond the initial period is a County prerogative not a right of the bidder. This prerogative may be exercised only when such continuation is clearly in the best interest of the County.

In the event that the bidder declines the County's right to exercise the option period, the County will consider the successful bidder in default and may affect it's eligibility for award on future contracts.

2.6 METHOD OF AWARD: TO PRE-QUALIFIED BIDDERS WHO WILL BE INVITED TO PARTICIPATE IN SPOT MARKET PURCHASES

Award of this contract will be made to all responsive, responsible bidders who meet the qualifications as stated herein and who meet and/or exceed the minimum criteria established below:

- a) The vendor(s) shall maintain an office or a warehouse. This facility shall be staffed by competent company representatives who can be contacted Monday through Friday 8:00 a.m. to 5:00 p.m.
- b) Provide telephone number of working telephone, separate facsimile lines, and E-Mail address to expedite quotes.
- c) Provide listing of at least three (3) large Commercial business and/or Government Agencies' references, name, phone number, address, and e-mail address where you have provided any of the traffic control sign fabrication, aluminum sign blanks and break-away galvanized sign base posts listed in the bid submittal for at least two (2) continuous years.
- d) Provide current letters from the manufacturer, on the manufacturer's letterhead, designating the bidder as a manufacturer agent, dealer, representative, distributor and/or reseller of the products listed in the bid submittal. The letters shall be dated within six (6) months of the bid submittal and it shall be signed by an authorized manufacturer's representative or provide the following:
 - D.1 A copy of the signed agreement between the manufacturer and the bidder designating the bidder as an agent, dealer, representative, distributor and/or reseller of the products listed in the bid submittal.

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- D.2 Reference to the manufacturer's internet website, where the manufacturer clearly lists the bidder as an agent, dealer, representative, distributor and/or reseller of the products listed in the bid submittal.

Bidders meeting and/or exceeding the solicitation criteria will be placed on a Pre-Qualification List that may be accessed by various user departments in order to obtain price quotations for items in the appropriate group. All bidders will be solicited for Spot Market quotes on an as-needed basis by County Departments.

It shall be the sole prerogative of the County as to the number of awarded vendors on this contract. During the term of this contract, the County reserves the right to add all qualified vendors who meet the criteria above to the pool and/or delete vendors, and manufacturers as deemed necessary and in the best interest of the County.

EMERGENCY SERVICE: Declared State of Emergency

In the event an Emergency is declared for Miami-Dade County, the following emergency conditions shall pertain to this contract for the duration of the time period of the declared emergency.

- a) The County reserves the right to purchase signs from vendors not awarded on this contract.
- b) All sign orders placed by Miami-Dade County will have first priority for fulfillment by all awarded vendors.
- c) Authorized personnel within the Department Procurement Management are granted the ability to waive geographic location during the duration of the State of Emergency for immediate delivery of signs to various departments.
- d) The pre-qualified pool of vendors will be the first to be contacted for delivery of signs in an emergency situation.

2.7 **PRICES SHALL BE ESTABLISHED IN ACCORDANCE WITH TECHNICAL SPECIFICATIONS:**

If the vendor is awarded a contract under this solicitation, the prices offered by the vendor shall be accepted in accordance with the provisions established in Section 3 of this solicitation entitled "Technical Specifications".

2.8 **EXAMINATION OF COUNTY FACILITIES AND INSPECTION OF COUNTY EQUIPMENT: INTENTIONALLY OMITTED**

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2.9 **“EQUAL” PRODUCT CAN BE CONSIDERED UPON RECEIPT OF SPECIFIED DATA**

The manufacturer's name, brand name and/or model number information contained in this solicitation are being used for the sole purpose of establishing the minimum requirement of level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated on the Bid/Proposal Submission Form.

Each request for quotes may require submission of the following documentation to enable County evaluation of “equal” products:

- : Product Information Sheets
- : Product Samples with Initial Offer
- : Product Samples upon Specific Request
- : Product labels
- : Performance Test Results

If an “equal” product may be considered by the County in accordance with the Bid/Proposal Submission Form, the unit shall be equal in quality and standards of performance to the item specified in the solicitation. Where an “or equal” item is offered, and product information sheets are required, the initial offer must be accompanied with two (2) complete sets of product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and brochures), and if required, two (2) copies of performance test results of the unit offered as an equal.. Also for product information submittals, all supporting documentation submitted by the offeror must in total meet the required specifications set forth in this solicitation. Where the standard product literature submitted with the offer provides information that does not comply with the specifications, the offer shall state, in an official letter on corporate letterhead as part of their initial offer, the differences between the item they are specifically offering, and the equipment described by the standard product literature, to substantiate compliance to all of the specifications set forth in this solicitation. In such cases, any offer submitted with standard product literature, but without the letter explaining compliance, will result in the rejection of the offer for not meeting the solicitation specifications.

If samples of all “or equal” items bid are required for evaluation, such items are to be provided at no cost to the County, and should be submitted with the initial offer, or at the time of the specific request. Failure to meet this requirement may result in your offer being rejected.

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For “equal” products to be evaluated based on submission of product labels, the initial offer should be accompanied with labels indicating the specification and ingredients for each “or equal” item offered. Failure to meet this requirement may result in your offer being rejected.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" on the County’s Bid/Proposal Submission Form are the only products that will be accepted under this solicitation.

2.10 **LIQUIDATED DAMAGES: INTENTIONALLY OMITTED**

2.11 **INDEMNIFICATION AND INSURANCE: INTENTIONALLY OMITTED**

2.12 **BID GUARANTY: INTENTIONALLY OMITTED**

2.13 **PERFORMANCE BOND: INTENTIONALLY OMITTED**

2.14 **CERTIFICATE OF CONFORMANCE: INTENTIONALLY OMITTED**

2.15 **METHOD OF PAYMENT: PERIODIC INVOICES FOR COMPLETED PURCHASES**

The vendor(s) shall submit an invoice(s) to the County user department(s) after purchase has been completed, whether the specific item(s) were picked up by authorized County personnel or delivered to the site by the vendor. In addition to the general invoice requirements set forth below, the invoices shall reference the corresponding delivery ticket number or packing slip number that was signed by an authorized representative of the County user department at the time the items were delivered and accepted. Submittal of these periodic invoices shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items.

All invoices shall contain the following basic information:

- I. Vendor Information:
 - The name of the business organization as specified on the contract between Miami-Dade County and vendor
 - Date of invoice
 - Invoice number
 - Vendor’s Federal Identification Number on file with Miami-Dade County

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- II. County Information:
 - Miami-Dade County Release Purchase Order or Small Purchase Order Number

- III. Pricing Information:
 - Unit price of the goods, services or property provided
 - Extended total price of the goods, services or property
 - Applicable discounts

- IV. Goods or Services Provided per Contract:
 - Description
 - Quantity

- V. Delivery Information:
 - Delivery terms set forth within the Miami-Dade County Release Purchase Order
 - Location and date of delivery of goods, services or property

- VI. Failure to Comply:

Failure to submit invoices in the prescribed manner will delay payment.

IV. Goods or Services Provided per Contract:

2.16 SHIPPING TERMS: F.O.B. DESTINATION

All bidders shall quote prices based on F.O.B. Destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized County representative at various Miami-Dade Departments.

2.17 DELIVERY REQUIREMENTS:

The vendor shall make deliveries of traffic control sign fabrication, aluminum sign blanks and break-away galvanized signs and base posts within the calendar days stated in the facsimile or electronic mail quote. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of God, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County department of the delays in advance of the original delivery date so that

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a revised delivery schedule can be appropriately considered by the County department.

Should the vendor(s) to whom the order is awarded fail to deliver in the number of days as stated in its facsimile or electronic mail quote to the user department; the department shall cancel the order with the low bidder and place the order with the next low bidder based on the total order amount for the remaining facsimile or electronic mail quote item(s) and to charge the vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Vendors shall require presentation of this written authorization. The vendor shall maintain a copy of the authorization. If the vendor is in doubt about any aspect of material pick-up, vendor shall contact the appropriate user department to confirm the authorization.

DELIVERY AND ACCEPTANCE

Delivery is FOB destination and is to be made to the following location:

Traffic Signals & Signs Division
7100 NW 36 Street
Miami, Florida 33166

The Vendor shall arrange for a delivery by calling the Traffic Signals & Signs Division at 305-592-3580 ext. 265. Deliveries will be accepted Monday through Friday, 8:00 A.M. to 12:00 Noon and 12:30 P.M. to 2:30 P.M. Delivery should be made on a flat bed truck for easy off-loading.

2.18 **BACK ORDER ALLOWANCE: BACK ORDER DELAYS IN DELIVERY
SHALL NOT BE ALLOWED**

The user Departments shall not allow any back order situations under this contract. Accordingly, the bidder is required to deliver all items to the departments within the time frames specified in facsimile or electronic mail quotes. In the event that the bidder fails to deliver the products within the time specified the user department reserves the right to cancel the order and seek the items from next low bidder.

2.19 **WARRANTY REQUIREMENTS: INTENTIONALLY OMITTED**

2.20 **CONTACT PERSONS:**

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Thelma L. Rodriguez, at e-mail: Trodrig@miamidade.gov.

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2.21 **COUNTY USER ACCESS PROGRAM (UAP):**

User Access Fee

Pursuant to Miami-Dade County Budget Ordinance No. 03-192, this contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this contract, or any contract resulting from this solicitation and the utilization of the County contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The vendor providing goods or services under this contract shall invoice the contract price and shall accept as payment thereof the contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Vendor participation in this invoice reduction portion of the UAP is mandatory.

Joint Purchase

Only those entities that have been approved by the County for participation in the County's Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive Miami-Dade County contract pricing and terms and conditions. The County will provide to approve entities a UAP Participant Validation Number. The vendor must obtain the participation number from the entity prior to filling any order placed pursuant to this section. Vendor participation in this joint purchase portion of the UAP, however, is voluntary. The vendor shall notify the ordering entity, in writing, within 3 work days of receipt of an order, of a decision to decline the order.

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the successful vendor shall be entitled to ship goods on an "FOB Destination, Prepaid and Charged Back" basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

Miami-Dade County shall have no liability to the vendor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the vendor and shall be paid by the ordering entity less the 2% UAP.

Vendor Compliance

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If a vendor fails to comply with this section, that vendor may be considered in default by Miami-Dade County in accordance with Section 1, Paragraph 1.23 of this contract solicitation and the resulting contract.

2.22 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific several departments, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the successful bidder(s).

2.23 DEFICIENCIES IN WORK TO BE CORRECTED BY THE VENDOR

The vendor shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within three (3) calendar days after such rejected defects, deficiencies, and/or non-conformances are verbally reported to the vendor by the County's project administrator, who may confirm all such verbal reports in writing. The vendor shall bear all costs of correcting such rejected work. If the vendor fails to correct the work within the period specified in the notice, the County shall place the vendor in default, obtain the services of another vendor to correct the deficiencies, and charge the incumbent vendor for these costs; either through a deduction from the final payment owed to the vendor or through invoicing. If the vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

2.24 ENVIRONMENTALLY ACCEPTABLE PACKAGING

Effective June 16, 1992, all contracts in excess of ten thousand (\$10,000) dollars will be affected by Resolution Number R738-92 amending Miami-Dade County Administrative Order 3-2 (relating to the procurement of goods and services).

As a waste management alternative and as an additional means of reducing the volume and toxicity of waste and by-products entering Florida's solid waste stream, Miami-Dade County has instituted the following policy with regard to source reduction:

In order to discourage excessive packaging of a product solely for marketing purposes and to encourage packaging for purposes of ensuring durability, re-usability and recyclability. No goods shall be purchased if the goods constitute less than 90 percent (by volume) of the item being purchased or if the goods contain more than 10 percent package and packing material (by volume). No packaging shall be purchased which is not environmentally acceptable packaging.

For purposes of meeting the requirements of this resolution, "Environmentally Acceptable" shall be defined as; any item that is returnable for reuse or recycling, and/or which is recyclable.

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In order to insure compliance with this resolution, vendors shall indicate in the space provided on the Bid/Proposal Submittal Form or elsewhere as required by this solicitation, the method to be used for returning packaging materials to the distributor in conjunction with this solicitation and/or by completing the General Services Certification of Recycled Product Content Form indicating the ability of the materials to be recycled through existing recycling collection programs.

Appeals for waiver of these requirements may be made in writing to the County Manager through the Director of Procurement Management. No waiver shall be effective unless approved by a majority vote of the Board of County Commissioners. Offers failing to provide this information may result in being declared non-responsive; however, the vendor shall be given the opportunity to provide the information during the offer evaluation period. At such time, the vendor shall be given fifteen (15) calendar days to submit this information.

Vendors wishing to obtain a copy of the complete resolution should contact The Clerk of the Board at 305-375-5126.

2.25 **LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR**

Unless otherwise provided in Section 3 (entitled "Technical Specifications") of this solicitation, the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

2.26 **MATERIALS SHALL BE NEW AND WARRANTED AGAINST DEFECTS**

The vendor hereby acknowledges and agrees that all materials, except where recycled content is specifically requested, supplied by the vendor in conjunction with this solicitation and resultant contract shall be new, warranted for their merchantability, and fit for a particular purpose. In the event any of the materials supplied to the County by the vendor are found to be defective and/or do not conform to specifications: (1) the materials may be returned to the vendor at the vendor's expense and the contract cancelled and/or (2) the County may require the vendor to replace the materials at the vendor's expense.

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2.27 **PACKING SLIP/DELIVERY TICKET TO ACCOMPANY ITEMS DURING DELIVERY:**

The successful bidder shall enclose a complete packing slip and/or delivery ticket with any items to be delivered in conjunction with this bid solicitation. The packing slip shall be attached to the shipping carton(s) which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip or delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

2.28 **SAMPLES MAY BE REQUIRED DURING EVALUATION**

After the departments receives the Request for Quote Form, the bidders may be required to submit a sample for the goods to be supplied for evaluation by, and at no cost to the County. If samples are required, the Department will notify the bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder's name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the Department shall not consider the bidder's offer for that item(s). All samples shall become the property of Miami-Dade County.

The County reserves the right to perform its own testing procedures or to send any and all samples to the State of Florida's Department of General Services, Division of Purchasing, Bureau of Standards Laboratory or any other certifiable laboratory for analysis. Any costs for testing shall be borne by bidder. On the basis of this testing and analysis, the County shall be sole judge of the acceptability of the sample in conformance with the bid specifications and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods and/or services to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

SECTION 3

**TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS****GROUP A – TRAFFIC CONTROL SIGN FABRICATION**3.1 **SCOPE:**

It is the intent of this contract to pre-qualify bidders to participate in Spot Market Purchases for the acquisition of Group A - Traffic Control Sign Fabrication, as per specifications contained in this solicitation and Appendix A attached and made part of this solicitation.

3.2 **GENERAL**

The work specified in this Section consists of furnishing aluminum roadway signs and aluminum sign blanks, in conformance with the following (including latest revisions):

- a. Standard Highway Signs Manual, published by the U.S. Department of Transportation Federal Highway Administration.
- b. Manual of Uniform Traffic Control Devices for Streets and Highways (MUTCD), published by the U.S. Department of Transportation Federal Highway Administration, 2007 Edition.
- c. Standard Alphabets for Highway Signs, published by the U.S. Department of Transportation Federal Highway Administration.
- d. Florida Department of Transportation Standard Specifications for Road and Bridge Construction, 2007 Edition.
- e. American Society for Testing and Materials (ASTM) Standards.

3.3 **MATERIALS**

A. SIGNS BLANKS

The material used shall be new **Domestic Aluminum** 5052-H38 Alloy .080 inch sheet. Both sides of the sign blank shall be finished using the Alodine 1200 power spray or immersion seven step methods. The surface shall be clean and show no evidence of corrosion or tarnish.

The sheet aluminum shall be flat and smooth without bends, scratches, indentations, abrasions, burrs, sharp edges or roughness of any kind. A neat transition shall be provided at the point of tangency where the radius joins the straight edge, with no noticeable interruption such as offsets, nicks, projections, deflections or other abrupt interruption of delineation. The edges shall be clean and smooth. Sign Panels shall be square to within 0.09% of the length of the panel.

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All signs and sign blanks shall be sized and provided with bolt holes as indicated on the drawings provided herewith. In the event the hole size, hole location and/or corner radius is specified differently on the work order, the Vendor shall contact the Traffic Control Standards and Specifications Coordinator, Traffic Signals and Signs Division, at (305) 592-3470, ext 227, for the correct information.

B. REFLECTIVE SHEETING

The reflective sheeting shall be in conformance with the following:

1. American Society for Testing and Materials (ASTM) Standard D-4956-01a, Standard Specification for Retro-reflective Sheeting for Traffic Control.
2. FDOT’s Special Provision dated July 6, 2000, replacing Section 994 of the Florida Department of Transportation Standard Specifications for Road and Bridge Construction, 2000 edition and amending ASTM D-4956. In case of discrepancy, this FDOT Special Provision shall take precedence over ASTM D-4956-01a. Replace the following within the FDOT Special Provision as indicated:

<u>Replace:</u>	<u>With:</u>
Type VII	Type IX
Table 4	Table 7
Table 5	Table 8
Table 7	Table 10
Table 8	Table 9
Table 9	Table 12
Table 10	Table 13
Table 11	Table 14
Table 13	Table 3

The reflective sheeting, as classified by ASTM, shall be either:

- 1) Type I, medium intensity, enclosed lens glass bead, referred to as Engineering Grade";
- 2) Type III, high intensity, encapsulated glass bead; or
- 3) Type IX, very high intensity, unmetallized micro prismatic element (See Table 1 below) with a Class 1 or Class 2 adhesive backing. No lesser grade or quality of sheeting will be permitted.

The Miami-Dade County Public Works Department standards for reflective sign materials for use on all County maintained roadways shall be as specified in Table I below:

**SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS**

Table 1

Sign Type	Sheeting Material (ASTM Classification)
Stop Yield Do Not Enter Wrong Way One Way No Left Turn No Right Turn No U Turn	Type III (High Intensity)
All other regulatory Mast arm/Span wire Installations	Type III (High Intensity)
All others ground mount	Type I (Engineering Grade)
Street Name signs	Type I Background - Green (Engineering Grade) Type III Legend - White (High Intensity)
School School Advance	Type IX Fluorescent Yellow/Green (Very High Intensity)

Application of the sheeting shall be in conformance with the Florida Department of Transportation Standard Specifications for Road and Bridge Construction and recommendations of the sheeting manufacturer. Sheeting shall completely cover the face of the sign. The edges shall be neatly trimmed.

All finished signs, with the exception of Street Name signs and signs ordered with reflective sheeting only, shall have the words "PROPERTY OF MIAMI-DADE", imprinted on the bottom central face of each sign, in 3/16", series "C", upper case letters.

3.4 LEGEND

Finished signs shall be sized and lettered as indicated in the Standard Highway Signs Manual, the Standard Alphabets for Highway Signs, the MUTCD and Miami-Dade County Standards.

3.5 CERTIFICATION OF CONFORMANCE

The Vendor shall furnish a Certificate of Conformance with a properly notarized Affidavit specifying the aluminum alloy and domestic source of origin.

SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

The Vendor shall also furnish the County with a certification that all signs and materials have been manufactured in strict accordance with the Standards and Specifications specified herein.

3.6 QUOTE ITEMS - GENERAL

DESCRIPTION

The Description of each line item includes the following:

1. Manual on Uniformed Traffic Control Devices (MUTCD) code or Miami Dade-County Public Works Department (MDCPWD) alpha numeric designation:
 - R = Regulatory Sign
 - W = Warning Sign
 - D = Guide Sign (Street Name)
 - Guide Signs = MUTCD code series D, I & M
 - (L or R) = Specify direction (L = Left, R = Right)
 - (XX) = Specify Speed (15, 20, 25, 30, 35, 40, 45 or 50)
 - (Mod.) = Modified
 - MDCPWD = Miami-Dade County Public Works Department
2. Legend (Group 1)
3. Sign size in inches
4. Type of Reflective Sheeting (per ASTM)
 - Type I = Engineering Grade
 - Type III = High Intensity
 - Type IX = Very High Intensity (Fluorescent Yellow/Green)

3.7 QUOTE ITEMS SECTION 1 - STANDARD SIGNS

All signs in Section 1 shall be furnished complete with the designated sheeting type and legend applied, ready for field installation. The legend will be according to the "Standard Highway Signs Manual," U.S. Department of Transportation; or, for MDCPWD designated signs, MDCPWD standard drawing.

3.8 QUOTE ITEMS SECTION 2 - OTHER SIGNS

Section 2 (Other Signs) includes Regulatory, Warning and miscellaneous signs listed in the MUTCD and in the attached MDCPWD Work Order Sign List.

It also includes Non-Standard Signs which may not be listed in either the MUTCD or the attached MDCPWD Work Order Sign List.

SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

For Non-Standard signs, the Vendor shall provide a scaled drawing of the sign to the County for approval prior to manufacture. Such draft shall be provided within five (5) working days of the order. The County may modify the drawing at its discretion. Sign fabrication shall not commence until written approval has been given to the Vendor.

All signs in Section 2 shall be furnished complete with the designated sheeting type and legend applied, ready for field installation.

3.9 **QUOTE ITEMS SECTION 3 - STREET NAME SIGNS**

Street name signs shall have a Type I sheeting background with Type III legend. Ground mounted signs shall be furnished with the street name on one (1) side only and lettered according to the standard drawings provided herein. Aerial mounted signs shall have a Type III legend and one-half (1/2") inch Type III border and shall be lettered according to the standard drawings provided herein. Aerial mounted signs will be specified with the street name on either one or both sides. The street name will be provided at the time a Work Order is issued.

All signs in Section 3 shall be furnished complete with the designated background and legend sheeting types applied, ready for field installation.

3.10 **QUOTE ITEMS SECTION 4 – SIGN BLANKS WITH BACKGROUND SHEETING ONLY.**

The vendor shall furnish signs with background sheeting applied and trimmed to size. No legend will be required.

SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

GROUP B – ALUMINUM SIGN BLANKS AND BREAKAWAY GALVANIZED
SIGN AND BASE POST.

3.11 SCOPE

It is the intent of this contract to pre-qualify bidders to participate in Spot Market Purchases for the acquisition of Group B – Aluminum Sign Blanks and Breakaway Galvanized Sign and Base Post, as per specifications contained in this solicitation and Appendix B attached and made part of this solicitation. These specifications and drawings outline the requirements for aluminum sign blanks.

3.12 MATERIAL

The material used for the signs shall be new Domestic Aluminum, 5052-H38 Alloy, .080 gauges. It finish shall be Alodine 1200 using the power spray seven (7) step method or approved equivalent, free from burrs or sharp edges. The surfaces shall be flat and smooth without dents.

3.12.1 MATERIAL VERIFICATION

During the Spot Market process, the County reserves the right to require the vendor to submit with its bid submittal form proof of conformance to these technical specifications for materials and/or processes used for the fabrication of sign blanks. Failure to submit required documentation may result in the vendor's bid submittal being deemed non-responsive.

3.13 PACKAGING

Sign blanks shall be delivered in bundles stacked on pallets not to exceed 1000 pounds and delivered to various Miami-Dade County Departments upon request.

3.14 DELIVERY

All deliveries of sign blanks shall be provided on a flat bed truck or trailers for off-loading by forklift sides of bed. Failure to do so shall be reason to reject delivery.

SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

3.15 **GENERAL:** The following are requirements for Sign Blanks, Break-Away Galvanized Sign and Base Posts as shown below:

3.16 Florida State Statute 316.003(23)

“OFFICIAL TRAFFIC CONTROL DEVICES-All signs, signals, markings and devices, not consistent with this chapter, placed or erected by authority of public body or official having jurisdiction for the purpose of regulating, warning or guiding traffic.”

3.17 Florida State Statute 316.0745

“It shall be unlawful for any public body and/or official to purchase, or for anyone to sell any traffic control signal or device unless it conforms to the manual and specifications published by the Department of Transportation and is certified to be of such conformance prior to sale. Any manufacturer or vendor who sells any traffic control signal, guide, or directional sign or device without such certification shall be ineligible to bid or furnish traffic control devices to any public body and/or official without such certification shall be ineligible to bid or furnish traffic control devices to any public body and/or official for such period of time as may be established by the Department of Transportation; however, such period of time shall be for not less than one (1) year from the date of notification of such ineligibility.”

3.18 Aluminum Sign Blanks and U-Iron Posts

This Technical Specification is for materials to be used in the fabrication and/or installation of official traffic control devices for use on public roadways in Miami-Dade County, Florida. Traffic control devices as described in the above State Statutes for signage is comprised of the following components: sign blank; reflective/non-reflective sheeting material; silk screening ink; and mounting post with hardware. All components shall meet all minimum requirements as set forth in the latest edition of the Florida Department of Transportation (FDOT) manual titled “Standard Specifications for Road and Bridge Construction”; latest edition of U.S. Department of Transportation FHWA manual titled “Manual on Uniform Traffic Control Devices” (MUTCD); latest edition of U.S. Department of Transportation FHWA manual titled “Standard Highway Signs”; and all requirements as stated in the attached Technical Specifications.

SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

3.19 Certified Interchangeability of U-Iron Posts and Hardware

The U.S. Department of Transportation FHWA requires small roadside sign supports to have crash tests conducted for compliance to break-away standards and must be approved by the FHWA prior to sale and installation. Furthermore, the break-away sign post described in the Technical Specification (i.e., sign post, base post, retainer-spacer strap, hex head-integral flange bolt, nut and lock washer) shall be certified in writing by the FHWA as being totally interchangeable with the manufacturers equipment previously supplied and installed in Miami-Dade County for over the past twenty (20) years per the attached Technical Specification.

3.20 Acceptance or Rejection

Due to the fact that this Technical Specification must meet all minimum requirements as set forth by the U.S. Department of Transportation FHWA; Florida Department of Transportation (FDOT); and Florida State Statutes referencing “official traffic control devices” it is therefore deemed that all requirements as stated in any of the above paragraphs must be met by the successful lowest bidder prior to bid award to be considered as qualified.

The successful vendor shall provide any or all required documentation prior to bid award; and prior to shipment(s), where applicable. Failure to provide said documentation (i.e. FHWA, FDOT, EPA certifications, test results, letter of conformance, etc. may be cause to find bidder’s submittal form non-responsive. This information may be provided during the evaluation period.

3.21 **DESCRIPTION**

Posts are to be hot rolled flanged channel galvanized per ASTM A-123 furnish, and intended to be used as supports for signs. Base post to be galvanized to ASTM A-123.

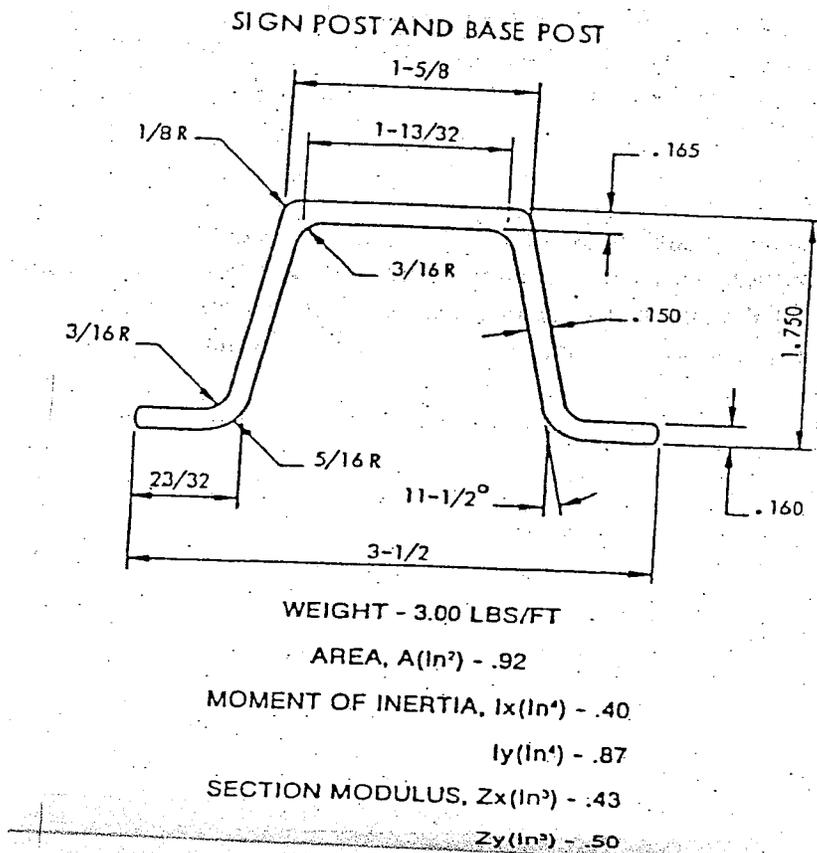
SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

3.22 **MATERIAL**

Posts shall be produced from high strength rail steel according to ASTM A-499-81, Grade 60.

3.23 **SECTION**

Posts shall be of a uniform flanged channel section. The dimension of the posts shall be as follows:



3.24 **WEIGHT**

The weight of each base post and sign post before holes are punched shall be 3.0 lb/ft. as specified. The weight tolerance shall be plus or minus 3-1/2%.

3.25 **LENGTH-BASE POST**

The length of the base post shall be 2'6", with tolerance of plus or minus 1.0".

SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

3.26 LENGTH-SIGN POST

The length of the sign post shall be as specified with a tolerance of plus or minus 1.0”.

3.27 PUNCHING-BASE POST

The base post shall be punched full length with 3/8” diameter holes on 1.0” centers, except first and fifth are .375” x .500” slots with first hole 1.0” from top. The base post will be pointed.

3.28 PUNCHING-SIGN POST

The sign post shall be punched with 3/8” diameter holes on 1.0” centers, full length. First hole and last hole 1.0” from end of post.

3.29 FABRICATION

The furnished posts shall be machine straightened and have a smooth uniform finish, free from injurious defect affecting their strength, durability and appearance. Both holes shall be carefully spaced vertically and horizontally, so that the holes will align. All holes and sheared ends shall be commercially free from burrs.

3.30 RETAINER-SPACER STRAP

Material shall be mild steel, length, width, and thickness as follows:
17.125” long x 1.00” wide x .375” thick with .375” offset.

3.31 RETAINER-SPACER STRAP FINISH

The finish shall be galvanized conforming to ASTM A-123 after fabrication.

3.32 BOLTS

Bolts shall be 5/16”-18 UNC x 1-3/4” hex head, integral flange conforming to ASTM A-354, Grade BC.

3.33 NUTS

Nuts shall be 5/16”-18 UNC hex head, integral flange conforming to ASTM A-563, Grade DH.

SECTION 3
TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

3.34 **LOCK WASHERS**

Lock washers shall be 3/8" heavy external type.

3.35 **BOLT, NUT, AND LOCKWASHER FINISH**

Cadmium plated per ASTM A-165-80, Type OS, except using clear chromate.

3.36 **MATERIAL VERIFICATION**

The County reserves the right to require from the vendor proof of conformance to these technical specifications for all materials and/or process used for the fabrication of the break-a-way galvanized sign and base posts with each shipment for acceptance. Failure to provide required documentation, when requested, shall be cause to reject shipment and/or void contract with vendor as non-responsive.

3.37 **DELIVERY**

All delivers of breakaway galvanized and back posts shall be provided on flat bed truck or trailers for off-loading by forklift from side of bed. Failure to do so shall be reason to reject delivery.

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
WEDNESDAY
SEPTEMBER 19, 2007
BID NO.: 8473-4/12-OTR



INVITATION TO BID
SECTION 4

PLEASE QUOTE PRICES F.O.B. DESTINATION, LESS TAXES, DELIVERED IN
 MIAMI-DADE COUNTY, FLORIDA

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, and Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by:TLR DPM Purchasing Division Date Issued: 8/31/07 This Bid Submittal Consists of Pages 23 through 28 + Affidavits

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of DPM, Purchasing Division, Vendor Assistance section at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN
 BLANKS AND BREAK-AWAY GALVANIZED SIGN AND BASE POSTS**

A Bid Deposit in the amount of N/A of the total amount of the bid shall accompany all bids

A Performance Bond in the amount of N/A of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 550-62 & 570-58	
SR. PROCUREMENT AGENT THELMA L. RODRIGUEZ	

FIRM NAME: _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON PAGE 28 OF SECTION 4, BID SUBMITTAL FORM SHALL RENDER THE VENDOR INELIGIBLE FOR LOCAL PREFERENCE

FAILURE TO SIGN PAGE 28 OF SECTION 4, BID SUBMITTAL FORM, WILL RENDER YOUR BID NON-RESPONSIVE

SECTION 4
BID SUBMITTAL FOR:

TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

FIRM NAME: _____

- 1) Please provide the name of office staff capable of meeting the County’s needs from 8:00 A.M. to 5:00 P.M.

Contact Person: _____

Office Address: _____

City/State/Zip Code: _____

Telephone No.: _____

Fax No.: _____

E-Mail Address: _____

Number of Years in Business: _____

- 2). Provide at least three (3) large Commercial and/or Government Agencies’ references, Company name, address, contact person and phone number where you have provided any of the following traffic control sign fabrication, aluminum sign blanks and break-away galvanized sign and base post for at least two (2) continuous years:

	<u>COMPANY NAME</u>	<u>ADDRESS</u>	<u>CONTACT PERSON</u>	<u>PHONE</u>
--	---------------------	----------------	-----------------------	--------------

1) _____

2) _____

3) _____

4) _____

5) _____

SECTION 4
BID SUBMITTAL FOR:

TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

FIRM NAME: _____

- 3) List all manufacturer brand names/makes that shall be available from your firm. attach proof of your firm’s designation as a manufacturer, agent, dealer, representative, distributor and/or reseller of the products listed in the submittal.

Traffic Control Sign Fabrication

- | | |
|-----------|-----------|
| 1) _____ | 2) _____ |
| 3) _____ | 4) _____ |
| 5) _____ | 6) _____ |
| 7) _____ | 8) _____ |
| 9) _____ | 10) _____ |
| 11) _____ | 12) _____ |
| 13) _____ | 14) _____ |

If needed, attach separate sheet for additional manufacturers
Aluminum Sign Blanks and Break-Away Galvanized Sign and Base Post

- | | |
|-----------|-----------|
| 1) _____ | 2) _____ |
| 3) _____ | 4) _____ |
| 5) _____ | 6) _____ |
| 7) _____ | 8) _____ |
| 9) _____ | 10) _____ |
| 11) _____ | 12) _____ |
| 13) _____ | 14) _____ |

**SECTION 4
BID SUBMITTAL FOR:**

**TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND
BREAK-AWAY GALVANIZED SIGN AND BASE POSTS**

FIRM NAME: _____

If needed, attach separate sheet for additional manufacturers:

SECTION 4
BID SUBMITTAL FOR:

TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN
BLANKS AND BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN
CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ DATE: _____

TITLE OF OFFICER: _____



Bid Title: TRAFFIC CONTROL SIGN FABRICATION AND ALUMINUM SIGN BLANKS AND BREAK-AWAY GALVANIZED SIGN AND BASE POSTS

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award.

Pursuant to Section 2-8.6, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

Place a check mark here to affirm compliance with this disclosure requirement.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document.

- A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?
B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

LOCAL PREFERENCE CERTIFICATION: The responding vendor hereby attests, by checking one of the following blocks, that it is a local business. For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way.

Firm Name:
Street Address:
Mailing Address (if different):
Telephone No. Fax No.
Email Address: FEIN No.

Prompt Payment Terms: % days net days
(Please see paragraph 1.2 H of General Terms and Conditions)
*By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract

Signature: (Signature of authorized agent)

Print Name: Title:

Failure to sign this page shall render your Bid non-responsive.



APPENDIX

AFFIDAVITS

FORMAL BIDS

MIAMI-DADE COUNTY BID AFFIDAVITS

▪ **DISABILITY NONDISCRIMINATION AFFIDAVIT
(Resolution R-385-95)**

I, being duly first sworn, state that this firm, corporation, or organization is in compliance with and agrees to continue to comply with, and assure that any subcontractor, or third party contractor under this contract complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The Americans with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 U.S.C. Sections 225 and 611 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Rehabilitation Act of 1973, 29 U.S.C. Section 794

The Federal Transit Act, as amended 49 U.S.C. Section 1612

The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631

▪ **MIAMI-DADE COUNTY DEBARMENT DISCLOSURE AFFIDAVIT
(Ordinance 93-129) See Section 1 (1.3H)**

I, being duly first sworn, upon oath deposes and says that the bidder of this contract or his agents, officers, principals, stockholders, subcontractors or their affiliates are not debarred by Miami-Dade County.

▪ **MIAMI-DADE COUNTY COLLECTION OF TAXES,
FEES AND PARKING TICKETS AFFIDAVIT
(Ordinance 95-178) Section 1 (1.3 E)**

I, being first duly sworn state that in compliance with the procedures contained in Section 2-8.1(c) of the Code of Miami-Dade County, and as amended by Ordinance 95-178, this firm hereby certifies that the foregoing statements are true and correct.

That all delinquent and currently due fees or taxes (including, but not limited to, real and personal property taxes, convention and tourist development taxes, utility taxes, and occupational license taxes) collected in the normal course by the Miami-Dade County Tax Collector and County issued parking tickets for vehicles registered in the name of the above firm, have been paid.

▪ **AFFIDAVIT RELATING TO INDIVIDUALS AND ENTITIES
ATTESTING BEING CURRENT IN THEIR OBLIGATIONS TO
MIAMI-DADE COUNTY (Ordinance 99-162) See Section 1 (1.3 N)**

I, being first duly sworn state that in compliance with County Ordinance 99-162, the bidder is not in arrears in any payment under a contract, promissory note or other loan document with the County, or any of its agencies or instrumentalities, including the Public Health Trust (hereinafter referred to as "County"), either directly or indirectly through a firm, corporation, partnership or joint venture in which the individual or entity has a controlling financial interest as that term is defined in Section 2-11.1(b)(8) of the County Code.

MIAMI-DADE COUNTY DOMESTIC VIOLENCE LEAVE AFFIDAVIT (Ordinance 99-5 & Resolution R-185-00)

That in compliance with Ordinance No 99-5, Resolution No. R-185-00 and the Code of Miami-Dade County, Florida, the following information is provided and is in compliance with all items in the aforementioned legislation. As an employer having, in the regular course of business, fifty (50) or more employees working in Miami-Dade County for each working day during each of twenty (20) or more calendar work weeks in the current or preceding calendar year, do hereby certify to be in compliance with the Domestic Leave Ordinance, codified at 11A-60 et. Seq., of the Miami-Dade-County Code, and that the obligation to provide domestic violence leave to employees shall be a contractual obligation.

BY SIGNING AND NOTARIZING THIS PAGE YOU ARE ATTESTING TO AFFIDAVITS ON PAGES 1 AND 2

MIAMI-DADE COUNTY AFFIDAVITS SIGNATURE PAGE

By: Signature of Affiant, Date, Printed Name of Affiant and Title, Federal Employer Identification Number, Printed Name of Firm, Address of Firm

SUBSCRIBED AND SWORN TO (or affirmed) before me this day of, 20 He/She is personally known to me or has presented as identification. Type of identification

Signature of Notary, Serial Number, Print or Stamp Name of Notary, Expiration Date

Notary Public – State of

Notary Seal

LIVING WAGE AFFIDAVIT
(County Ordinance 99-44)

I, being first duly sworn hereby state and certify that in compliance with Section 2-8.9 of the Miami-Dade County Code, by accepting award of this contract, the bidder or proposer agrees to pay the living wage required by County Ordinance 99-44 to all employees assigned to this contract. The bidder or proposer further understands that the current living wage applied to this contract is \$9.81 per hour plus health benefits as described in the ordinance, or \$11.23 per hour without health benefits. The Living Wage required by Ordinance 99-44 is subject to indexing as set-forth in Section "C" (Indexing).

By: _____ 20____
Signature of Affiant Date

Printed Name of Affiant and Title
_____/_____-____/____/____/____/____/____/____/_____
Federal Employer Identification Number

Printed Name of Firm

Address of Firm

SUBSCRIBED AND SWORN TO (or affirmed) before me this _____ day of _____, 20____

He/She is personally known to me or has presented _____ as identification.
Type of identification

Signature of Notary

Serial Number

Print or Stamp Name of Notary

Expiration Date

Notary Public – State of _____

**AFFIRMATIVE ACTION PLAN/PROCUREMENT POLICY AFFIDAVIT
(Code of Miami-Dade County Section 2-8.1.5) (Ordinance No. 98-30)**

I, being duly first sworn, hereby state that the bidder of this contract:

- has a current Affirmative Action Plan and Procurement Policy, as required by Section 2-8.1.5 of the Code of Miami-Dade County, processed and approved for filing with the Miami-Dade County Department of Business Development (DBD) under the file No. _____ and _____ the expiration date of _____.
- had annual gross revenues in excess of \$5,000,000.00 for the previous year and does not have a current Affirmative Action Plan and Procurement Policy as required by Section 2-8.1.5 of the Code of Miami-Dade County, processed and approved for filing with the Miami-Dade County DBD. I will contact DBD at 305-375-3111 regarding this requirement.
- had annual gross revenues less than \$5,000,000.00 for the previous year; therefore Section 2-8.1.5 of the Code of Miami-Dade County is not applicable. However, I will contact DBD at 305-375-3111 in order to submit the required affidavit and exemption request.

Witness: _____ Signature _____ Signature _____

Witness: _____ Signature _____ By: _____ Legal Name and Title _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20 _____

FOR AN INDIVIDUAL ACTING IN HIS OWN RIGHT:

By: _____

FOR A CORPORATION, PARTNERSHIP OR JOINT VENTURE:

By: _____ having the title of _____

with _____.

- a _____ corporation
- partnership
- joint venture

PLEASE NOTE:

Section 2-10.4(4)(a) of the Code of Miami-Dade County (Ordinance No. 82-37) requires that all properly licensed architectural, engineering, landscape architectural, and land surveyors have an affirmative action plan on file with the County.

Section 2-8.1.5 of the Code of Miami-Dade County requires that firms that have annual gross revenues in excess of five (5) million dollars have an affirmative action plan and procurement policy on file with the County. Firms that have a Board of Directors that are representative of the population make-up of the nation may be exempt.

For questions regarding these requirements, please contact the Miami-Dade County Department of Business Development at 305-375-3111.

CODE OF BUSINESS ETHICS
Code of Miami-Dade County Section 2-8.1(i)

I, being duly sworn, hereby state and certify that this firm has adopted a Code of Business Ethics that is fully compliant with the requirements of Section 2-8.1(i) of the Code of Miami-Dade County as amended. I further acknowledge that failure to comply with the adopted Code of Business Ethics shall render any contract with Miami-Dade County voidable, and subject this firm to debarment from County work pursuant to Section 10-38(h)(2) of the Code of Miami-Dade County as amended. I further acknowledge that failure to submit this affidavit shall render this firm ineligible for contract award.

By: _____ 20 ____
Signature of Affiant Date

Printed Name of Affiant and Title

_____/_____-____/____/____/____/____/____/_____
Federal Employer Identification Number

Printed Name of Firm

Address of Firm

SUBSCRIBED AND SWORN TO (or affirmed) before me this _____ day of _____, 20 ____

He/She is personally known to me or has presented _____ as identification.
Type of identification

Signature of Notary

Serial Number

Print or Stamp Name of Notary

Expiration Date

Notary Public – State of _____

Notary Seal

SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104)

Firm Name of Prime Contractor/Respondent: _____

Bid No.: _____ Title: _____

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 **MUST** be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.
This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, **MUST** be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

Business Name and Address of First Tier Subcontractor/Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/Subconsultant	(Principal Owner)	
			Gender	Race
Business Name and Address of Direct Supplier	Principal Owner	Supplies/Materials/Services to be Provided by Supplier	(Principal Owner)	
			Gender	Race

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

Prime Contractor/Respondent's Signature

Print Name
(Duplicate if additional space is needed)

Print Title

Date

FORM 100

TRAFFIC CONTROL SIGN FABRICATION

**TRAFFIC CONTROL
SIGN FABRICATION**

APPENDIX

A

TRAFFIC CONTROL SIGN FABRICATION

**Miami-Dade County
Public Works Department
Work Order Sign List**

CODE	DESCRIPTION	LEGEND/ SYMBOL	SIZE
D 3- 1	STREET NAME____, specify street name	Legend	Varies
D 4- 1	PARKING____, specify arrow L, T, or R	Legend	30 X 24
ER - 1	END OF ROAD MARKER	Symbol	18 X 18
I - 2	CITY / VILLAGE LIMIT____, specify city / village name	Legend	30 X 24
OM - 1	OBJECT MARKER, YELLOW DIAMOND	Symbol	18 X 18
OM - 3	OBJECT MARKER, LARGE ____, specify direction L or R, Formerly W1-8A	Symbol	12 X 36
OM - 3S	OBJECT MARKER, SMALL ____, specify direction L or R, Formerly W1-8B	Symbol	7 X 24
R 1- 1	STOP	Legend	30 X 30
R 1- 1X	EXCEPT WHEN TURNING RIGHT	Legend	24 X 18
R 1- 2	YIELD	Legend	36 X 36
R 1- 3	4 WAY	Legend	12 X 6
R 1- 4	ALL WAY	Legend	18 X 6
R 2- 1	SPEED LIMIT ____, specify speed	Legend	24 X 30
R 2- 5A	REDUCED SPEED AHEAD	Legend	24 X 30
R 2- 5C	SPEED ZONE AHEAD	Legend	24 X 30
R 2- 7	BEGIN ____ MILE SPEED, specify speed. OBSOLETE, USE FOR REMOVALS ONLY.	Legend	24 X 30
R 2- 10	BEGIN SPEED LIMIT ____, specify speed	Legend	24 X 36
R 2A- 1S	SCHOOL ZONE, 15 MPH, ____specify hours, (Overhead sign)	Legend	30 X 48
R 3- 1	NO RIGHT TURN	Symbol	24 X 24
R 3- 2	NO LEFT TURN	Symbol	24 X 24
R 3- 3	NO TURNS	Legend	24 X 24
R 3- 4	NO U TURN	Symbol	24 X 24
R 3- 5	LANE USE CONTROL ____, mandatory movement, with ONLY & L, T, R	Symbol	30 X 36
R 3- 6	LANE USE CONTROL ____, optional movement, specify L, T, or R	Symbol	30 X 36
R 3- 7A	RIGHT TURN ONLY	Legend	24 X 30
R 3- 7B	ALL TRAFFIC MUST TURN RIGHT	Legend	24 X 30
R 3- 7C	LEFT TURN ONLY	Legend	24 X 30
R 3- 7L	LEFT LANE MUST TURN LEFT,	Legend	30 X 30
R 3- 7R	RIGHT LANE MUST TURN RIGHT,	Legend	30 X 30
R 3- 8	LANE USE CONTROL, double turn / two lanes, include sketch	Symbol	30 X 30
R 3- 8M	LANE USE CONTROL, double turn / three lanes, include sketch	Symbol	48 X 36
R 3- 9	CENTER LANE-LEFT TURN ONLY , with opposing arrows	Legend	24 X 30
R 3- 9A	TWO-WAY LEFT TURN, with opposing arrows and ONLY legend	Symbol	30 X 36
R 3- 9B	TWO-WAY LEFT TURN, with opposing arrows & CENTER LANE ONLY legend	Symbol	36 X 48
R 3- 9C	TWO-WAY LEFT TURN, with opposing arrows & BEGIN ONLY legend	Symbol	30 X 48
R 3- 9D	TWO-WAY LEFT TURN, with opposing arrows & END ONLY legend	Symbol	30 X 48
R 4- 1	DO NOT PASS	Legend	24 X 30
R 4- 7	KEEP RIGHT	Symbol	24 X 30
R 4- 7A	KEEP RIGHT, with horizontal arrow	Legend	24 X 30

TRAFFIC CONTROL SIGN FABRICATION

R 4- 8	KEEP LEFT	Symbol	24 X 30
R 4- 8A	KEEP LEFT, with horizontal arrow	Legend	24 X 30
R 5- 1	DO NOT ENTER	Legend	30 X 30
R 5- 1A	WRONG WAY	Legend	36 X 24
R 5- 2	NO TRUCKS	Symbol	24 X 24
R 5- 2A	NO THRU TRUCKS	Legend	24 X 30
R 5- 6	NO BICYCLES	Symbol	24 X 24
R 5-100	NO THRU STREET	Legend	24 X 30
R 6- 1	ONE WAY ____, specify arrow L or R	Legend	36 X 12
R 6- 2	ONE WAY ____, specify arrow L or R	Legend	18 X 24
R 6- 4	TWO WAY-KEEP RIGHT	Legend	18 X 24
R 7- 1	NO PARKING ANYTIME, specify arrow L, D, or R	Legend	18 X 24
R 7- 1A	NO PARKING	Symbol	12 X 12
R 7- 2	NO PARKING ____, specify hours and arrow L, D, or R	Legend	18 X 24
R 7- 2A	NO PARKING, specify hours	Symbol	12 X 18
R 7- 4A	NO STOPPING OR STANDING ____, specify hours, arrow L, D, R	Legend	18 X 24
R 7- 4B	NO STOPPING OR STANDING ____, specify hours/days and L, D, R	Legend	18 X 24
R 7- 4C	NO STOPPING OR STANDING - TOW AWAY ZONE, specify arrow L, D, R	Legend	18 X 24
R 7- 4S	NO STOPPING OR STANDING-SCHOOL DAYS ____, specify hours	Legend	18 X 24
R 7- 6	NO PARKING-LOADING ZONE ____, specify arrow: L, D, or R	Legend	18 X 24
R 7- 6A	NO PARKING-LOADING ZONE ____, specify hours, arrow L, D, R	Legend	18 X 24
R 7- 6B	NO PARKING-PASSENGER LOADING ZONE-SCHOOL DAYS ____, spec hrs, L,D,R	Legend	18 X 24
R 7- 6E	NO PARKING-PASSENGER LOADING ZONE ____, specify arrow L, D, R	Legend	18 X 24
R 7- 8A	PARKING BY DISABLED PERMIT ONLY	Legend	18 X 24
R 7- 8B	NO ANGLE PARKING ____, specify arrow L, D, R	Legend	18 X 24
R 7- 8C	NO PARKING DURING RACING EVENTS	Legend	18 X 24
R 7- 8D	NO PARKING DURING ORANGE BOWL EVENTS	Legend	24 X 30
R 7- 10A	NO STOPPING OR STANDING EXCEPT SCHOOL BUSES, SCHOOL DAYS, hr, L,D,R	Legend	18 X 24
R 7- 10C	NO PARKING-SCHOOL DAYS ____, specify hours, arrows L, D, R	Legend	18 X 24
R 7- 11	NO FISHING-SWIMMING-LOITERING	Legend	24 X 30
R 7- 11A	NO FISHING-DIVING-SWIMMING-LOITERING, ORD. #66-15	Legend	24 X 30
R 7-101	NO PARKING ____, specify legend	Legend	18 X 24
R 7-102	NO PARKING-TAXI ZONE ____, specify number of vehicles	Legend	18 X 24
R 7-201	TOW-AWAY ZONE	Legend	12 X 6
R 7-201A	TOW-AWAY ZONE	Symbol	12 X 6
R 8- 1	NO PARKING ON PAVEMENT	Legend	24 X 30
R 9- 2	CROSS ONLY AT CROSSWALKS	Legend	12 X 18
R 9- 2A	NO JAYWALKING-USE CROSSWALK	Legend	18 X 24
R 9- 3A	NO PEDESTRIAN CROSSING	Symbol	24 X 24
R10- 3B	PUSH BUTTON TO CROSS ____, WAIT FOR GREEN, specify street name	Legend	9 X 12
R10- 3C	PUSH BUTTON, WAIT FOR GREEN TO CROSS ____, specify two streets	Legend	12 X 12
R10- 4	PUSH BUTTON FOR WALK SIGNAL	Legend	9 X 12
R10- 4B	PUSH BUTTON TO CROSS ____, WAIT FOR WALK, Specify street name	Legend	9 X 12
R10- 4C	PUSH BUTTON, WAIT FOR WALK TO CROSS ____, Specify two streets	Legend	12 X 12
R10- 5L	LEFT ON GREEN ARROW ONLY	Legend	24 X 30
R10- 5R	RIGHT ON GREEN ARROW ONLY	Legend	24 X 30
R10- 6	STOP HERE ON RED ____, specify arrow L or R	Legend	24 X 36

TRAFFIC CONTROL SIGN FABRICATION

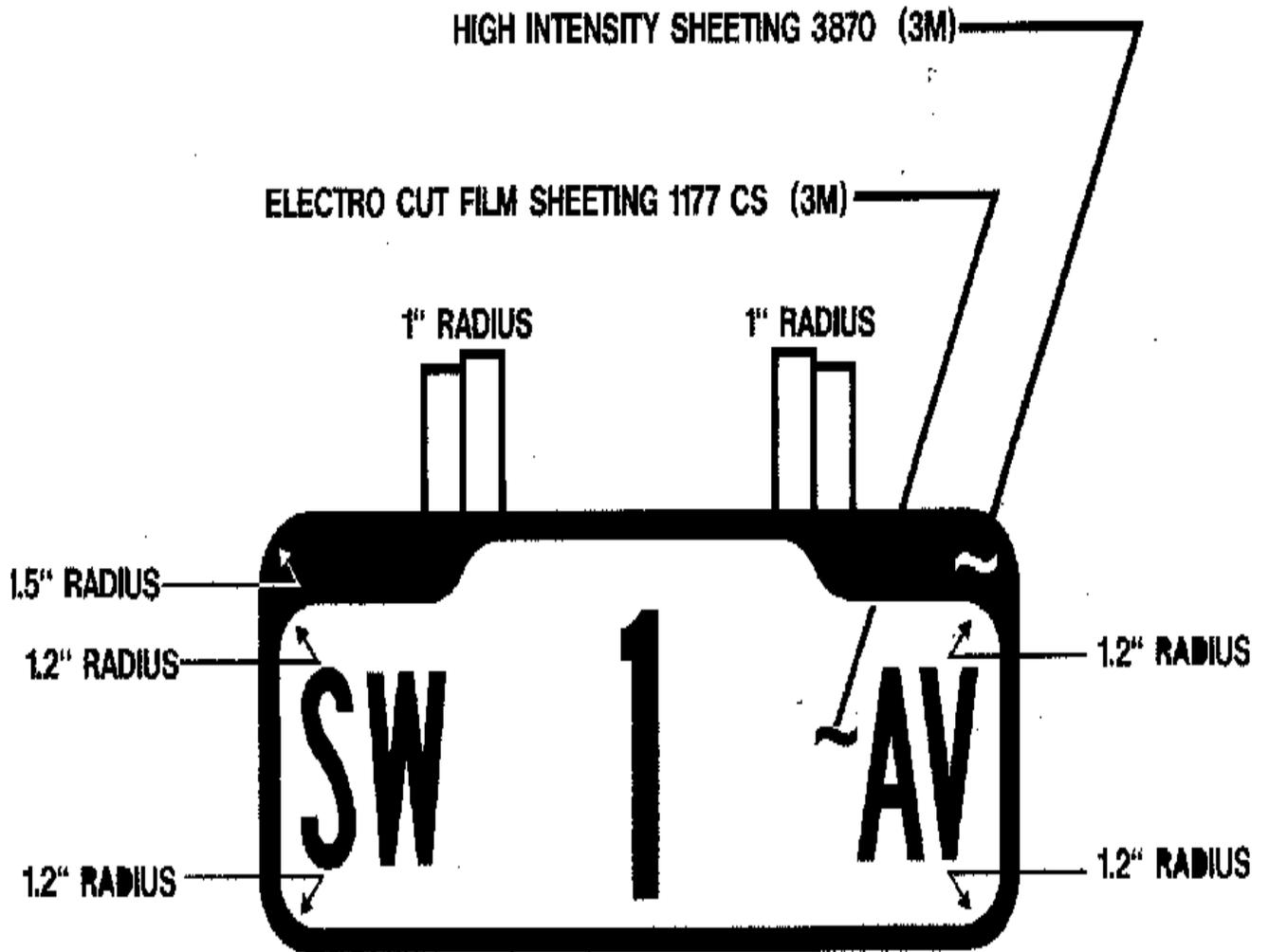
R10- 7	DO NOT BLOCK INTERSECTION	Legend	24 X 30
R10- 9	RIGHT TURN ON RED AFTER STOP	Legend	24 X 30
R10- 9A	LEFT TURN ON RED AFTER STOP	Legend	24 X 30
R10- 10L	LEFT TURN SIGNAL	Legend	24 X 30
R10- 10R	RIGHT TURN SIGNAL	Legend	24 X 30
R10- 11A	NO TURN ON RED	Legend	24 X 30
R10- 11C	NO TURN ON RED____, specify hours	Legend	24 X 30
R10- 12	LEFT TURN YIELD ON GREEN BALL	Legend	24 X 30
R10- 13S	NO TURN ON RED- SCHOOL DAYS____, specify hours	Legend	24 X 30
R10- 14	NO TURN ON RED WHEN PEDESTRIAN IN CROSSWALK	Legend	24 X 30
R10- 14A	NO TURN ON RED WHEN PEDS IN CROSSWALK, overhead installation only	Legend	24 X 30
R11- 1	KEEP OFF MEDIAN	Legend	24 X 30
R12- 1	WEIGHT LIMIT____ TONS, specify limit	Legend	24 X 30
S 1- 1A	SCHOOL, ADVANCE sign, shows school children	Symbol	30 X 30
S 1- 1B	SCHOOL, ADVANCE sign, shows school children	Symbol	36 X 36
S 3- 1A	SCHOOL DAYS____, specify hours	Legend	24 X 18
S 4- 1A	School hours, SCHOOL DAYS	Legend	24 X 30
S 4- 3 (Mod)	SCHOOL	Legend	24 X 9
S 5- 2	END SCHOOL ZONE	Legend	24 X 30
W 1- 1	ARROW, TURN____ (90-degrees) specify direction L or R	Symbol	30 X 30
W 1- 2	ARROW, CURVE____ (45-degrees) specify direction L or R	Symbol	30 X 30
W 1- 3	ARROW, REVERSE TURN____ two 90-degree movements specify L or R	Symbol	30 X 30
W 1- 4	ARROW, REVERSE CURVE____ two 45-degree movements specify L or R	Symbol	30 X 30
W 1- 5	ARROW, WINDING ROAD____, specify initial direction L or R	Symbol	30 X 30
W 1- 6	ARROW, LARGE____ horizontal, specify direction, L or R	Symbol	48 X 24
W 1- 6S	ARROW, SMALL, horizontal	Symbol	36 X 18
W 1- 7	ARROW, LARGE DOUBLE, horizontal	Symbol	48 X 24
W 1- 7S	ARROW, SMALL DOUBLE, horizontal	Symbol	36 X 18
W 1- 8	CHEVRON MARKER____, specify direction L or R	Symbol	18 X 24
W 2- 1	CROSS ROAD	Symbol	30 X 30
W 2- 2	SIDE ROAD, 90-DEGREES____, specify direction L or R	Symbol	30 X 30
W 2- 3	SIDE ROAD, 45-DEGREES____, specify direction L or R	Symbol	30 X 30
W 2- 4	T - INTERSECTION	Symbol	30 X 30
W 2- 5	Y - INTERSECTION	Symbol	30 X 30
W 2- 6	TRAFFIC CIRCLE	Symbol	36 X 36
W 2- 100	CROSS TRAFFIC DOES NOT STOP	Legend	24 X 30
W 2- 101	ONCOMING TRAFFIC DOES NOT STOP	Legend	24 X 30
W 2- 102	ONCOMING AND CROSS TRAFFIC DOES NOT STOP	Legend	24 X 30
W 3- 1A	STOP AHEAD	Symbol	36 X 36
W 3- 2A	YIELD AHEAD	Symbol	36 X 36
W 3- 3	SIGNAL AHEAD	Symbol	36 X 36
W 4- 1	ARROW, MERGING TRAFFIC____, specify direction L or R	Symbol	30 X 30
W 4- 2	PAVEMENT TRANSITION____, specify direction L or R	Symbol	36 X 36
W 4- 2A	FORM ONE LANE____, specify arrow L or R	Legend	36 X 36
W 4- 2B	ONE LANE____, specify arrow L or R	Legend	30 X 30
W 5- 1	ROAD NARROWS	Legend	30 X 30
W 5- 2A	NARROW BRIDGE	Symbol	30 X 30

TRAFFIC CONTROL SIGN FABRICATION

W 6- 1	DIVIDED HIGHWAY BEGINS	Symbol	36 X 36
W 6- 2	DIVIDED HIGHWAY ENDS	Symbol	36 X 36
W 6- 3	TWO-WAY TRAFFIC	Symbol	30 X 30
W 8- 1	BUMP	Legend	30 X 30
W 8- 2	DIP	Legend	30 X 30
W 8- 3A	PAVEMENT ENDS	Symbol	30 X 30
W 8- 4	SOFT SHOULDERS	Legend	30 X 30
W 8- 5	SLIPPERY WHEN WET	Symbol	30 X 30
W 9- 1L	LEFT LANE ENDS	Legend	36 X 36
W 9- 1R	RIGHT LANE ENDS	Legend	36 X 36
W 9- 2L	LANE ENDS MERGE LEFT	Legend	36 X 36
W 9- 2R	LANE ENDS MERGE RIGHT	Legend	36 X 36
W10- 1	RAILROAD ADVANCE WARNING CIRCLE	Symbol	36 diam
W10- 2	RAILROAD ADVANCE WARNING _____, ON NEXT CROSSROAD, specify L or R	Symbol	30 X 30
W10- 3	RAILROAD ADVANCE WARNING _____, ON NEXT SIDE ROAD, specify L or R	Symbol	30 X 30
W10- 4	RAILROAD ADVANCE WARNING _____, ON T- INTERSECTION, specify L or R	Symbol	30 X 30
W11- 1	BICYCLE CROSSING, ADVANCE	Symbol	30 X 30
W11- 2	PEDESTRIAN CROSSING, ADVANCE, sign shows pedestrian	Symbol	30 X 30
W11- 7	EQUESTRIAN CROSSING	Symbol	30 X 30
W11A- 2	PEDESTRIAN CROSSING, Sign shows pedestrian in crossing	Symbol	30 X 30
W12- 1	ARROW, DOUBLE (downward facing for bifurcation)	Symbol	30 X 30
W12- 2	VERTICAL CLEARANCE _____, Specify clearance measurement	Symbol	36 X 36
W13- 1	____SPEED LIMIT, advisory speed plate, specify speed limit	Legend	18 X 18
W14- 2	NO OUTLET	Legend	30 X 30
W14- 2A	NO OUTLET (DUAL, VERTICAL) OBSOLETE, USE FOR REMOVALS ONLY	Legend	9 X 36
W14- 2P	NO OUTLET_____, specify arrow: L or R (Dual, horizontal)	Legend	36 X 12
W14- 3	NO PASSING ZONE	Legend	36 X 48
W15- 1	PLAYGROUND	Symbol	30 X 30
W15- 2WS	WILDLIFE SANCTUARY - NO HUNTING	Legend	24 X 36
W16- 7A	DIAGONAL ARROW, specify L or R	Symbol	24 X 12
W16- 7B	DIAGONAL ARROW, specify L or R	Symbol	30 X 18
W16- 9p(A)	AHEAD	Legend	24 X 10
W16- 9p(B)	AHEAD	Legend	36 X 20

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

NEW D3-1 STREET NAME SIGNS



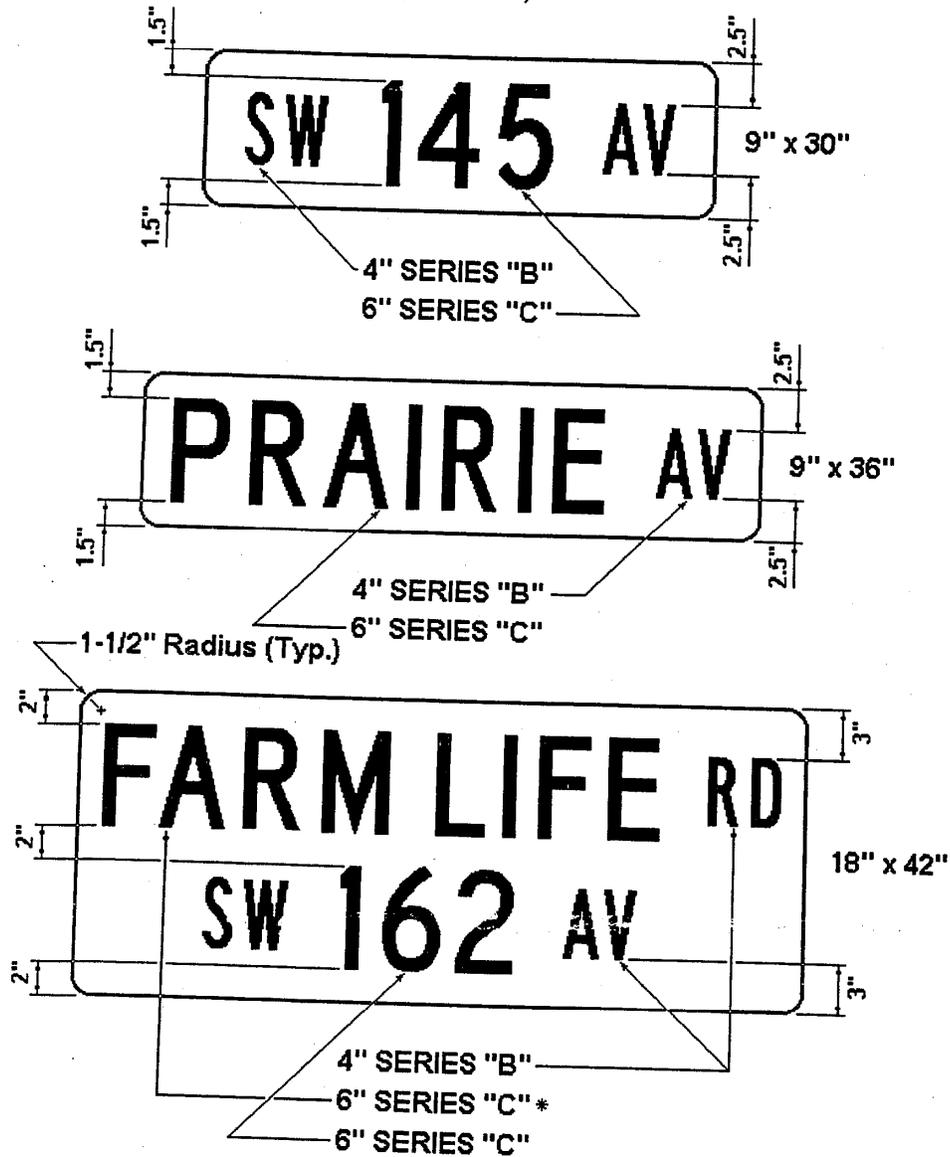
NEW STANDARD STREET NAME SIGN 24 X 9

LEGEND: LETTERS 4" HIGHWAY GOTHIC SERIES "B".
NUMBERS 6" HIGHWAY GOTHIC SERIES "C".

APPENDIX B

GROUND MOUNTED SIGNS

(TYPICAL)



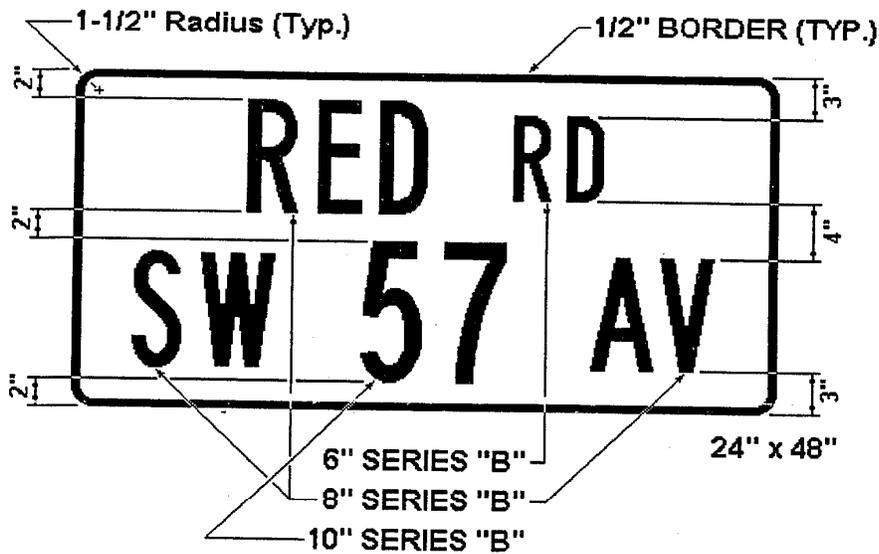
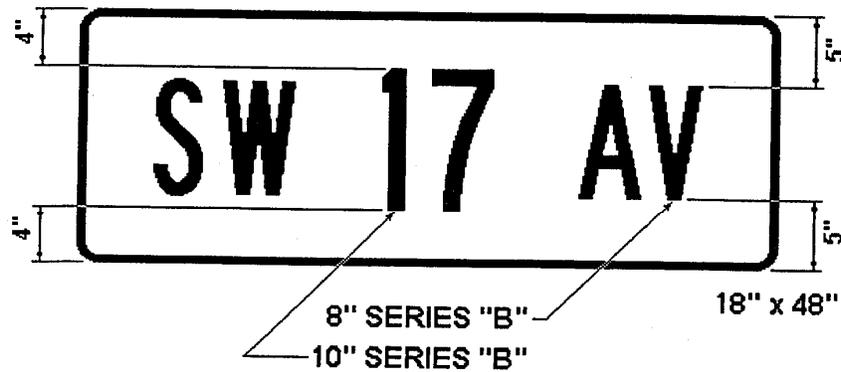
NOTES:

- Use smallest size sign blank possible, maintaining specified character size, margins and word spacing.
- Maintain minimum 1-3/8 inch left and right margins.
- Maintain 3 inch spacing between words.
- For 42 inch sign blank, word spacing may be reduced by 20%.
- * Series B may be utilized in lieu of Series C for 42 inch blank.

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

AERIAL MOUNTED SIGNS

(TYPICAL)

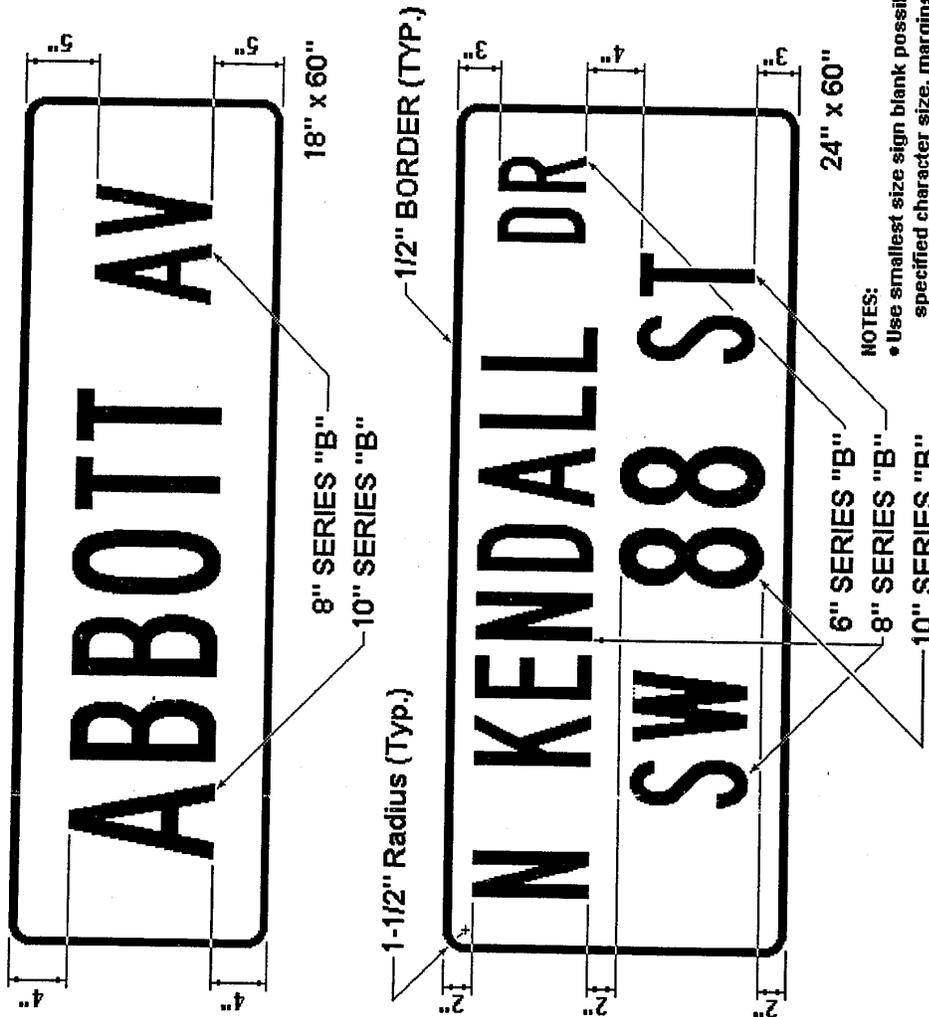


NOTES:

- Use smallest size sign blank possible, maintaining specified character size, margins and word spacing.
- Maintain minimum 2-1/4 inch margins from sign edge.
- Maintain 6 inch spacing between words.
- For 42 inch sign blank, word spacing may be reduced by 20%.

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

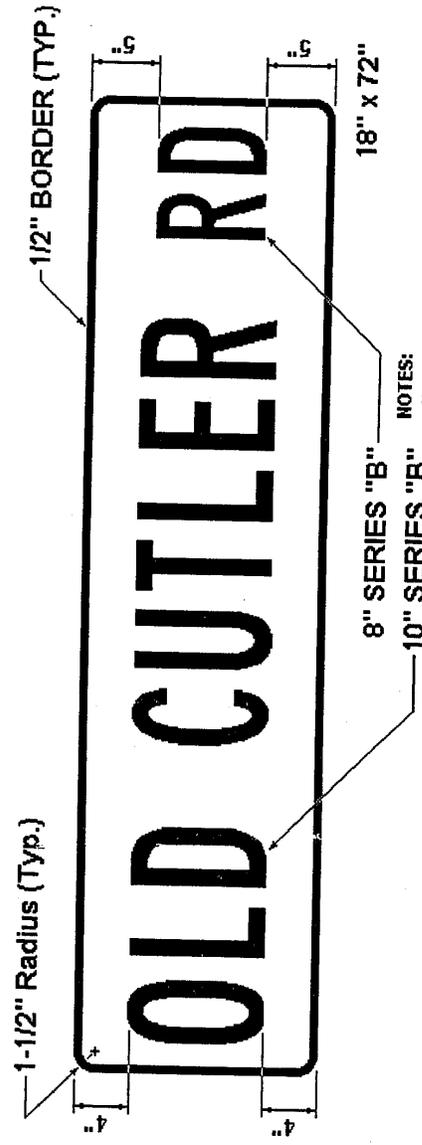
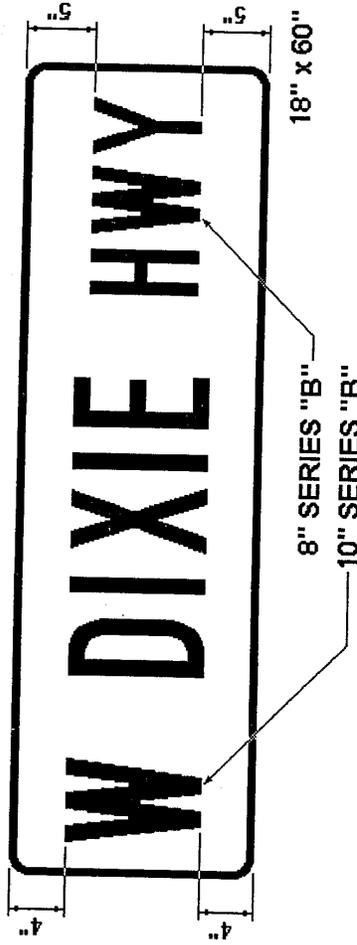
AERIAL MOUNTED SIGNS
(TYPICAL)



- NOTES:
- Use smallest size sign blank possible, maintaining specified character size, margins and word spacing.
 - Maintain minimum 2-1/4 inch margins from sign edge.
 - Maintain 6 inch spacing between words.
 - For 42 inch sign blank, word spacing may be reduced by 20%.

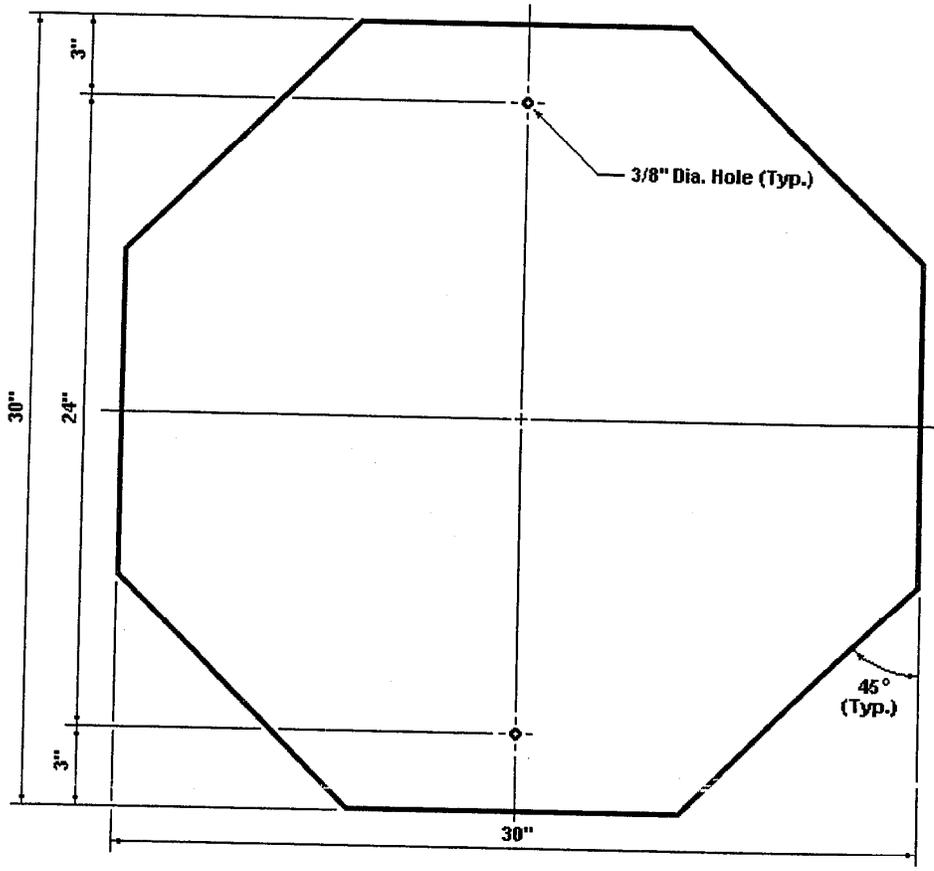
TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

AERIAL MOUNTED SIGNS
(TYPICAL)



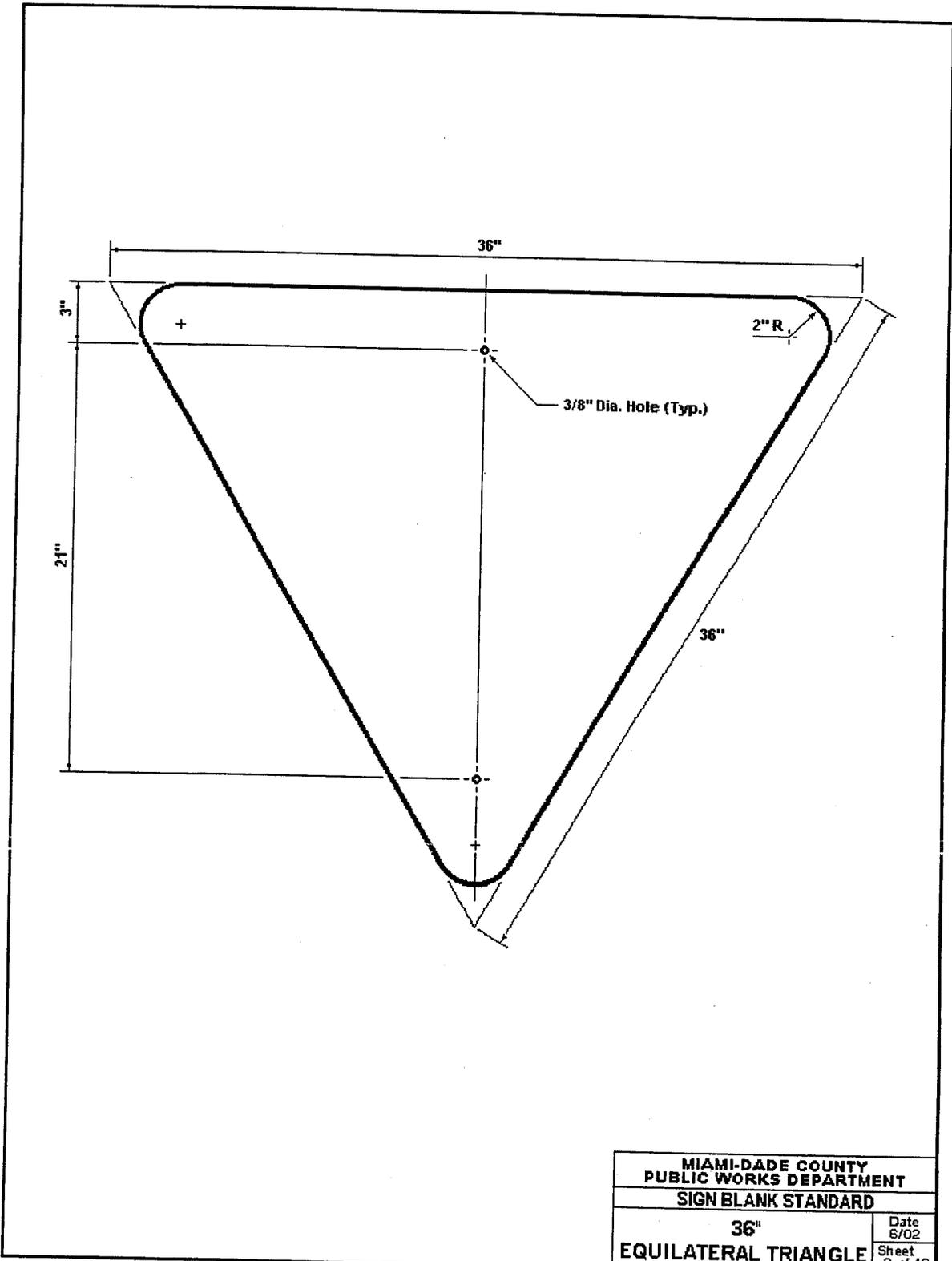
- NOTES:
- Use smallest size sign blank possible, maintaining specified character size, margins and word spacing.
 - Maintain minimum 2-1/4 inch margins from sign edge.
 - Maintain 6 inch spacing between words.
 - For 42 inch sign blank, word spacing may be reduced by 20%.

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



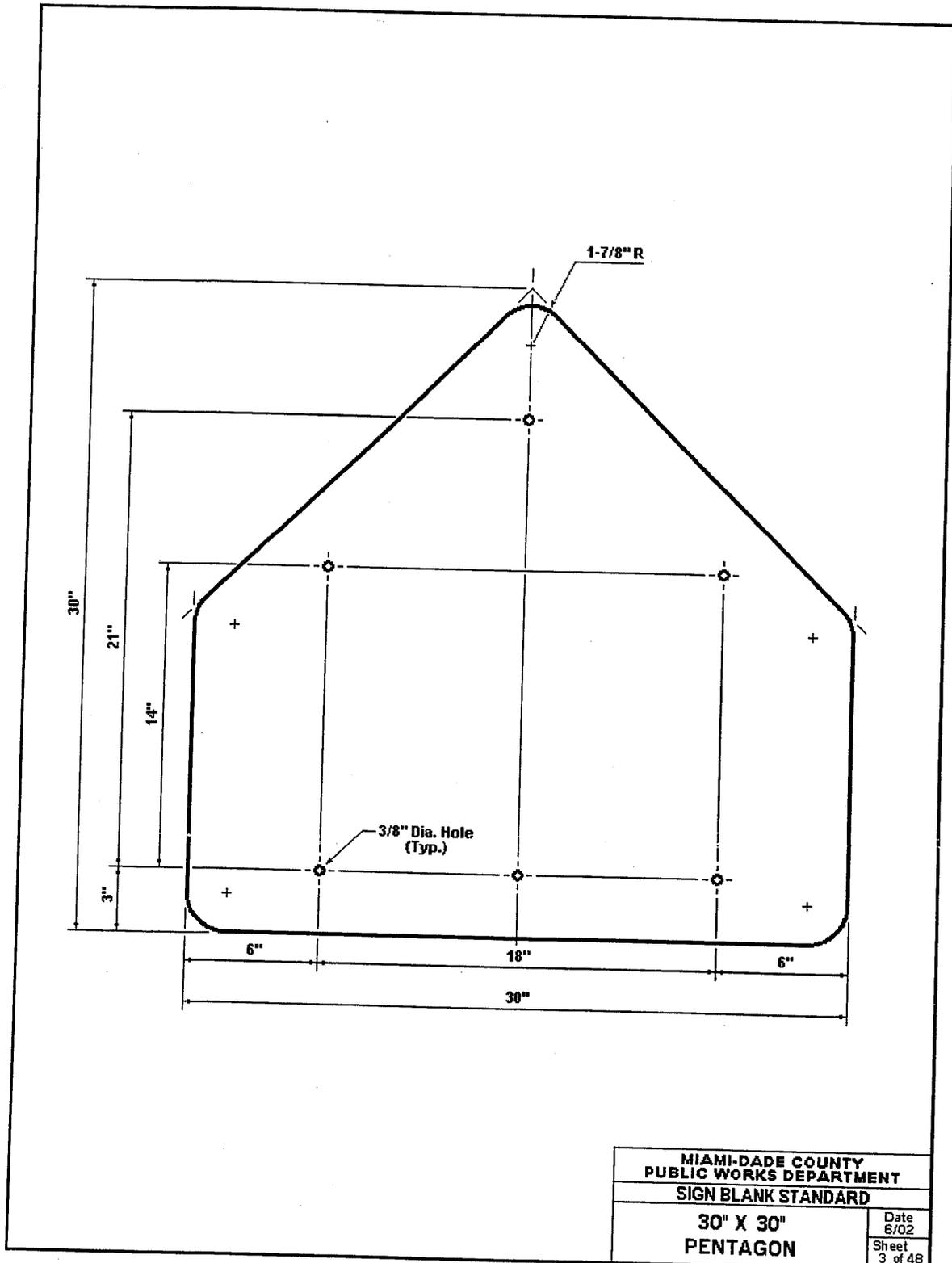
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
30" X 30" OCTAGON	Date: 6/02
	Sheet 1 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

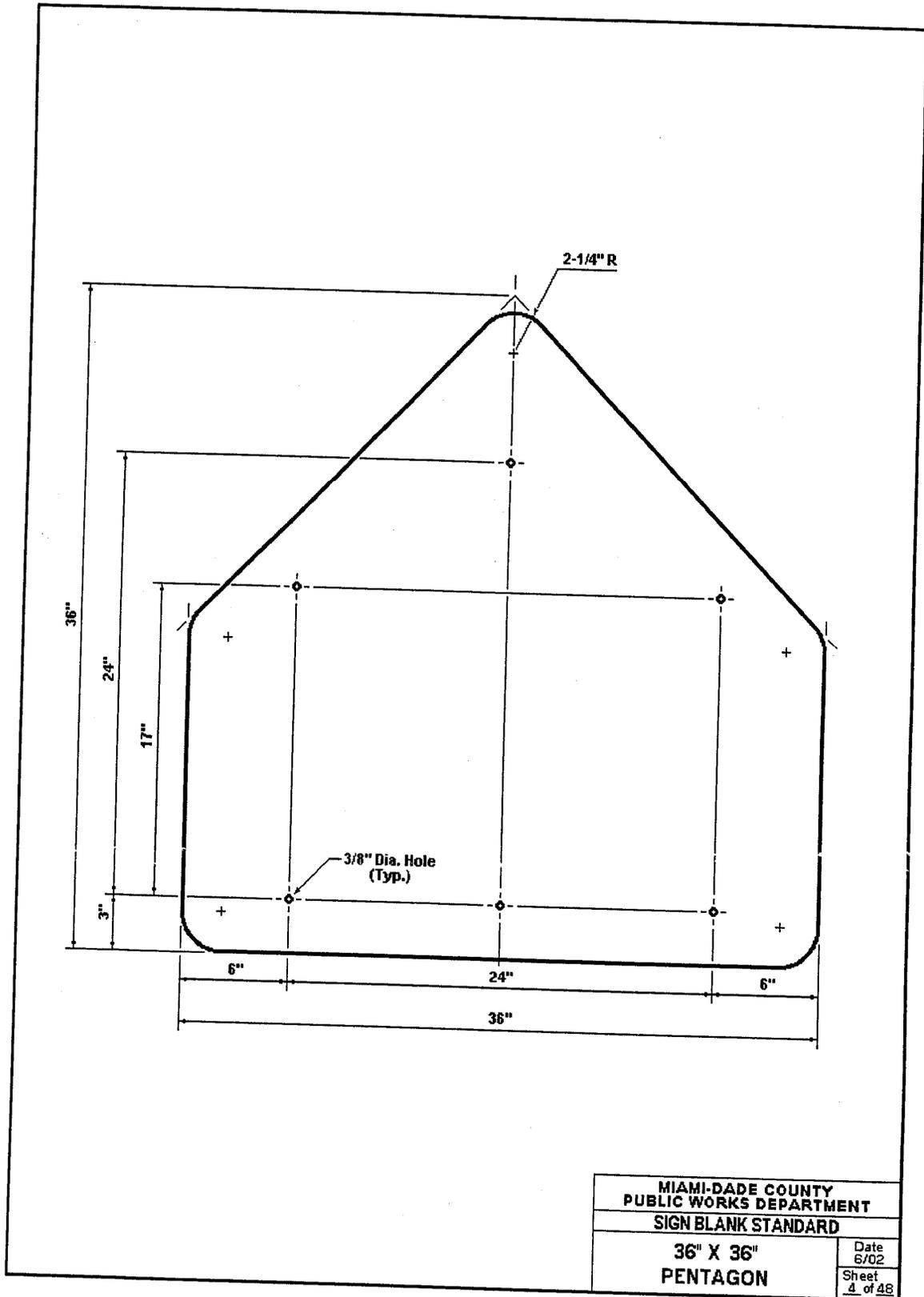


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
36"	Date 8/02
EQUILATERAL TRIANGLE	Sheet 2 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

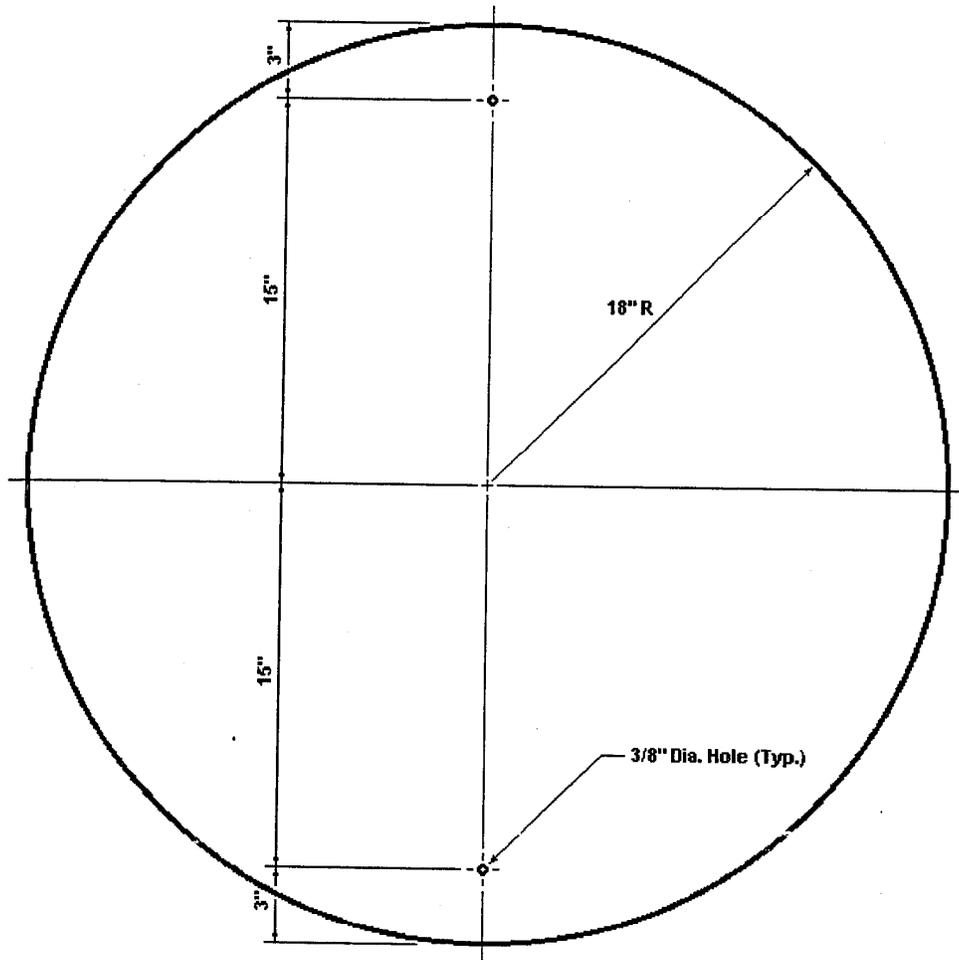


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



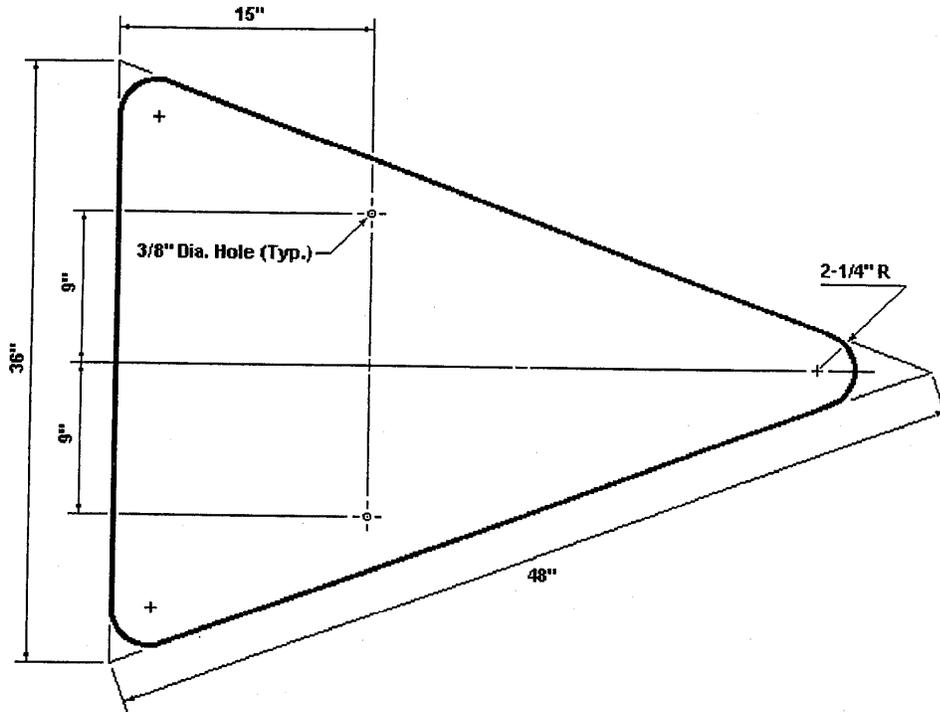
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
36" X 36" PENTAGON	Date 6/02 Sheet 4 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



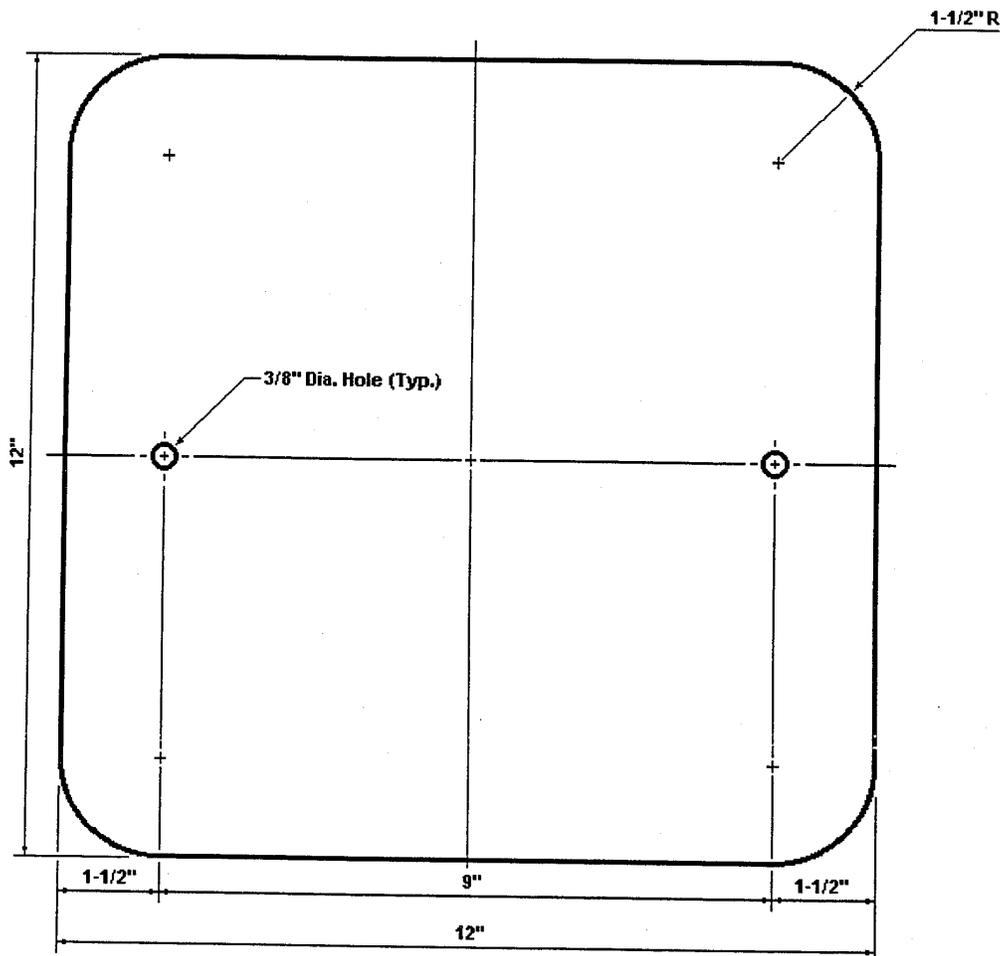
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
36" DIAMETER CIRCLE	Date 6/02
	Sheet 5 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



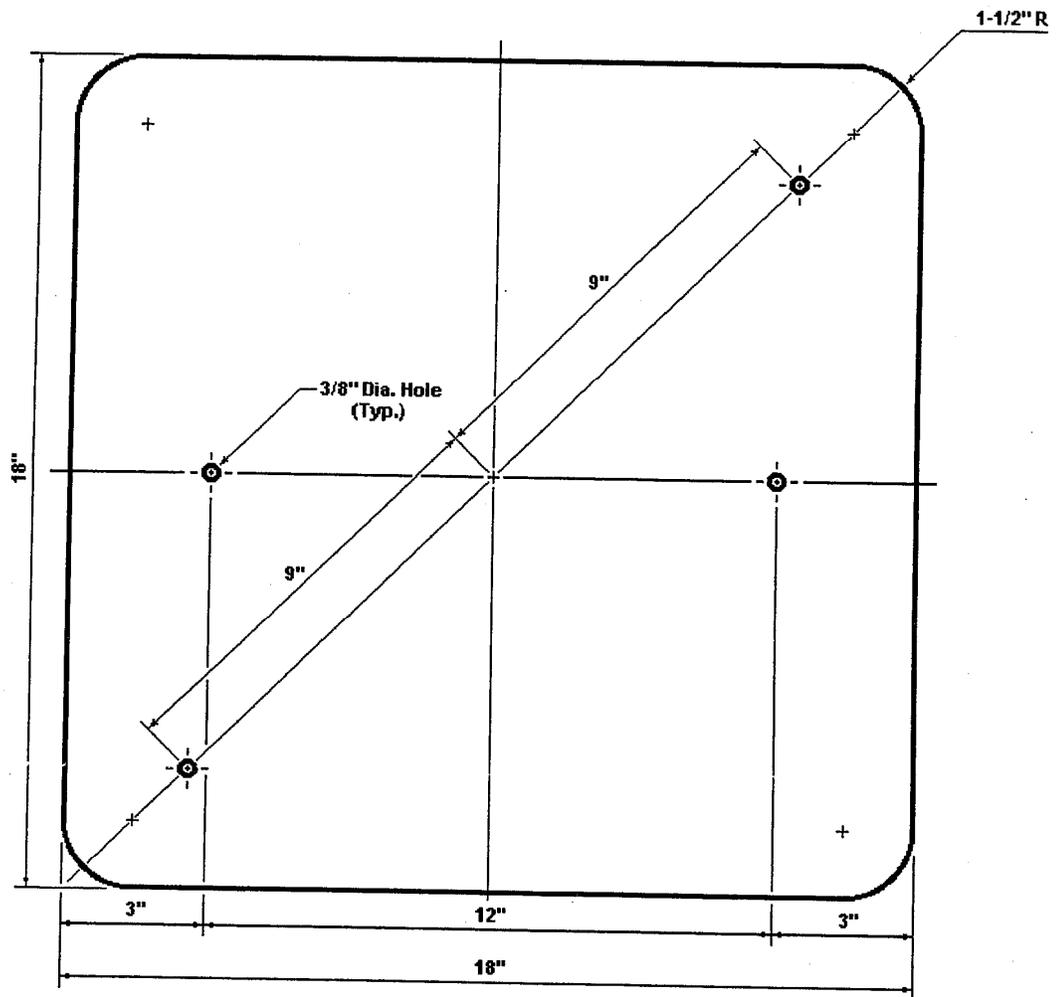
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
36" X 48" ISOSCELES TRIANGLE	Date 6/02 Sheet 6 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



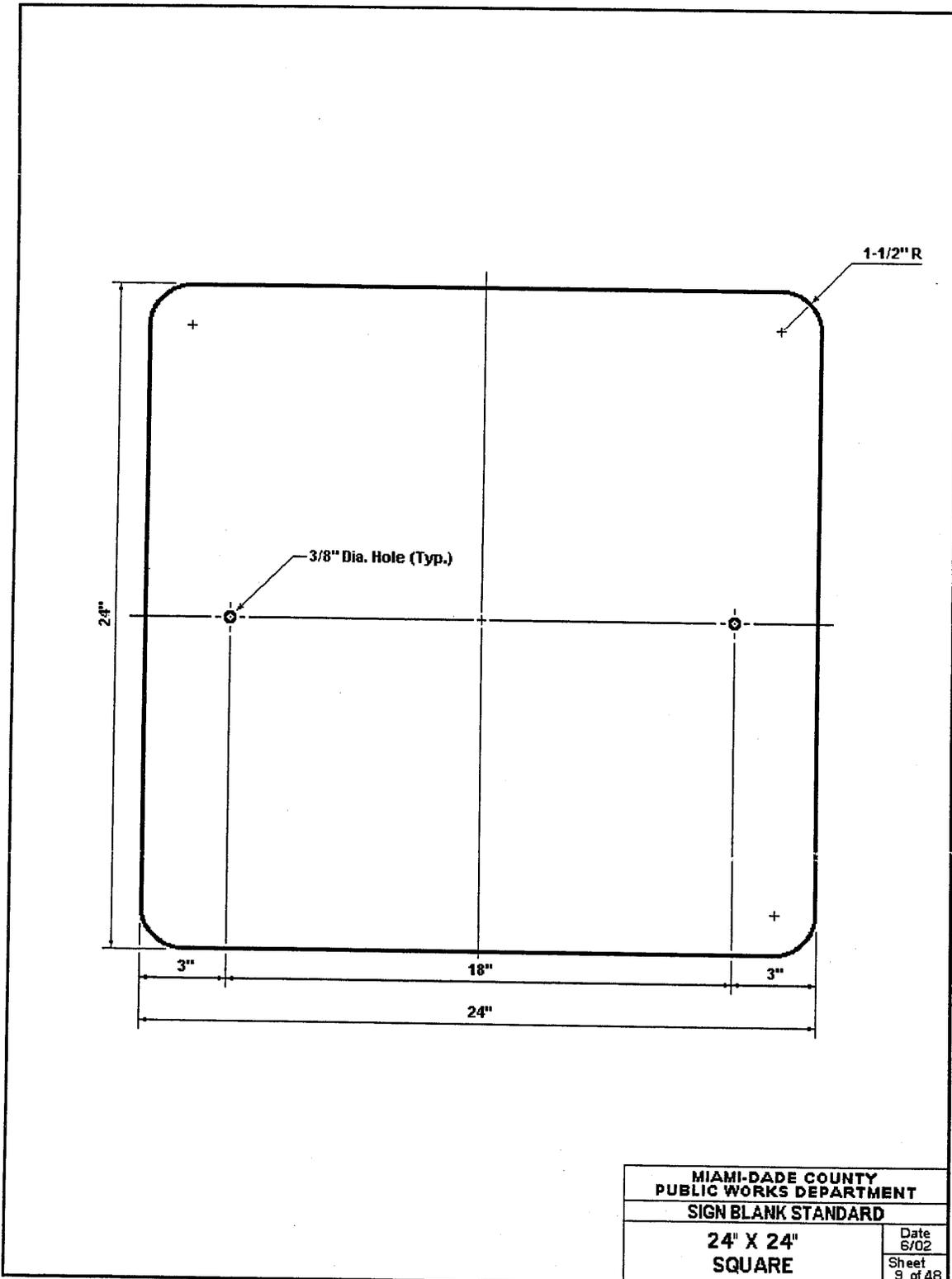
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
12" X 12" SQUARE	Date 6/02 Sheet 7 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



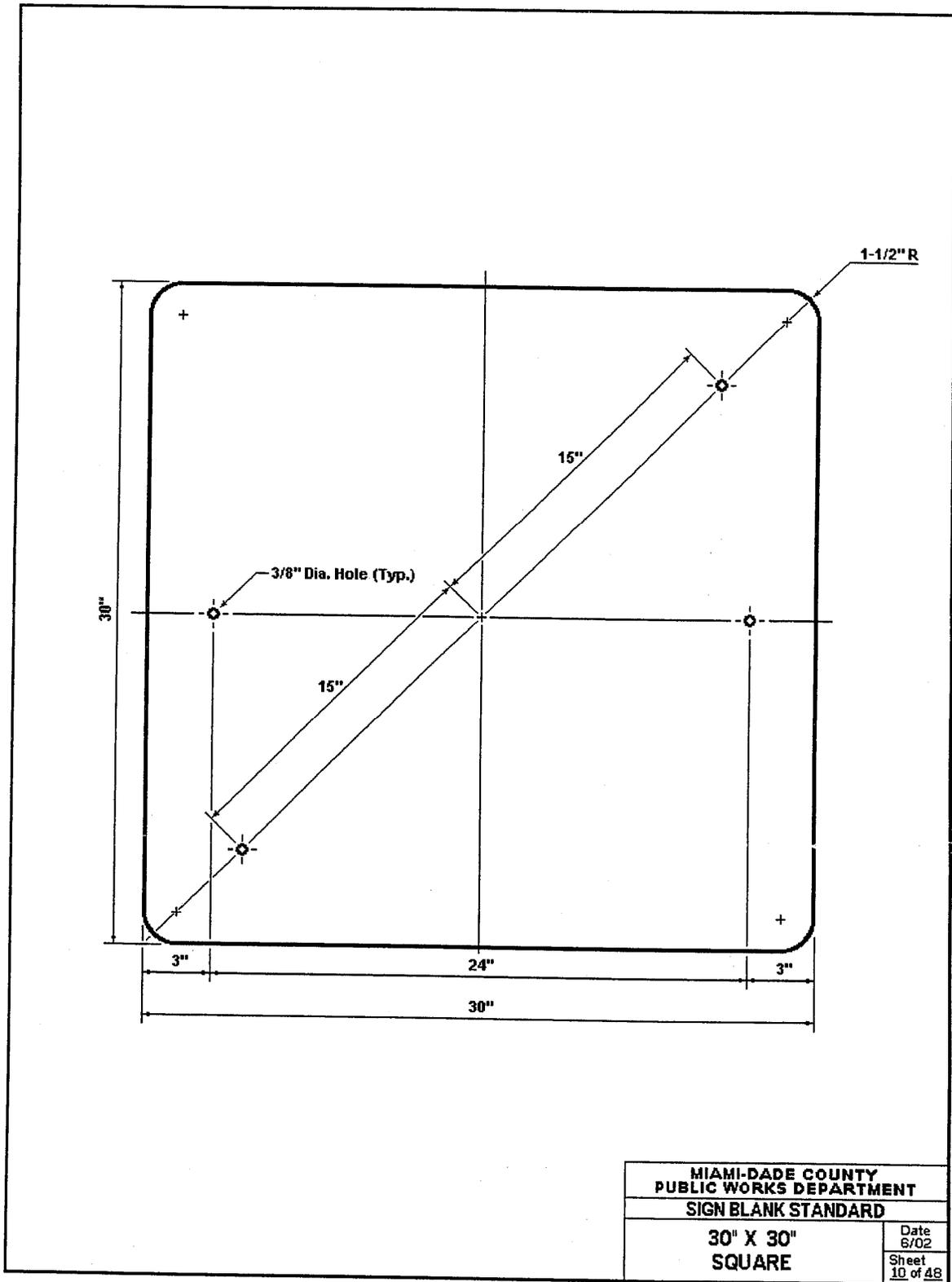
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
18" X 18" SQUARE	Date 6/02 Sheet 8 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



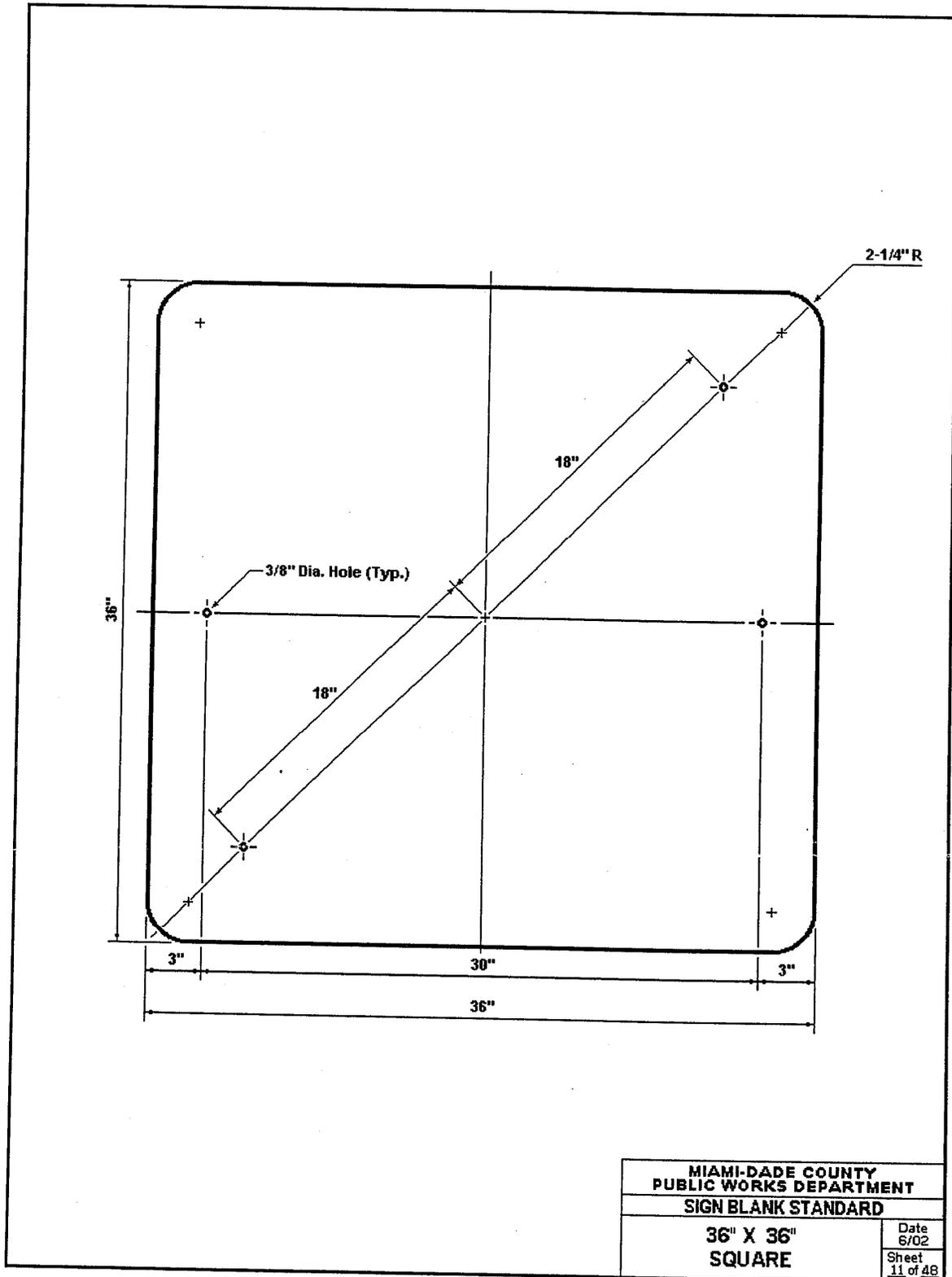
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
24" X 24" SQUARE	Date 6/02
	Sheet 9 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



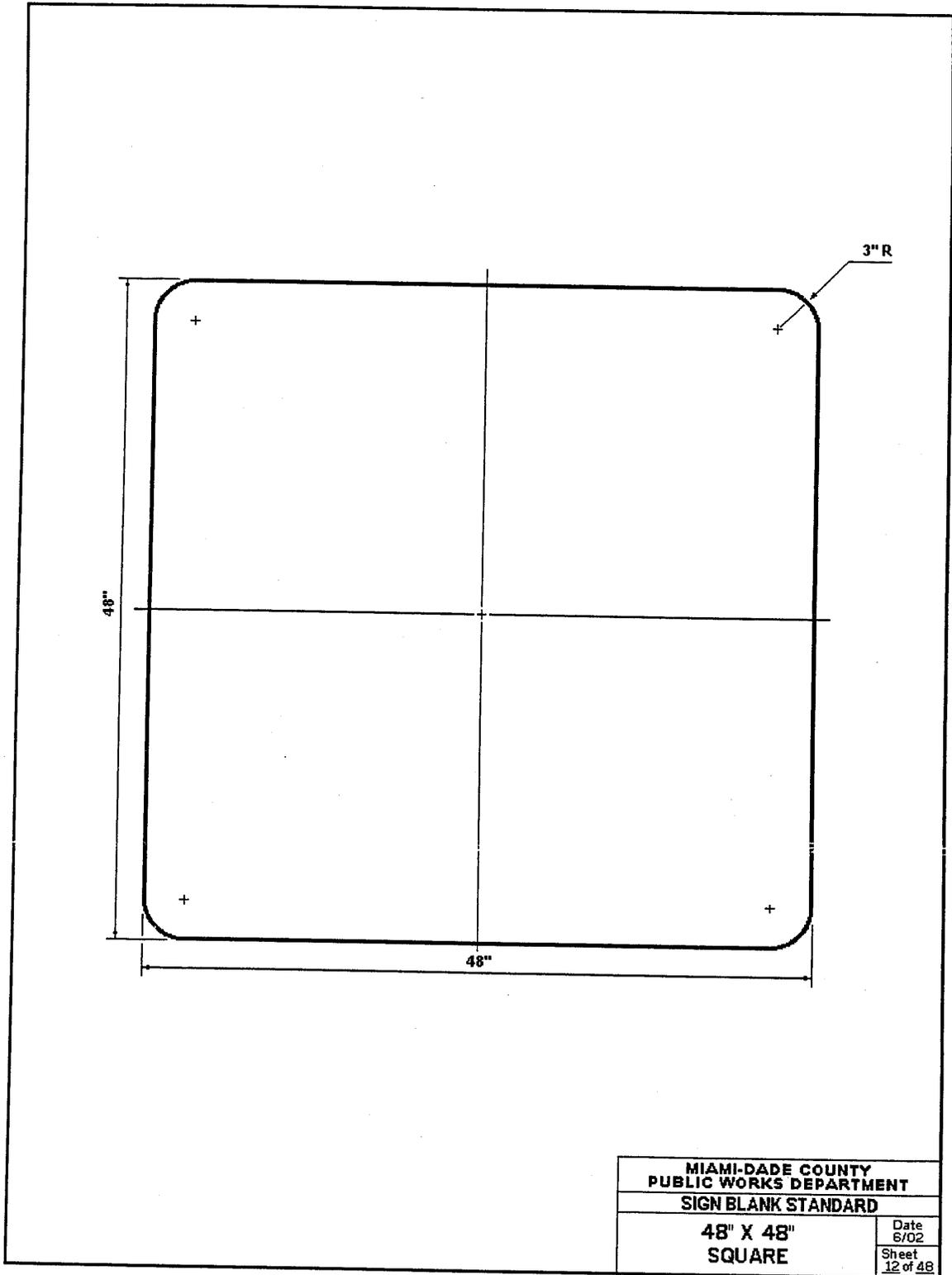
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
30" X 30" SQUARE	Date 6/02
	Sheet 10 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



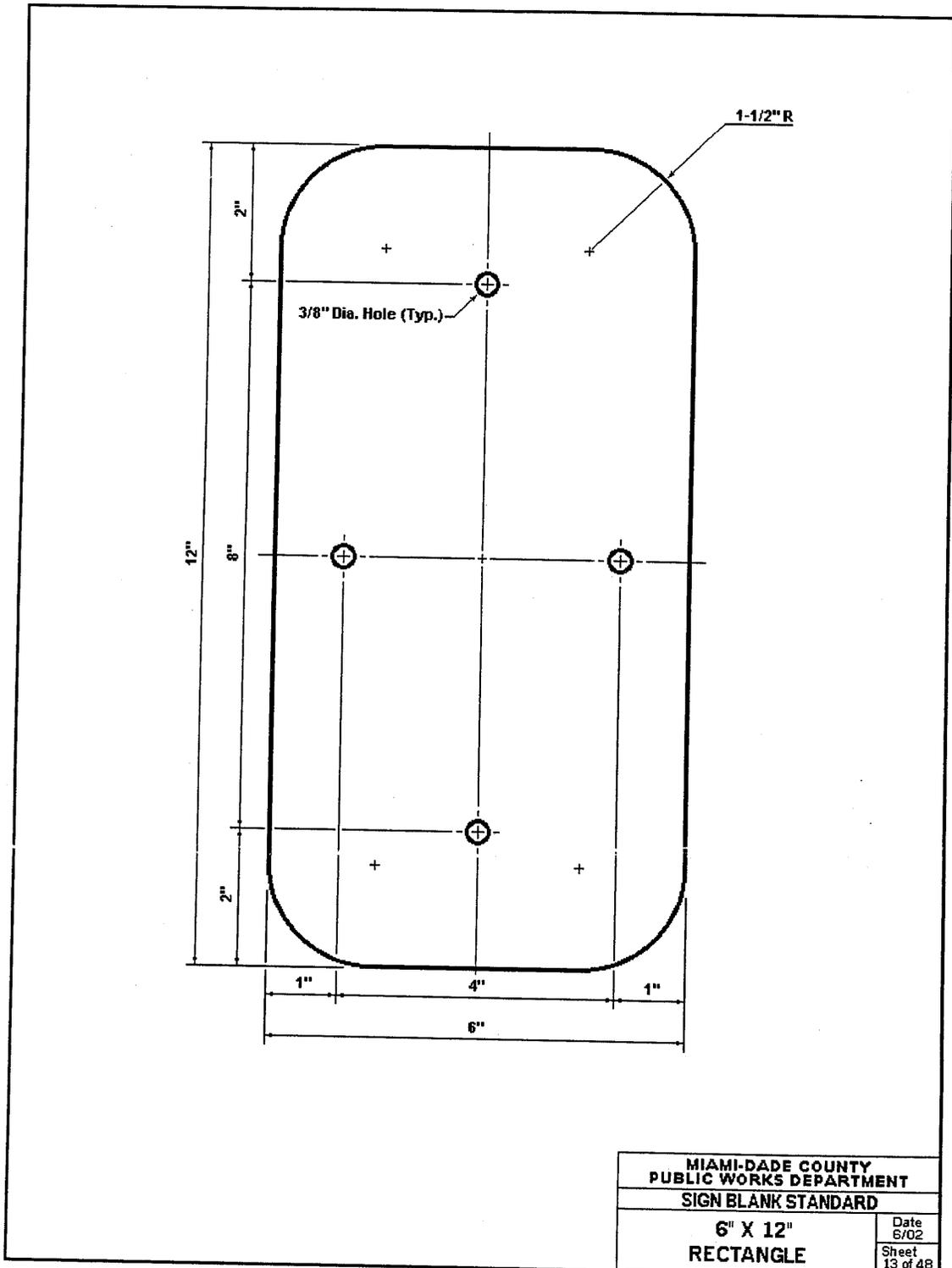
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
36" X 36" SQUARE	Date 6/02
	Sheet 11 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

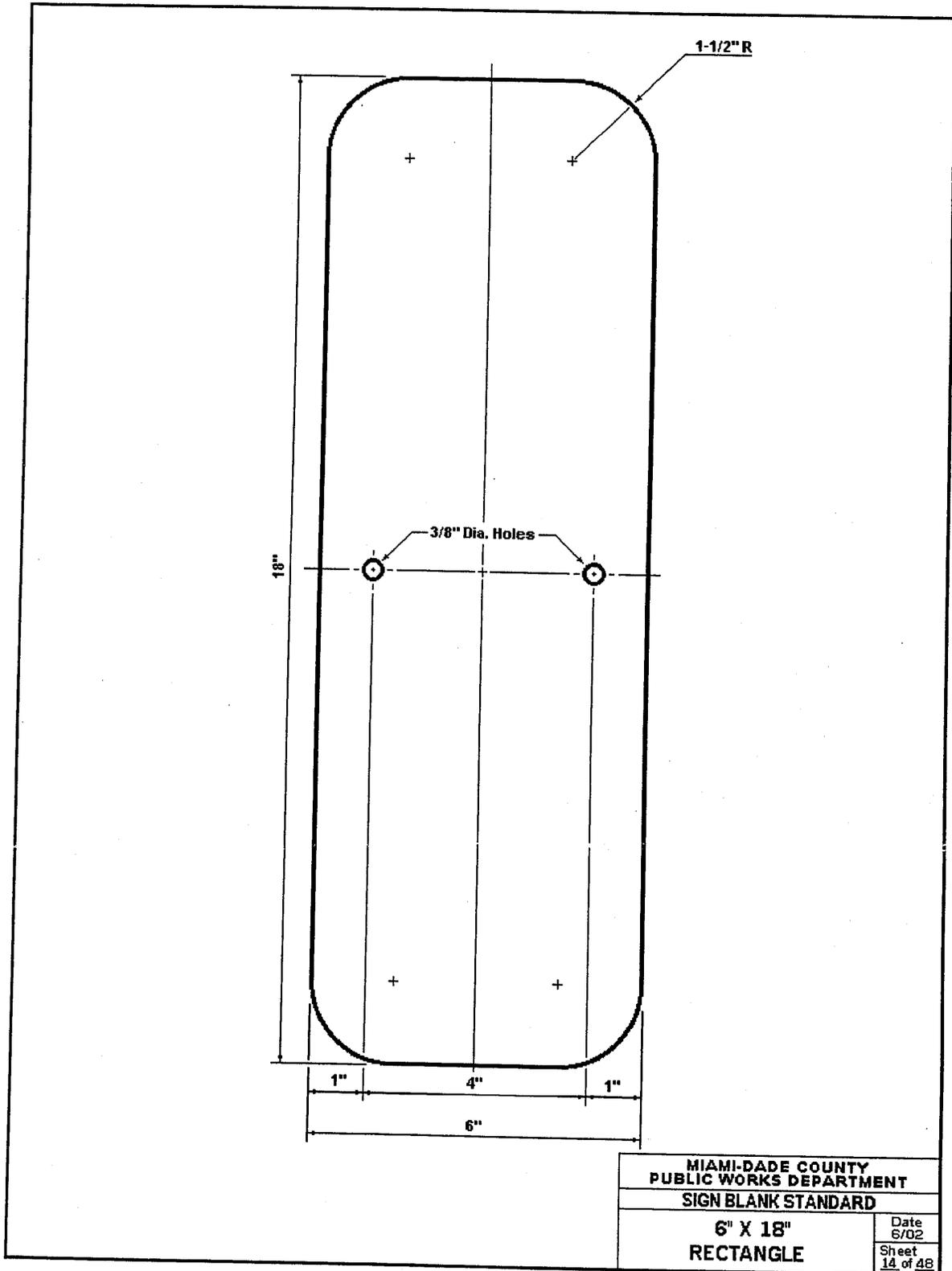


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
48" X 48" SQUARE	Date 6/02
	Sheet 12 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

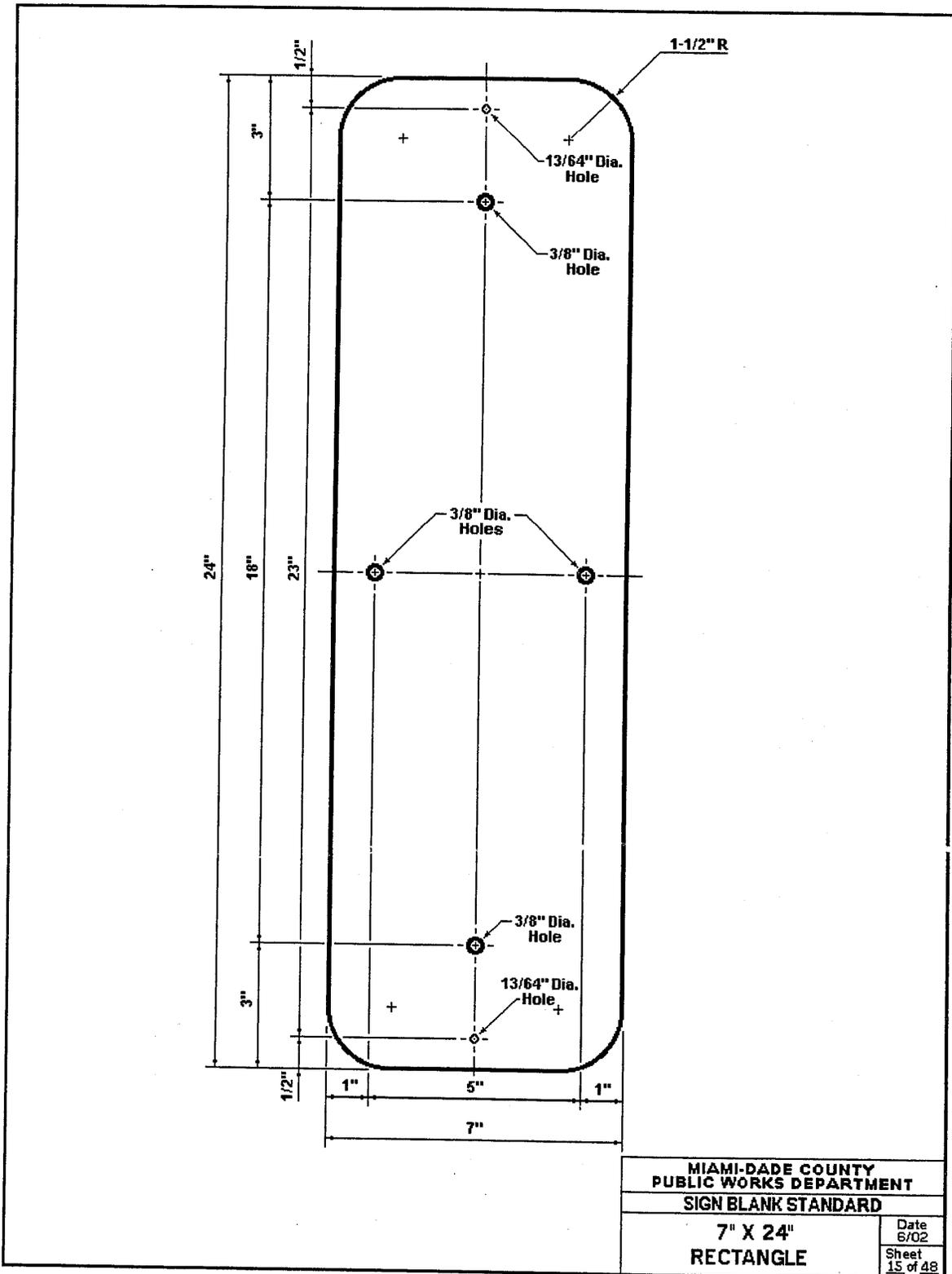


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

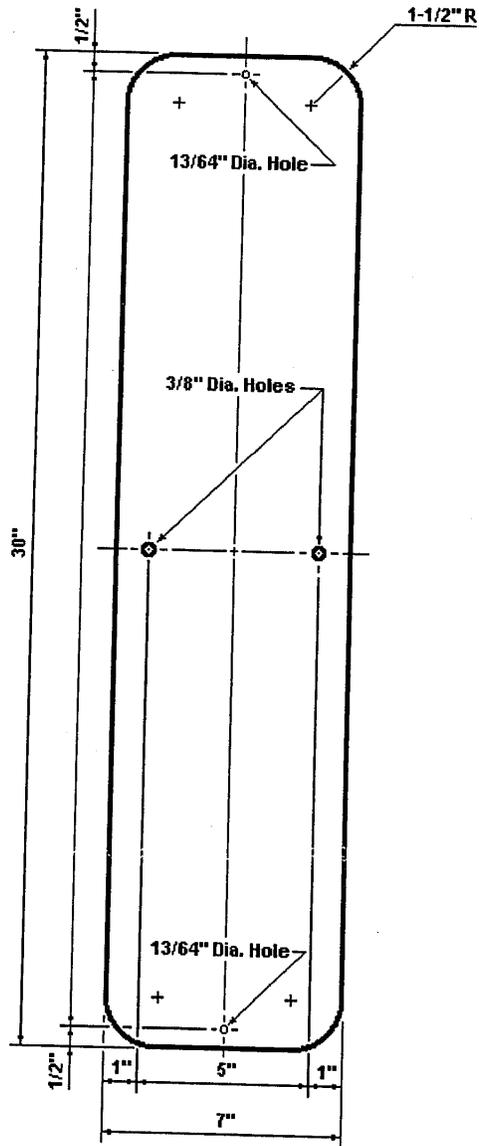


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
6" X 18" RECTANGLE	Date 6/02
	Sheet 14 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

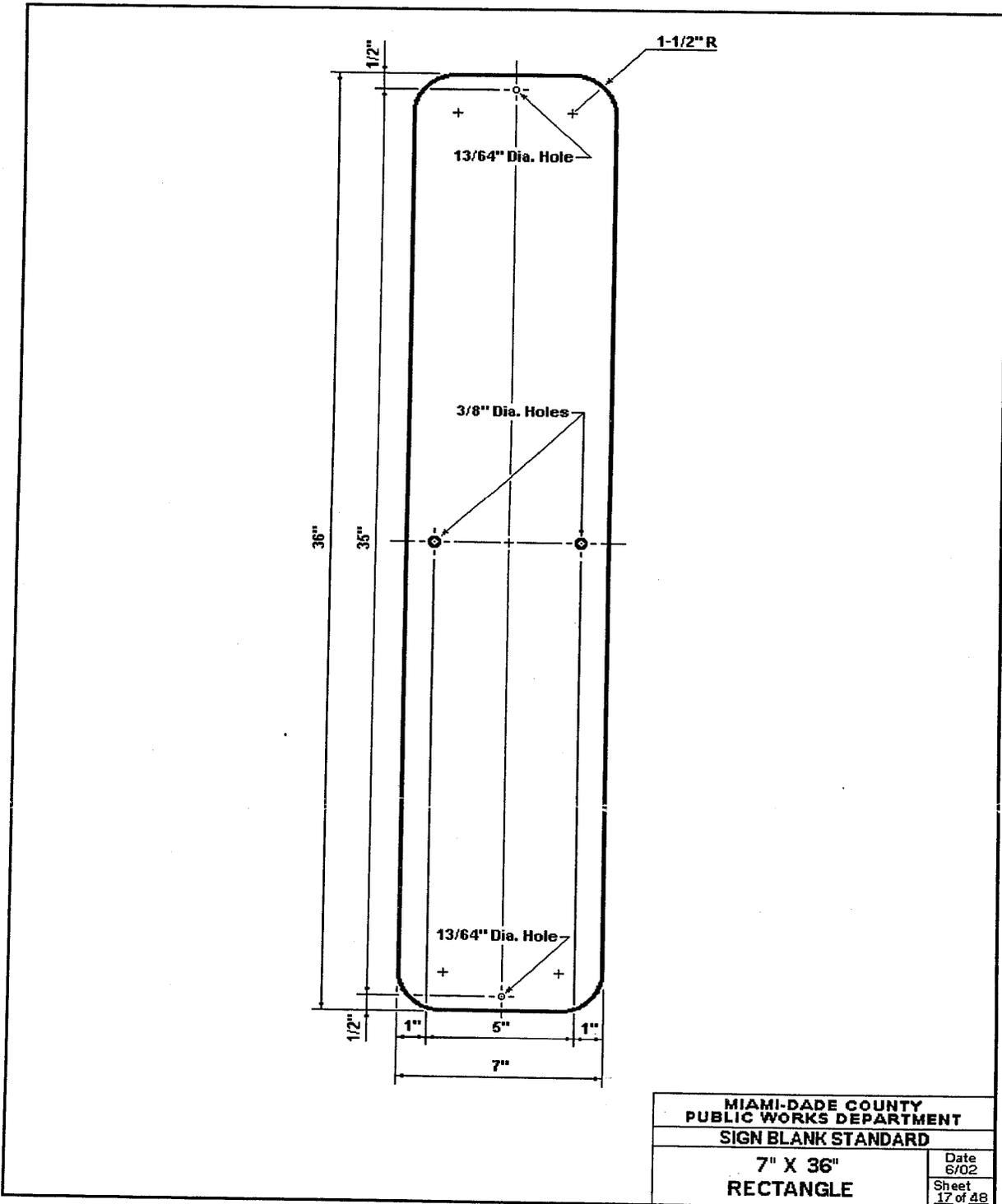


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

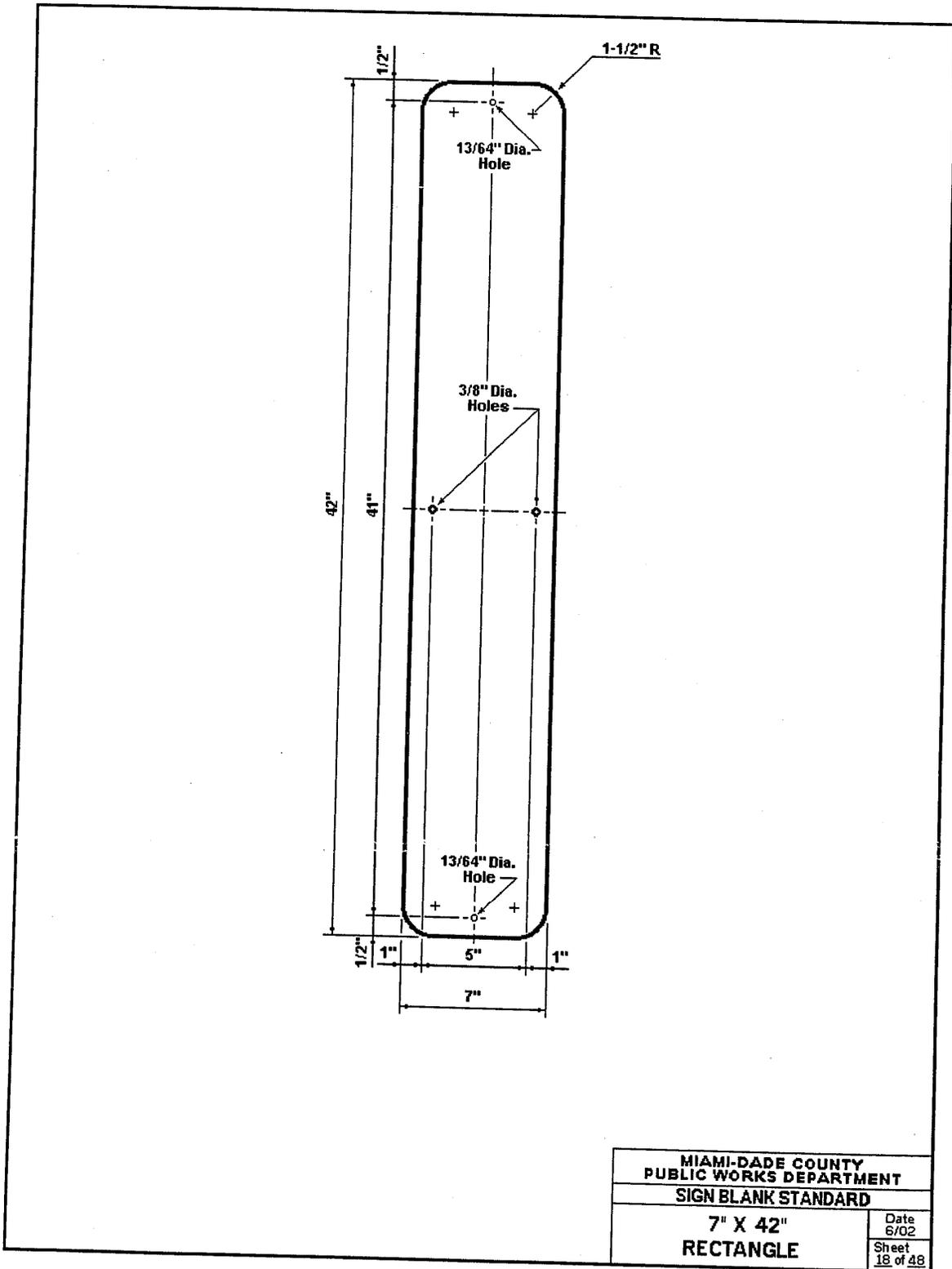


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
7" X 30" RECTANGLE	Date 6/02
	Sheet 16 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

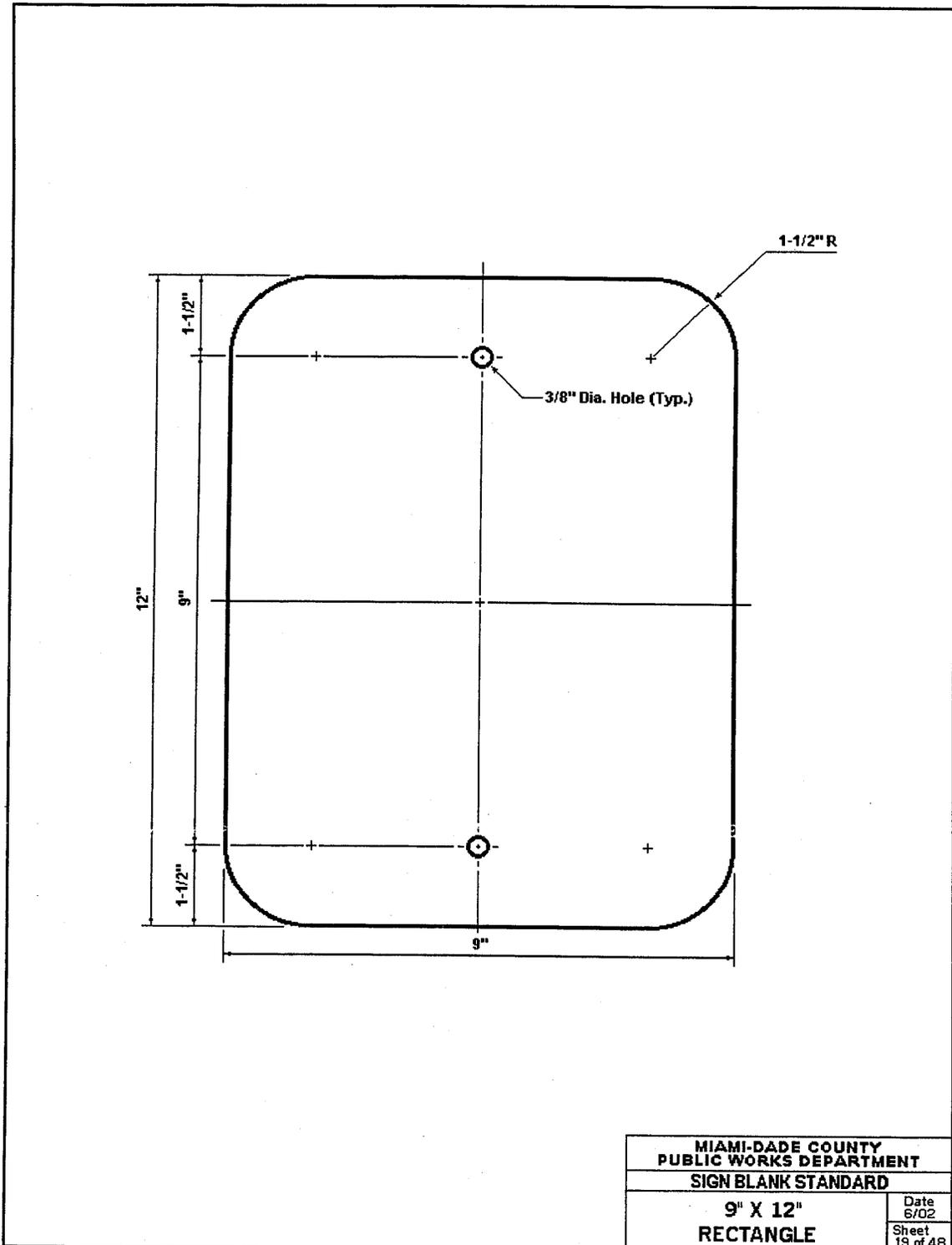


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



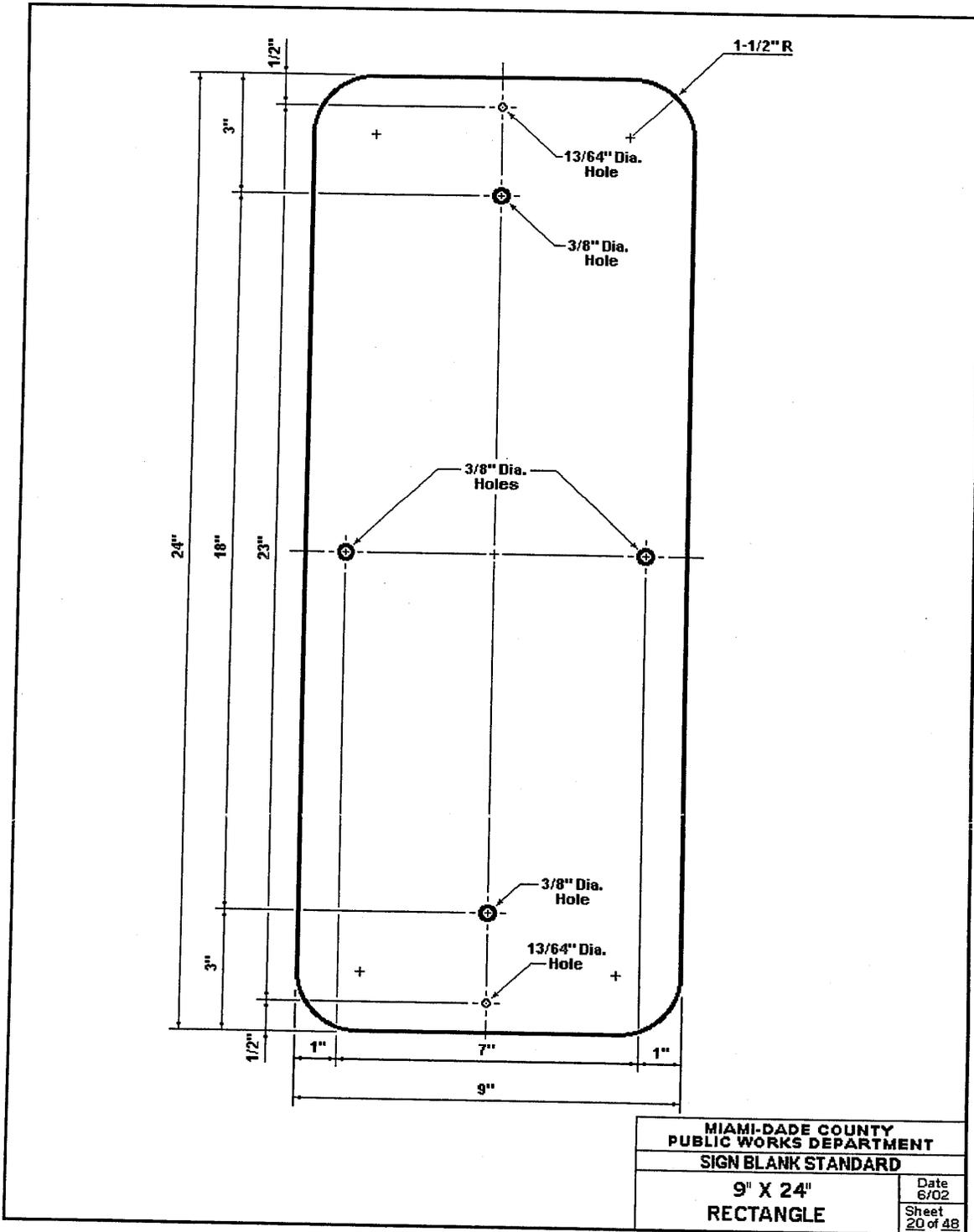
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
7" X 42" RECTANGLE	Date 6/02 Sheet 18 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

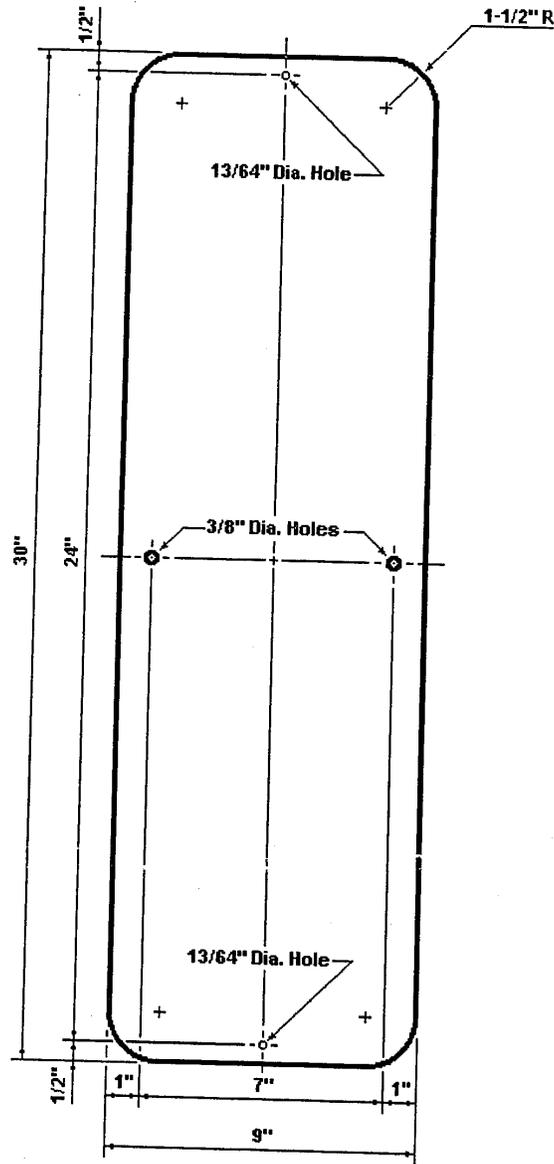


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
9" X 12" RECTANGLE	Date 6/02
	Sheet 19 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

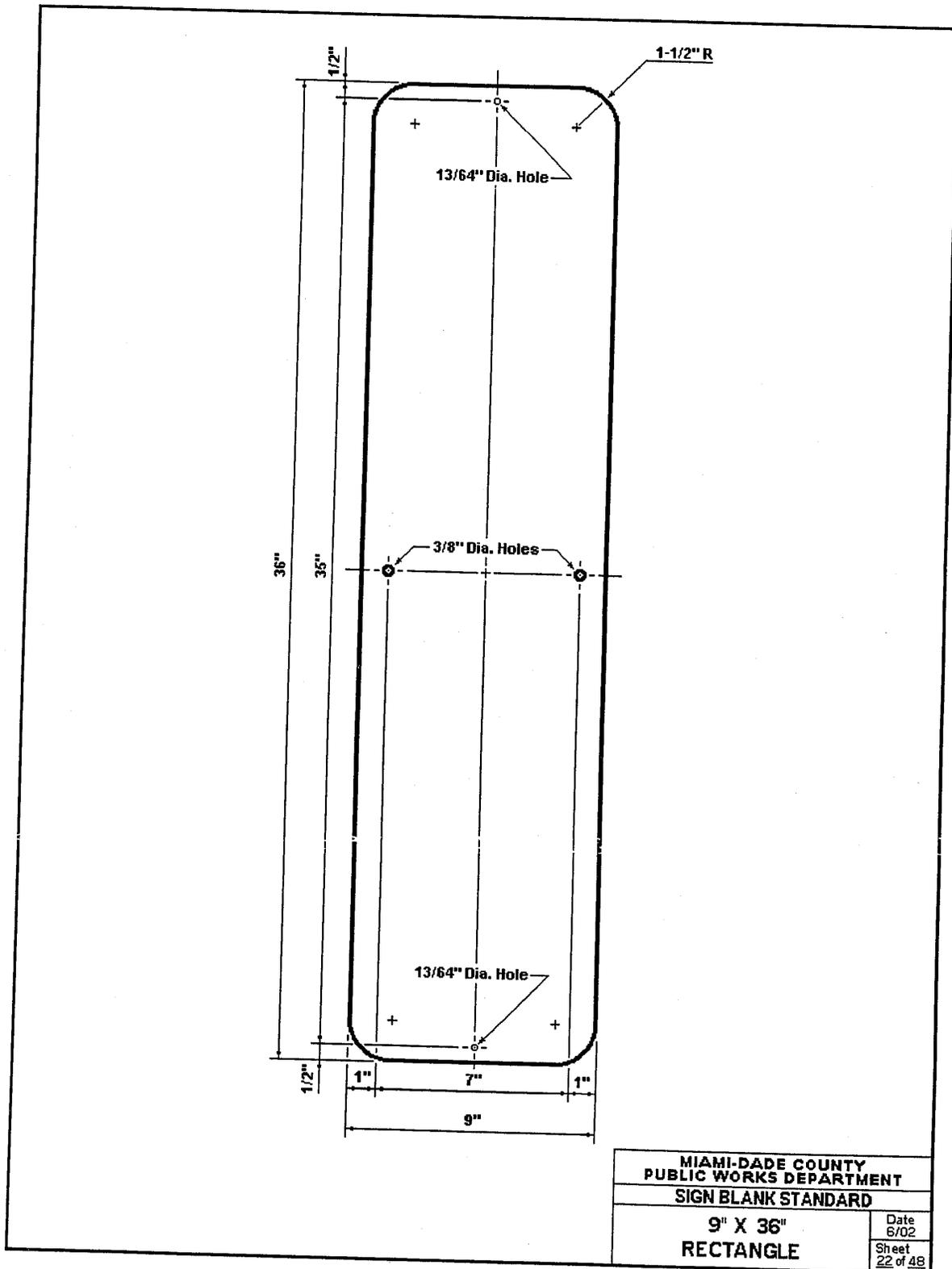


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



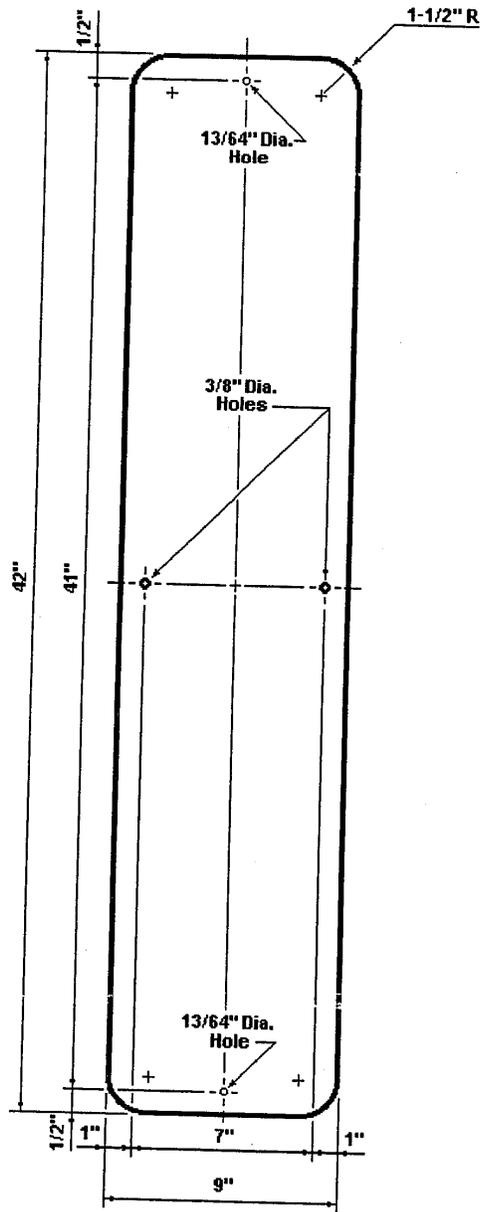
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
9" X 30" RECTANGLE	Date 6/02
	Sheet 21 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



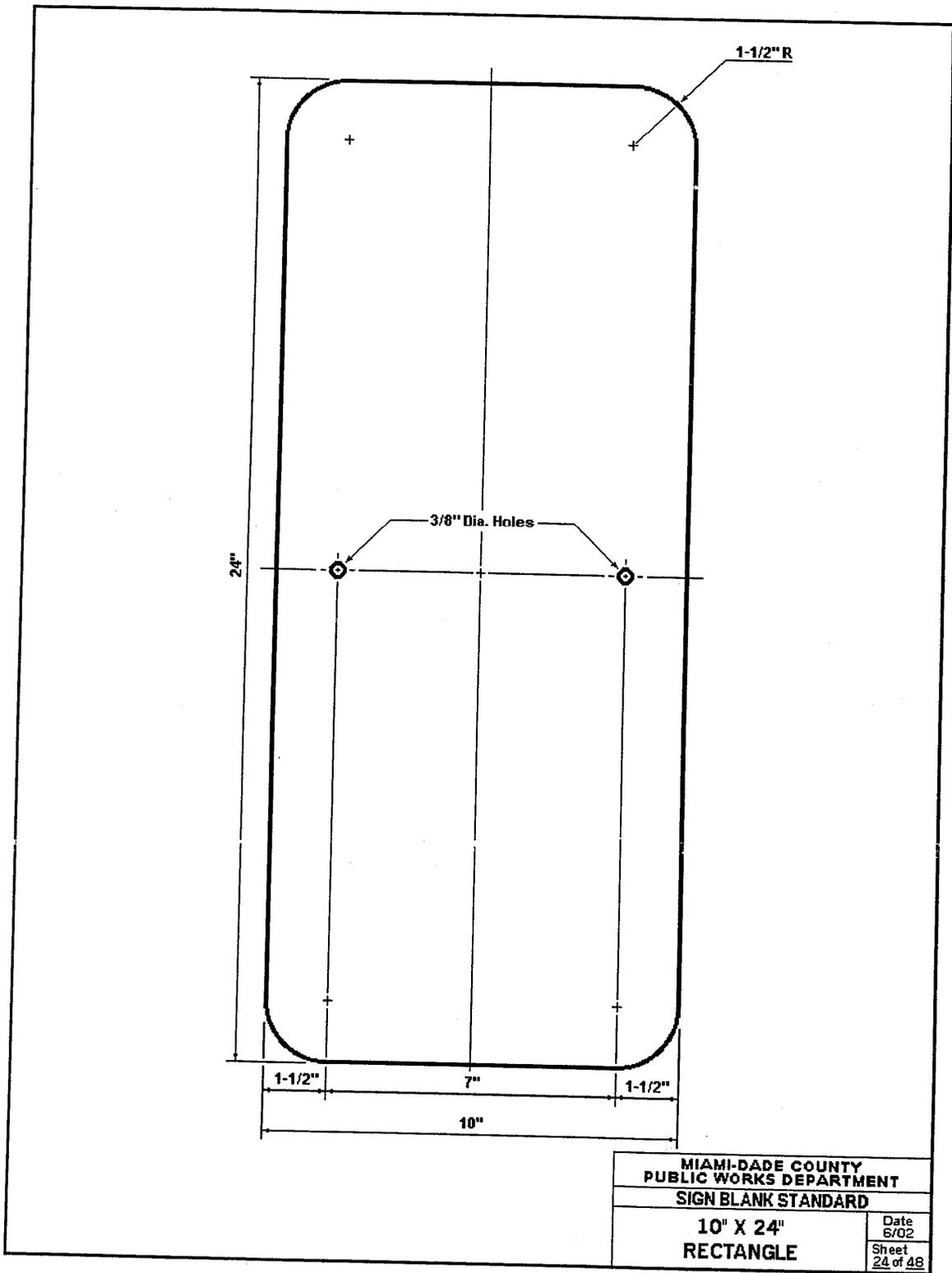
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
9" X 36" RECTANGLE	Date 6/02 Sheet 22 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



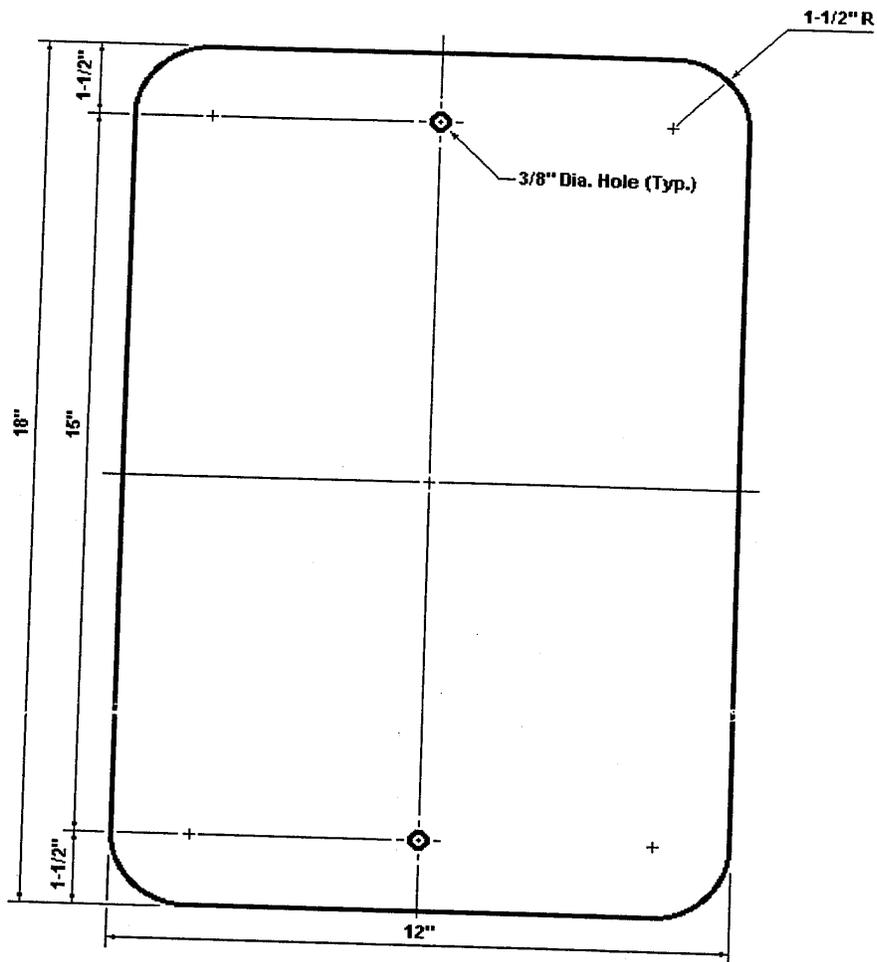
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
9" X 42" RECTANGLE	Date 6/02 Sheet 23 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



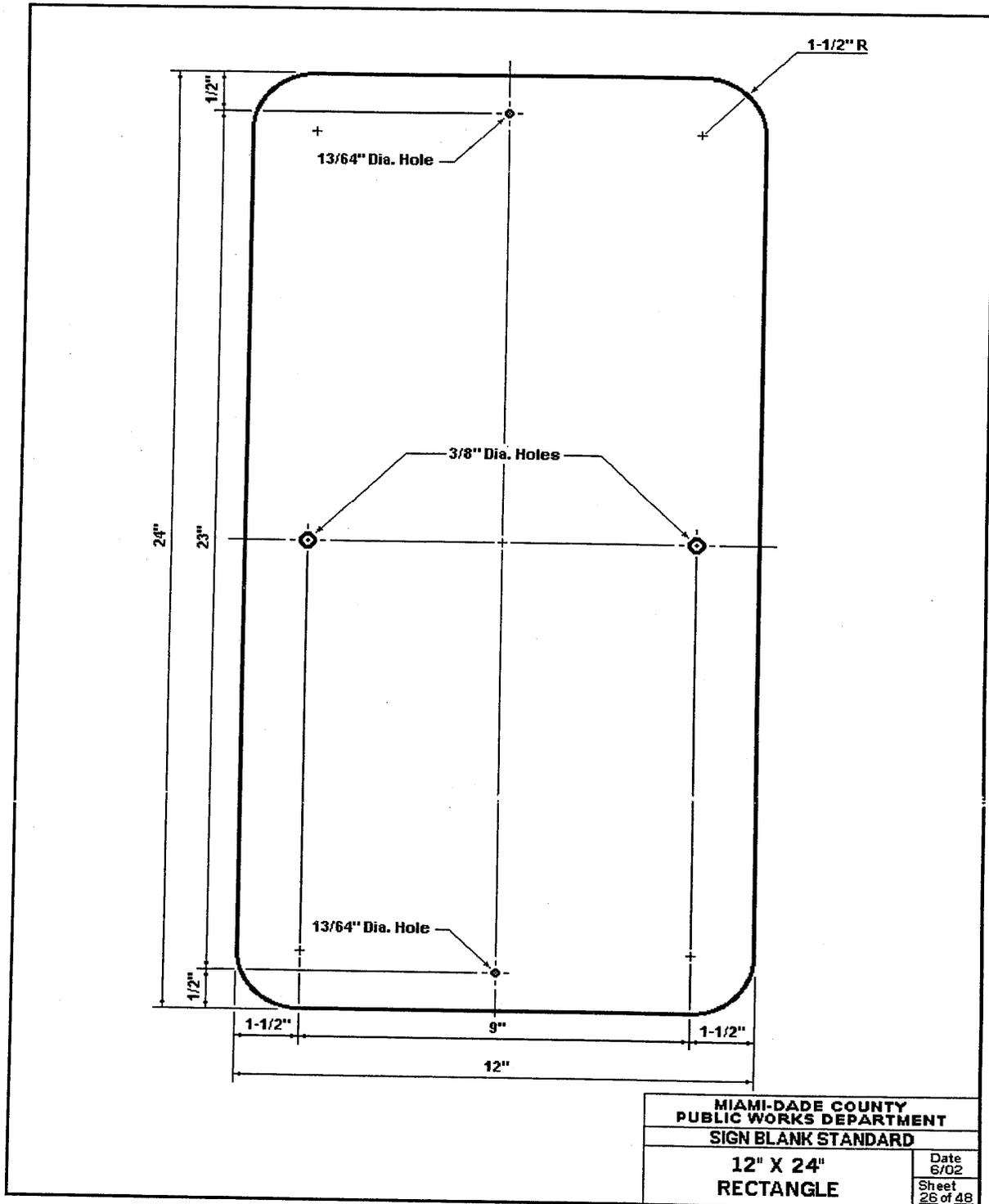
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
10" X 24" RECTANGLE	Date 6/02
	Sheet 24 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



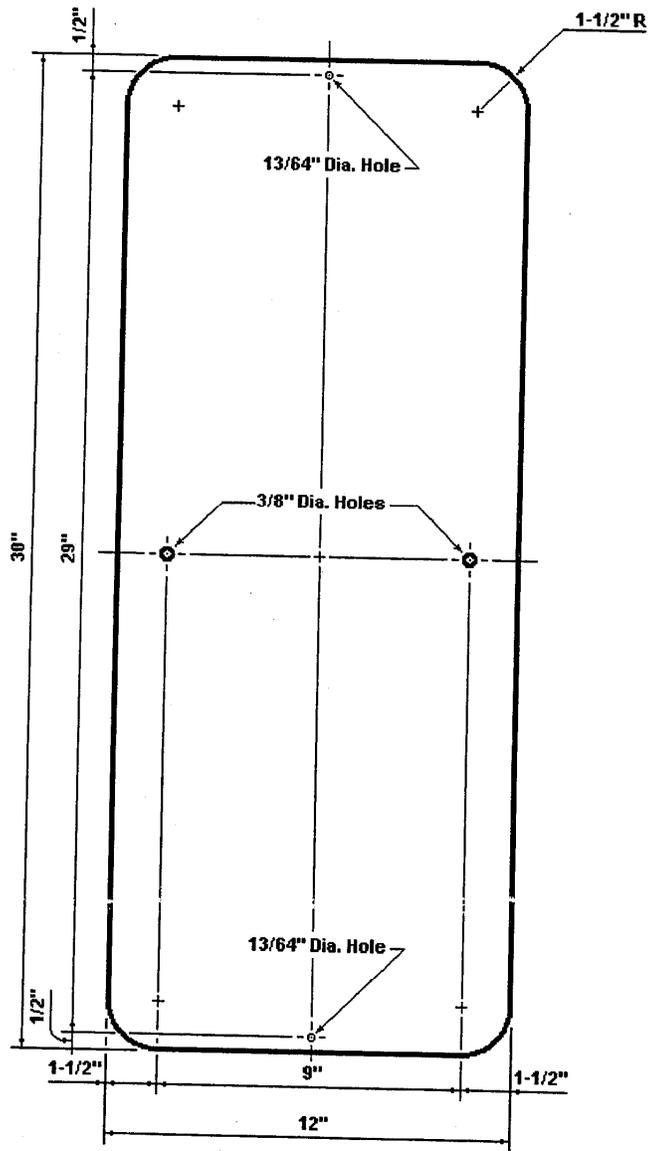
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
12" X 18" RECTANGLE	Date 6/02
	Sheet 23 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



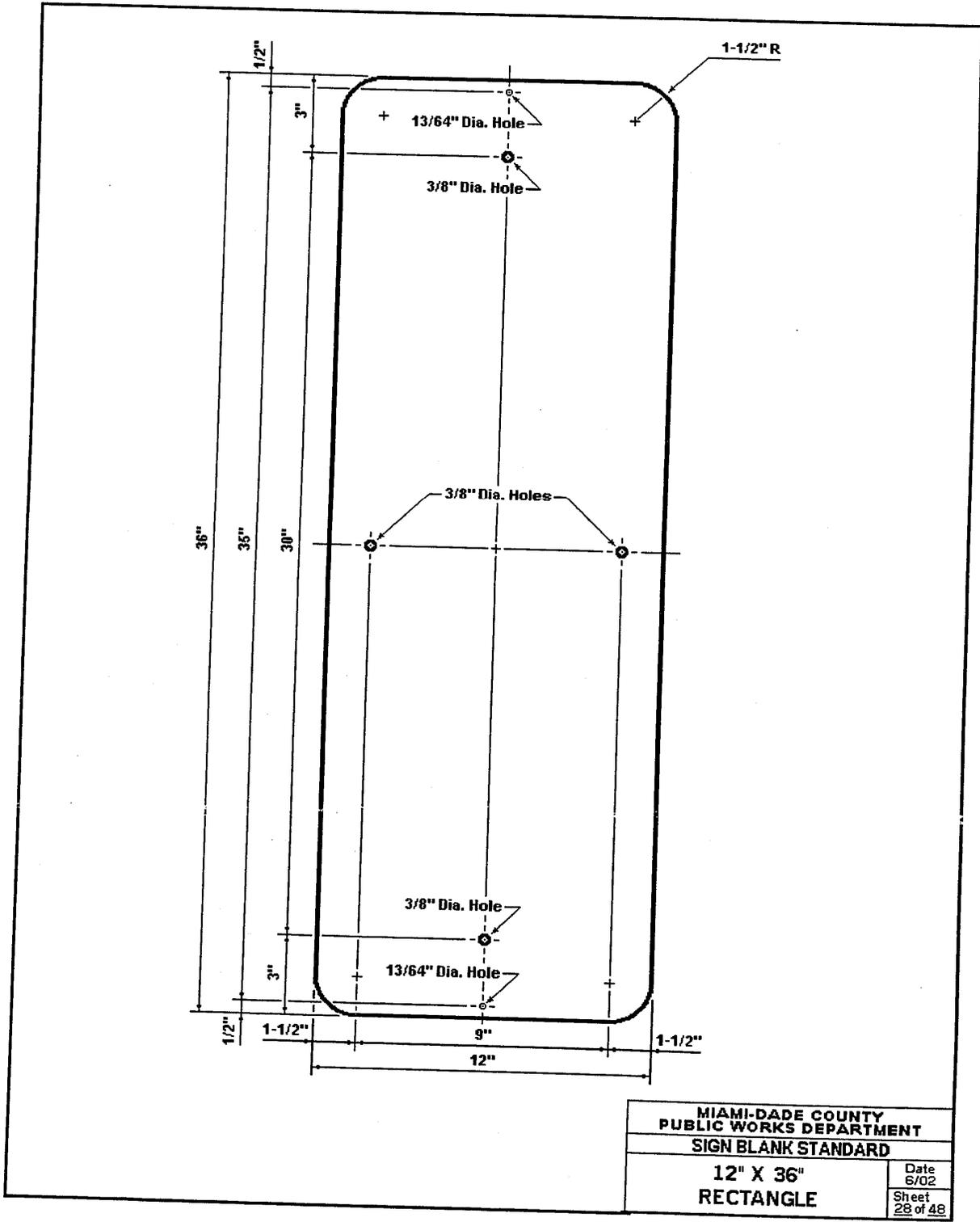
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
12" X 24" RECTANGLE	Date 6/02
	Sheet 26 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



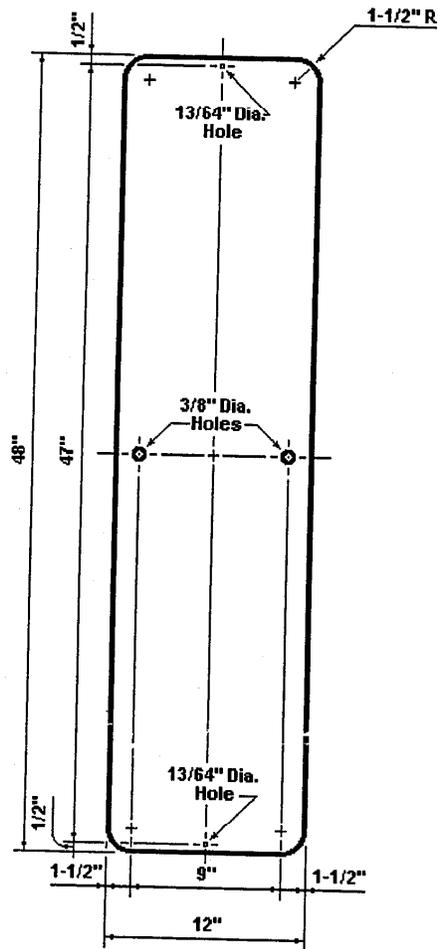
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
12" X 30" RECTANGLE	
Date 6/02	Sheet 27 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



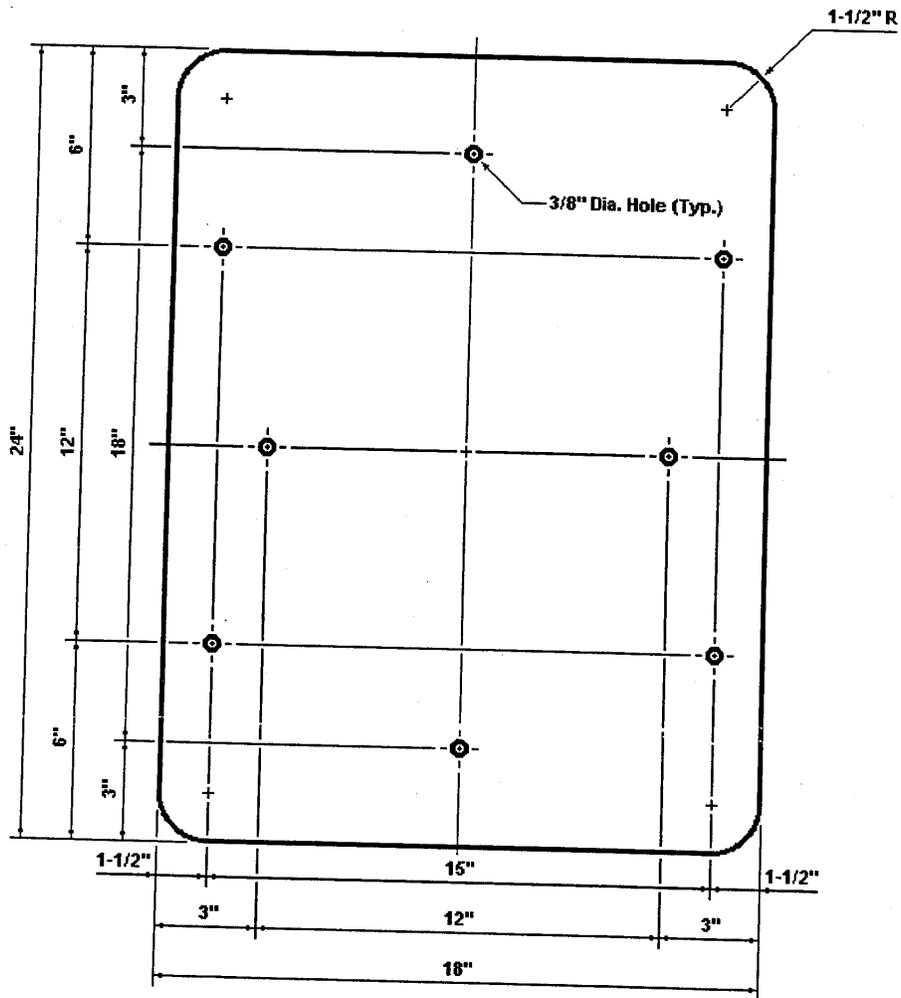
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
12" X 36" RECTANGLE	Date 6/02
	Sheet 28 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



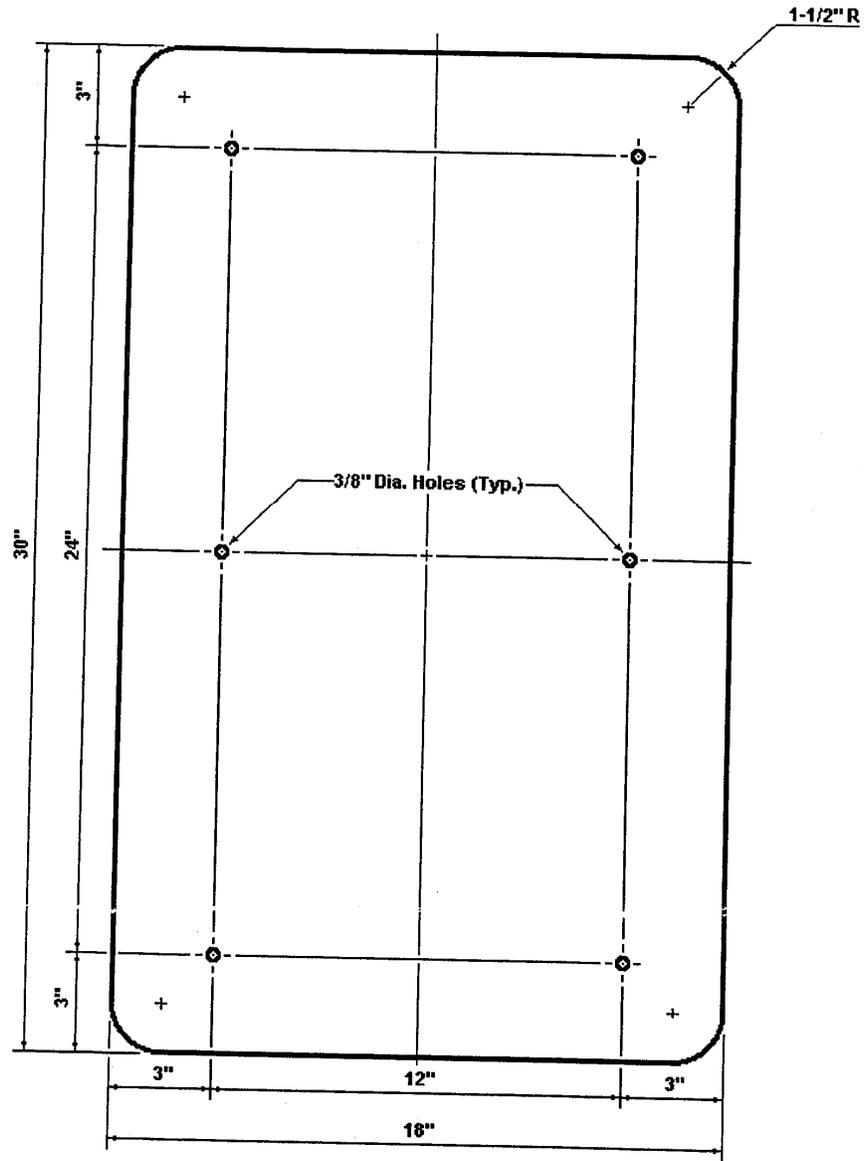
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
12" X 48" RECTANGLE	Date 8/02 Sheet 29 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



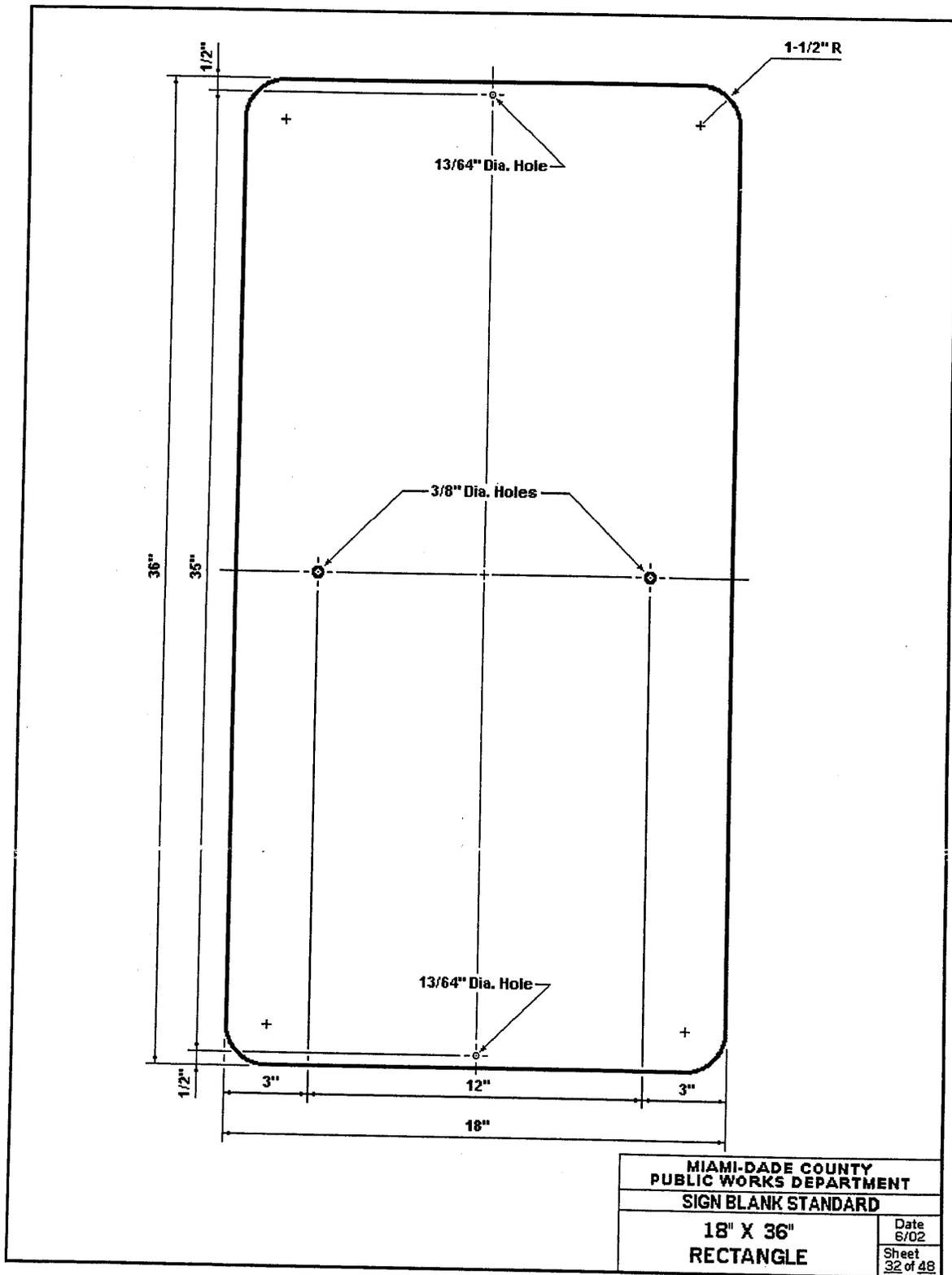
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
18" X 24" RECTANGLE	Date 6/02
	Sheet 30 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

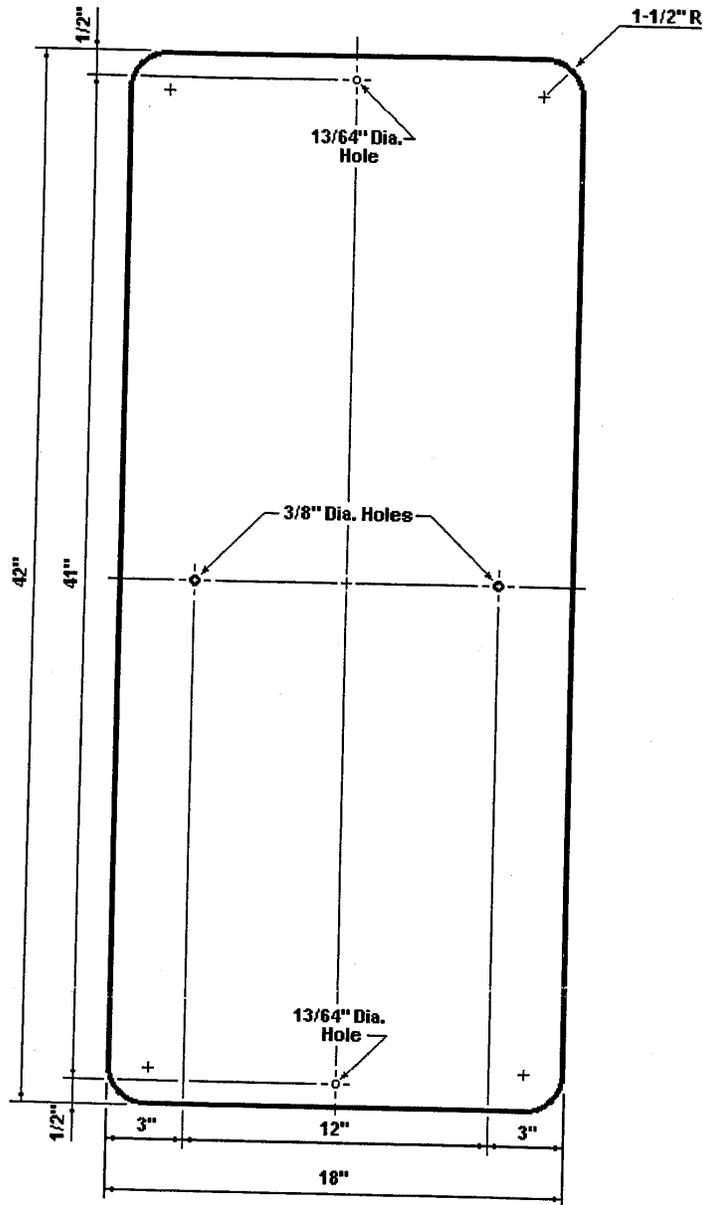


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
18" X 30" RECTANGLE	Date 6/02
	Sheet 31 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

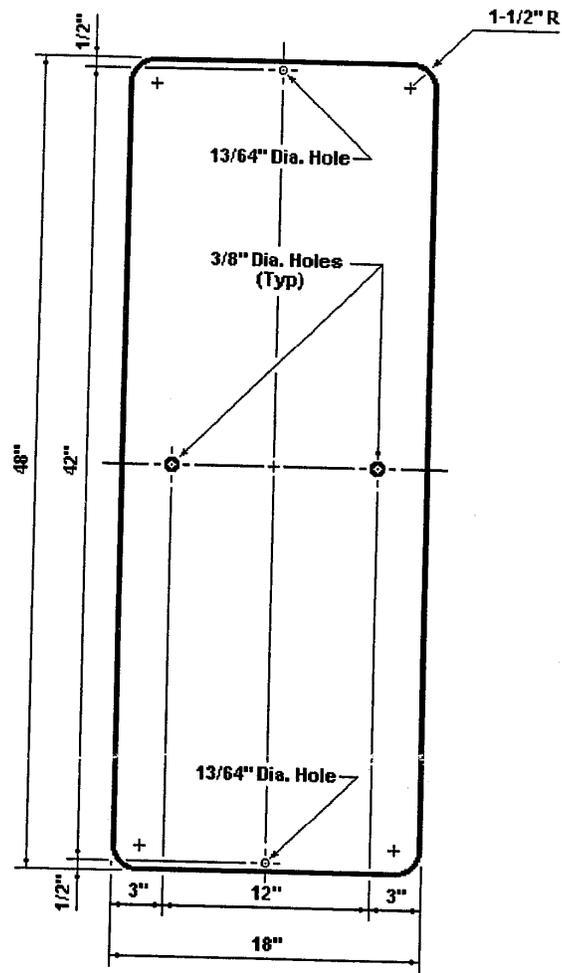


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



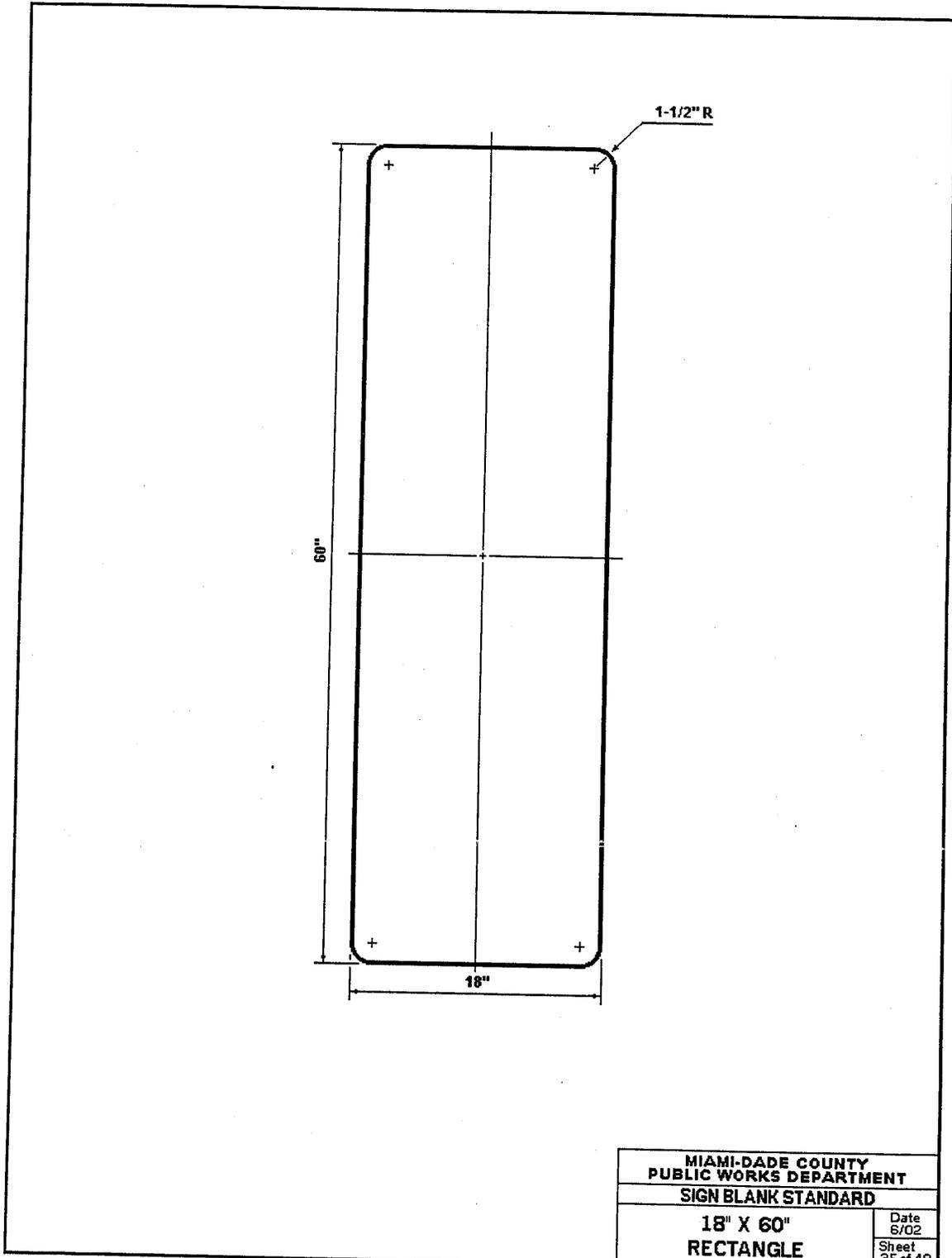
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
18" X 42" RECTANGLE	Date 6/02
	Sheet 33 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



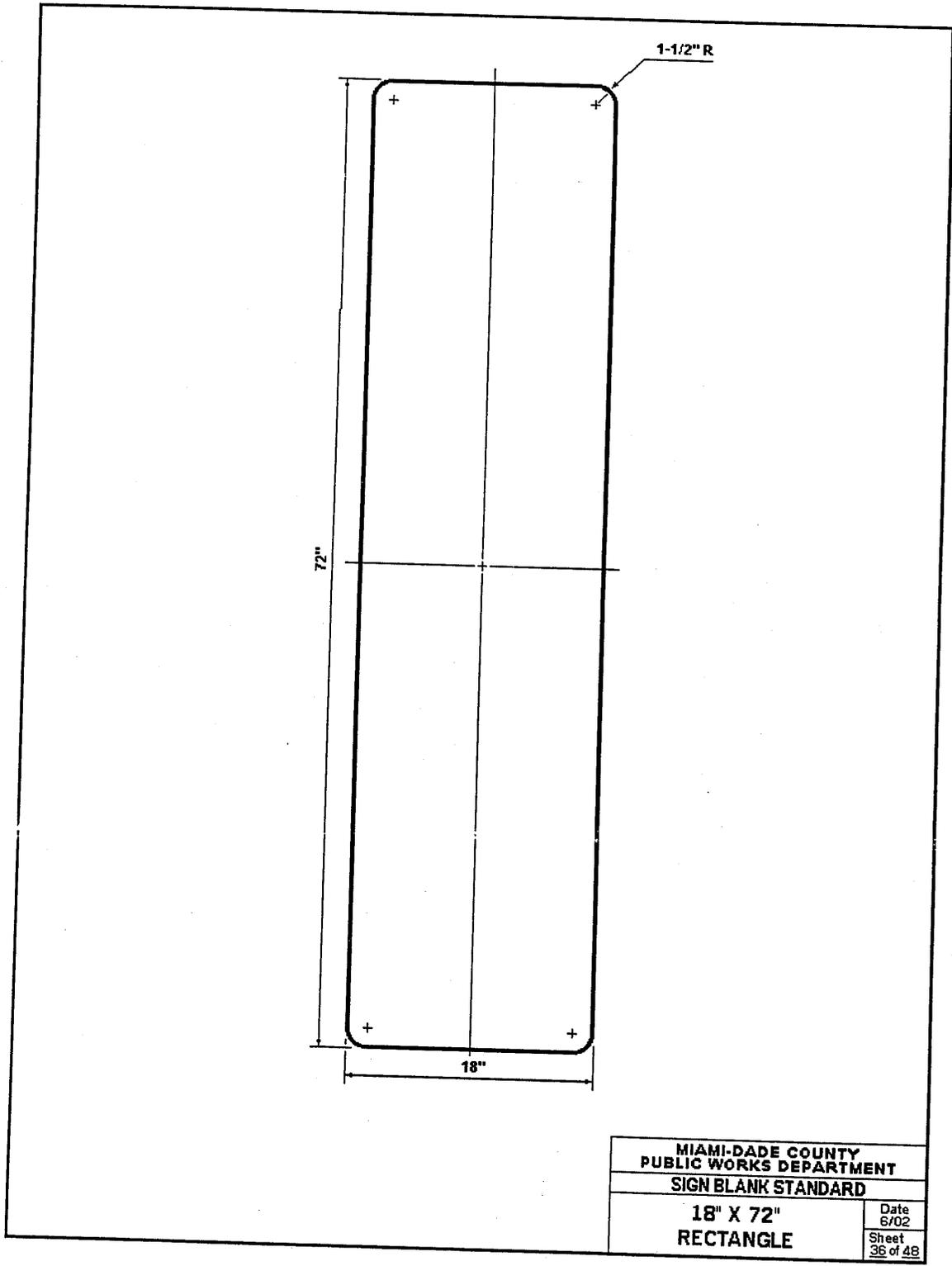
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
18" X 48" RECTANGLE	Date 6/02
	Sheet 34 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



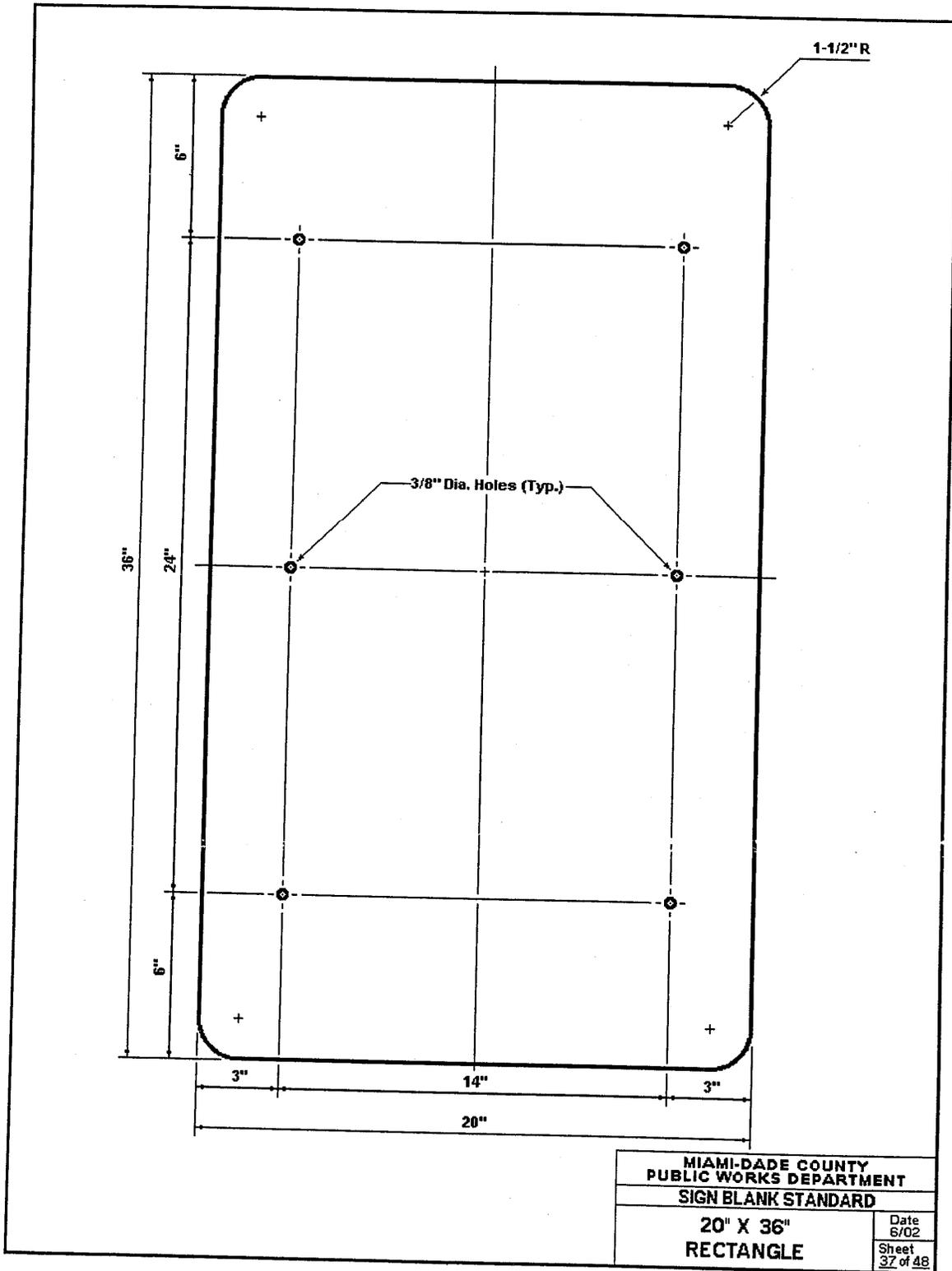
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
18" X 60" RECTANGLE	Date 6/02
	Sheet 35 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

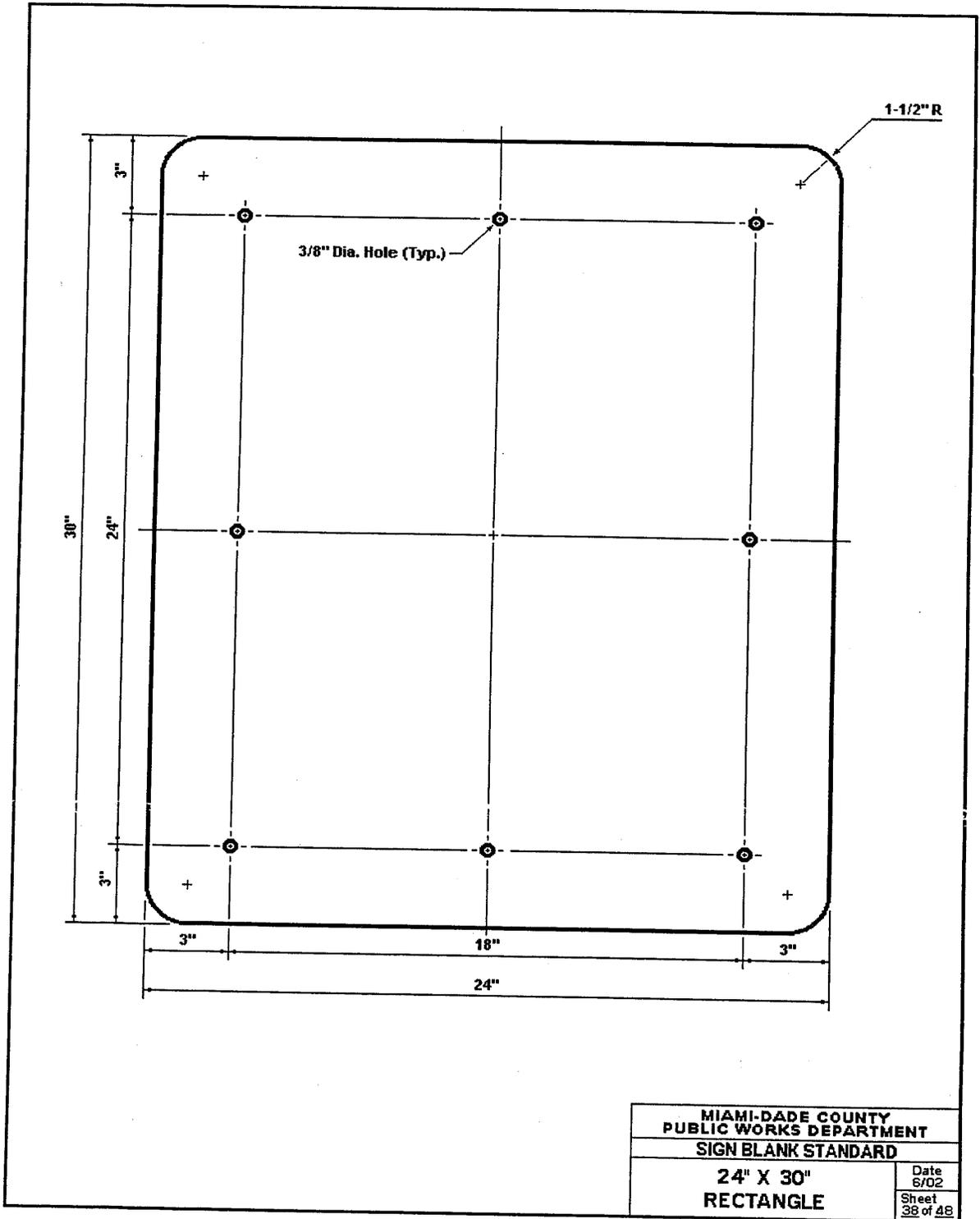


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
18" X 72" RECTANGLE	Date 6/02
	Sheet 36 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

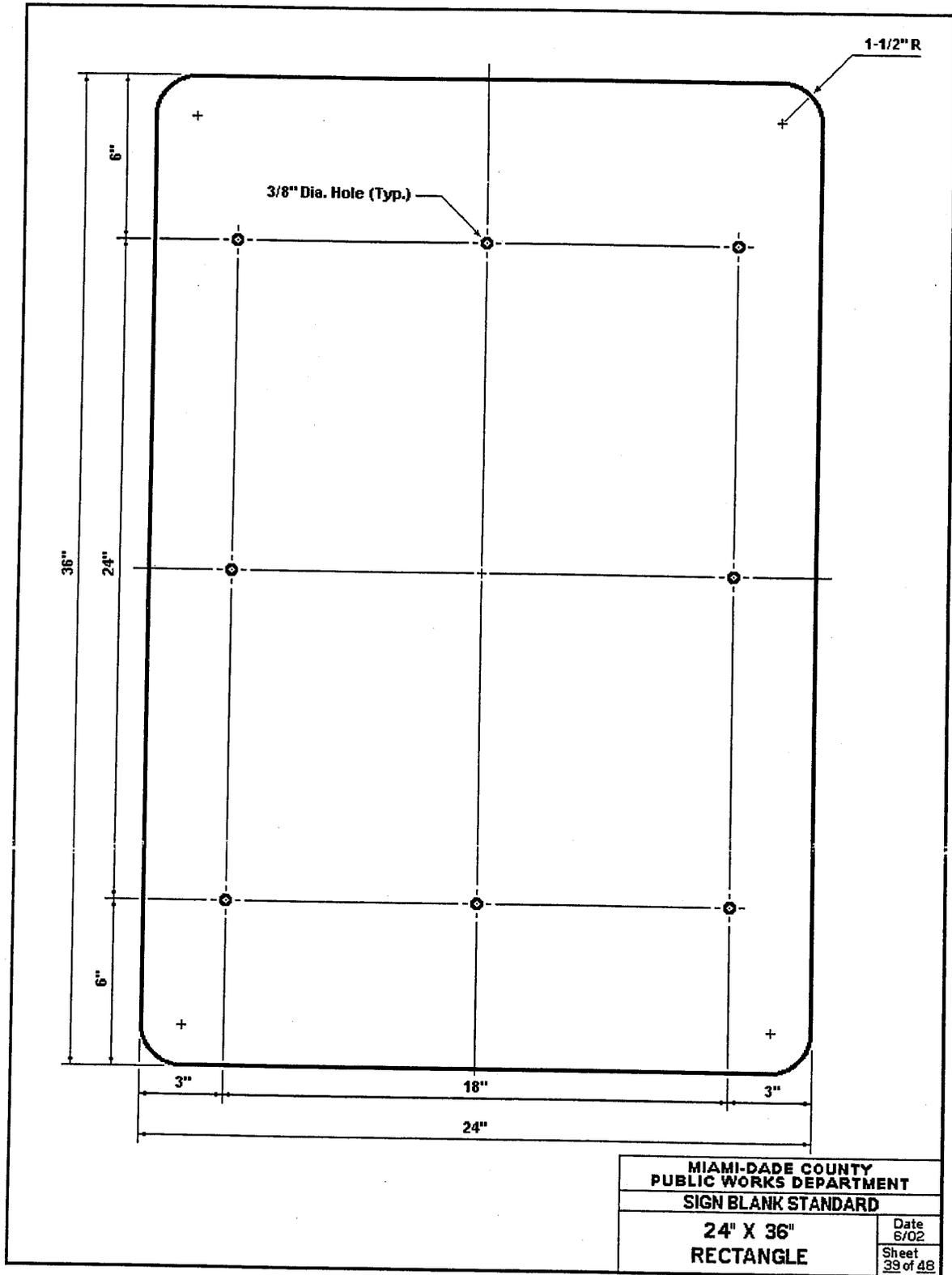


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



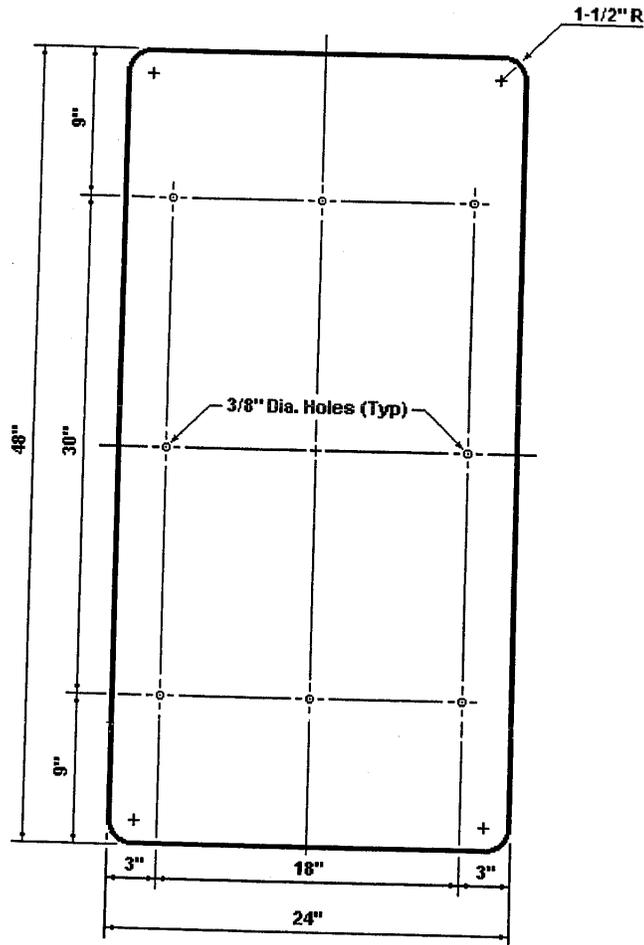
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
24" X 30" RECTANGLE	Date 6/02
	Sheet 38 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



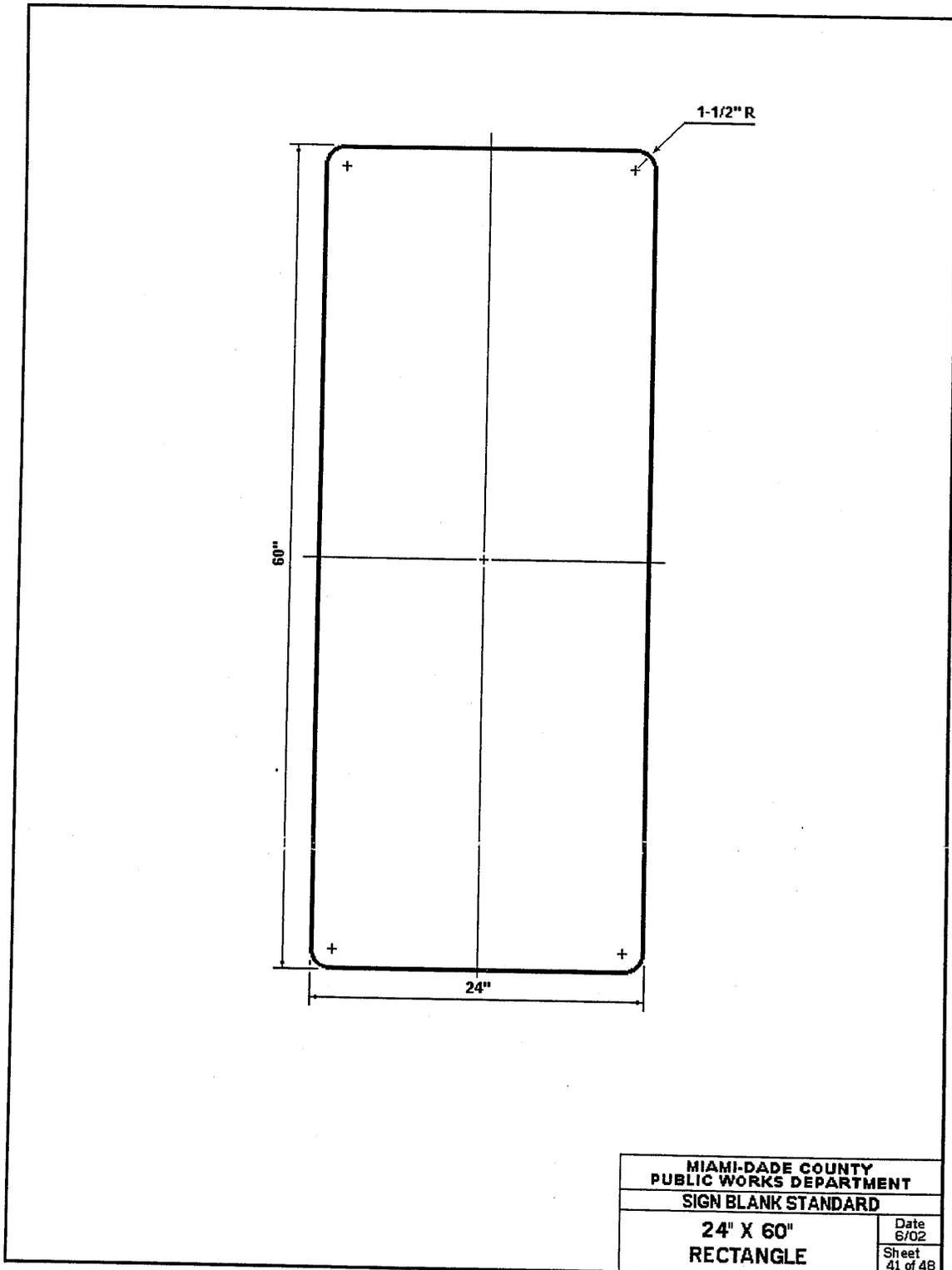
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
24" X 36" RECTANGLE	Date 6/02
	Sheet 39 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



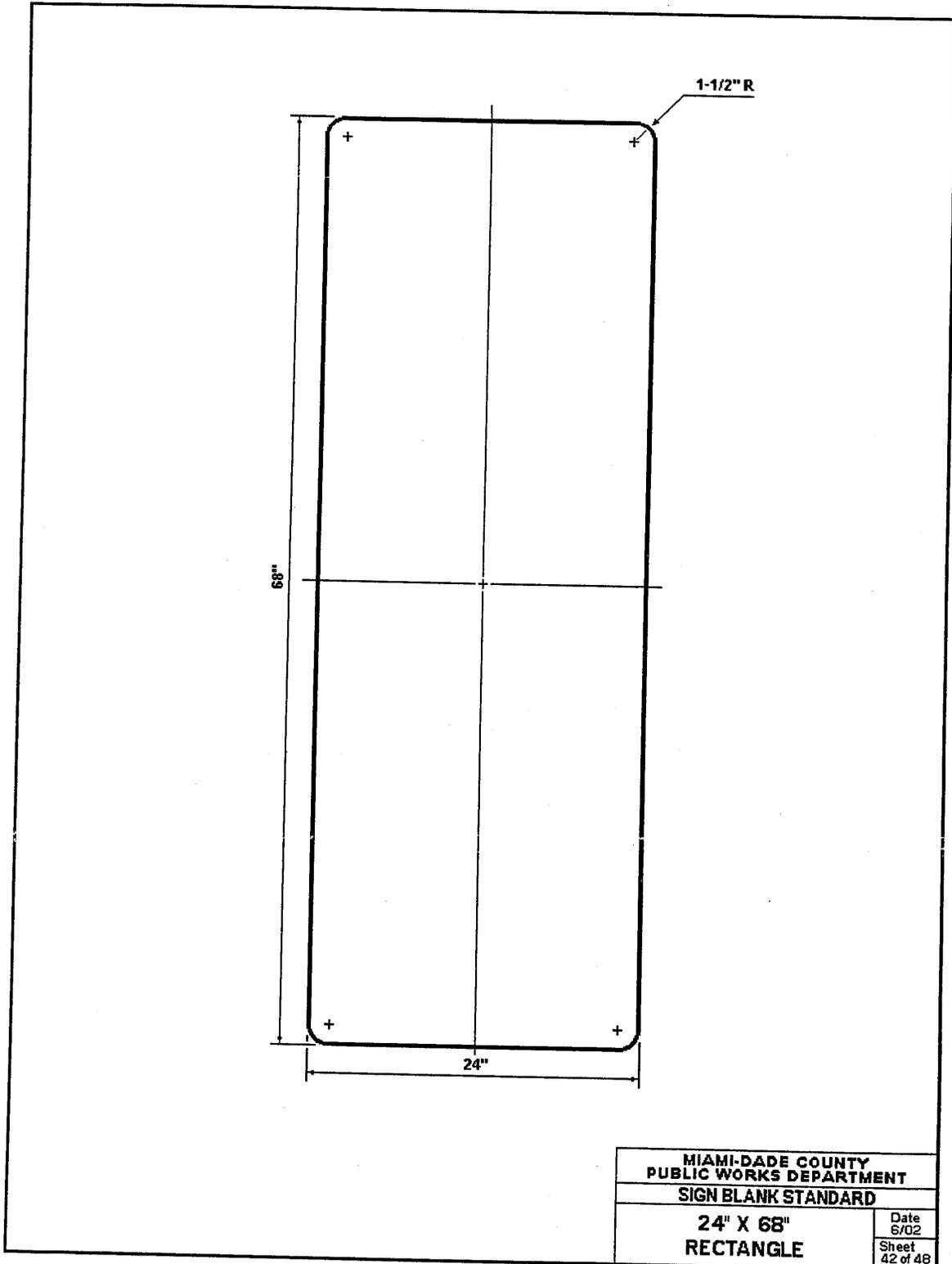
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT SIGN BLANK STANDARD	
24" X 48" RECTANGLE	Date 6/02
	Sheet 40 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



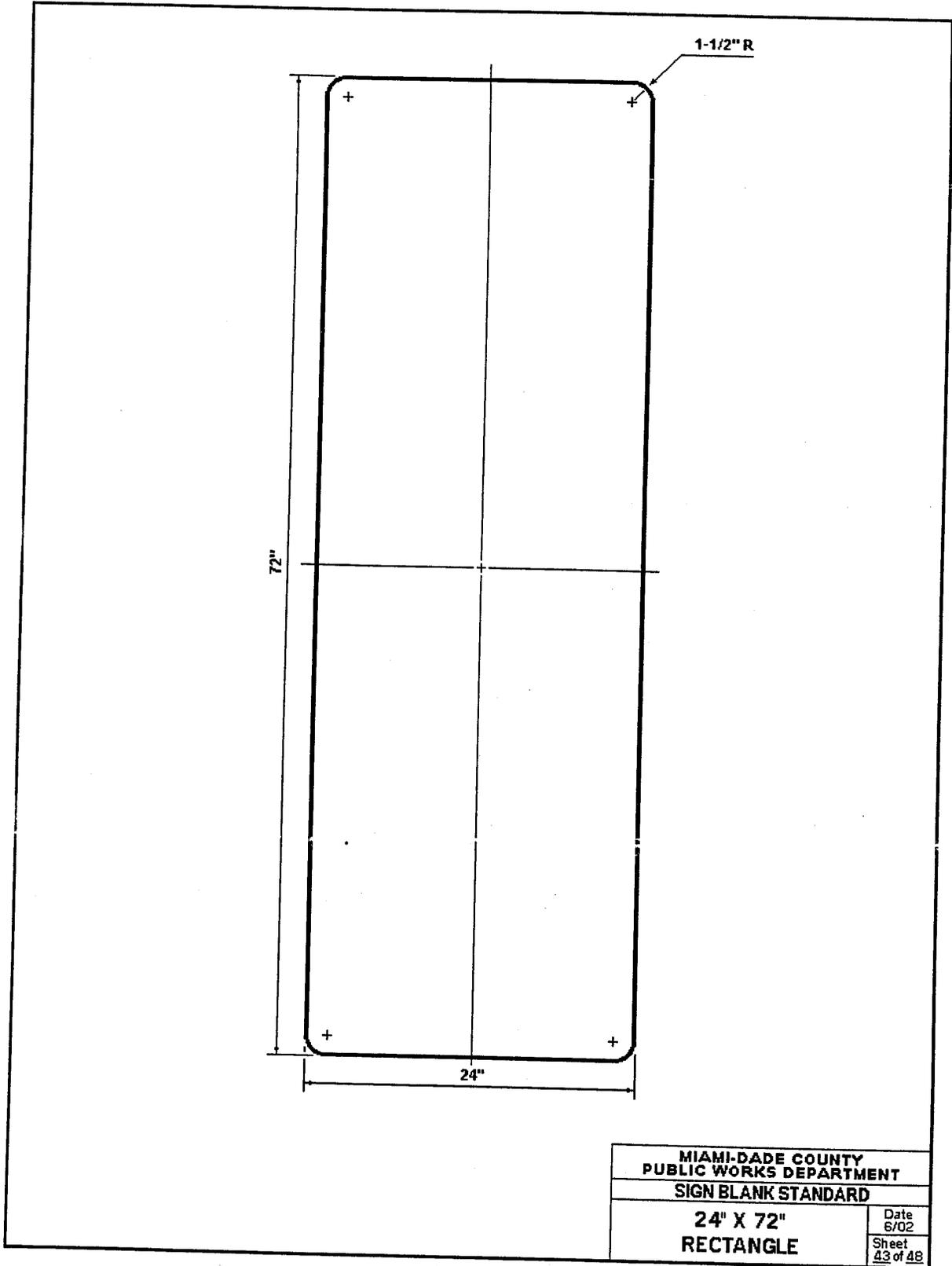
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
24" X 60" RECTANGLE	Date 6/02 Sheet 41 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



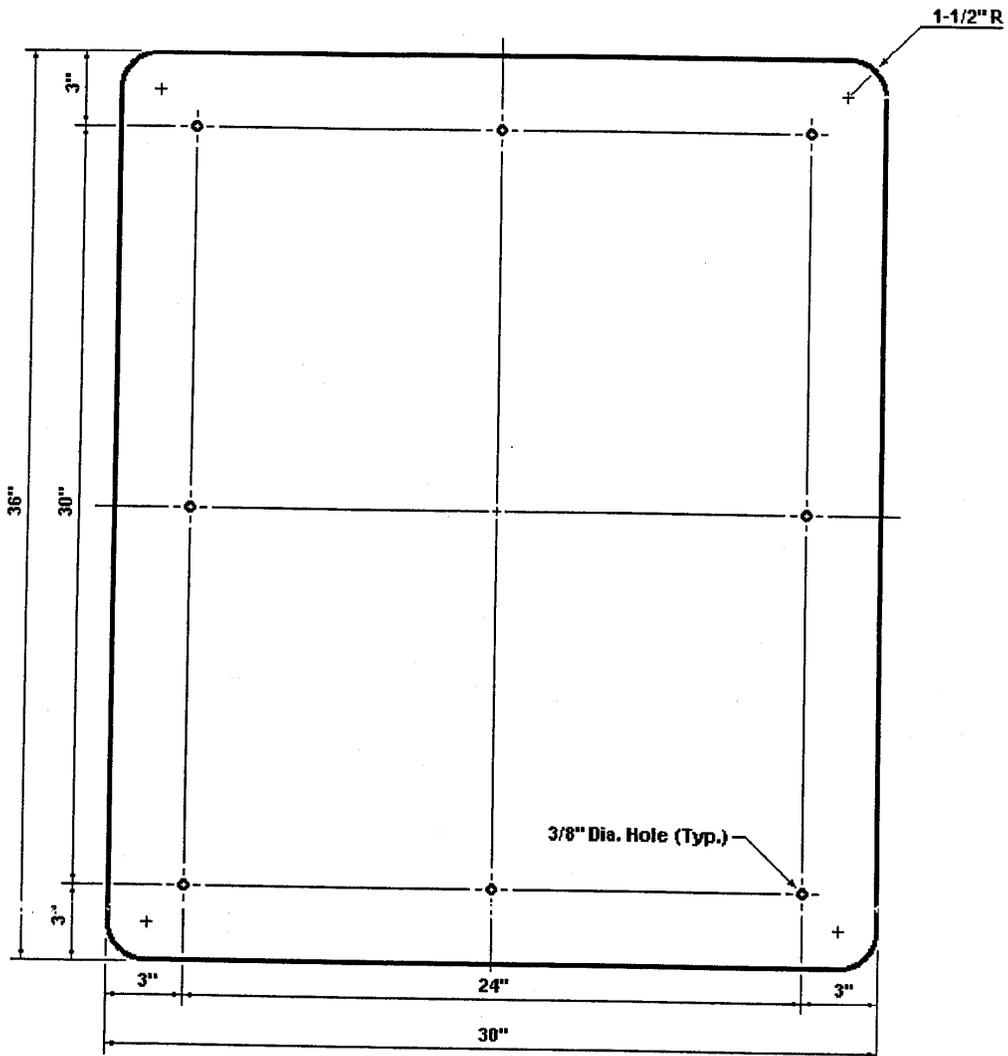
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
24" X 68" RECTANGLE	Date 6/02
	Sheet 42 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



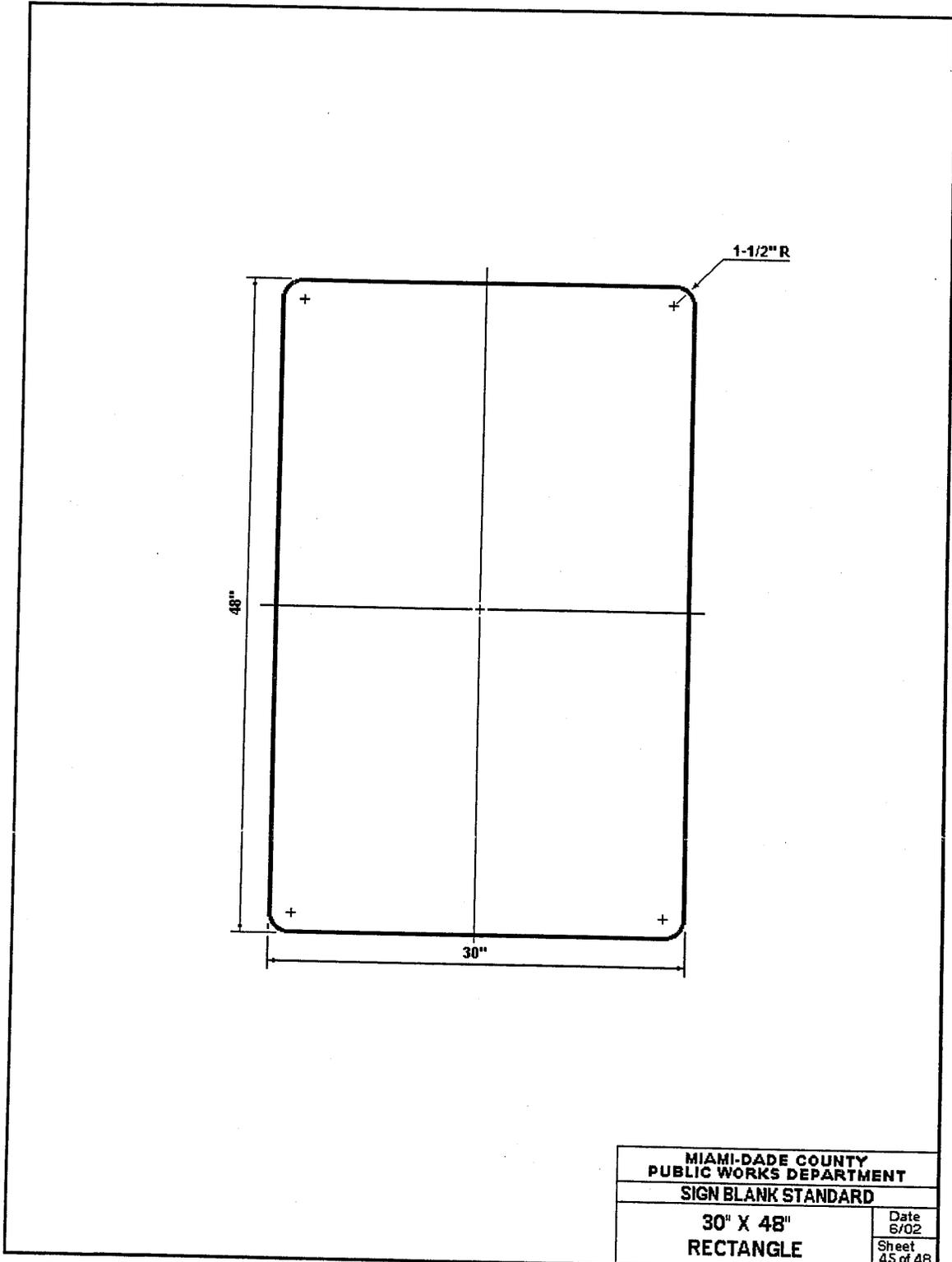
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
24" X 72" RECTANGLE	Date 6/02
	Sheet 43 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

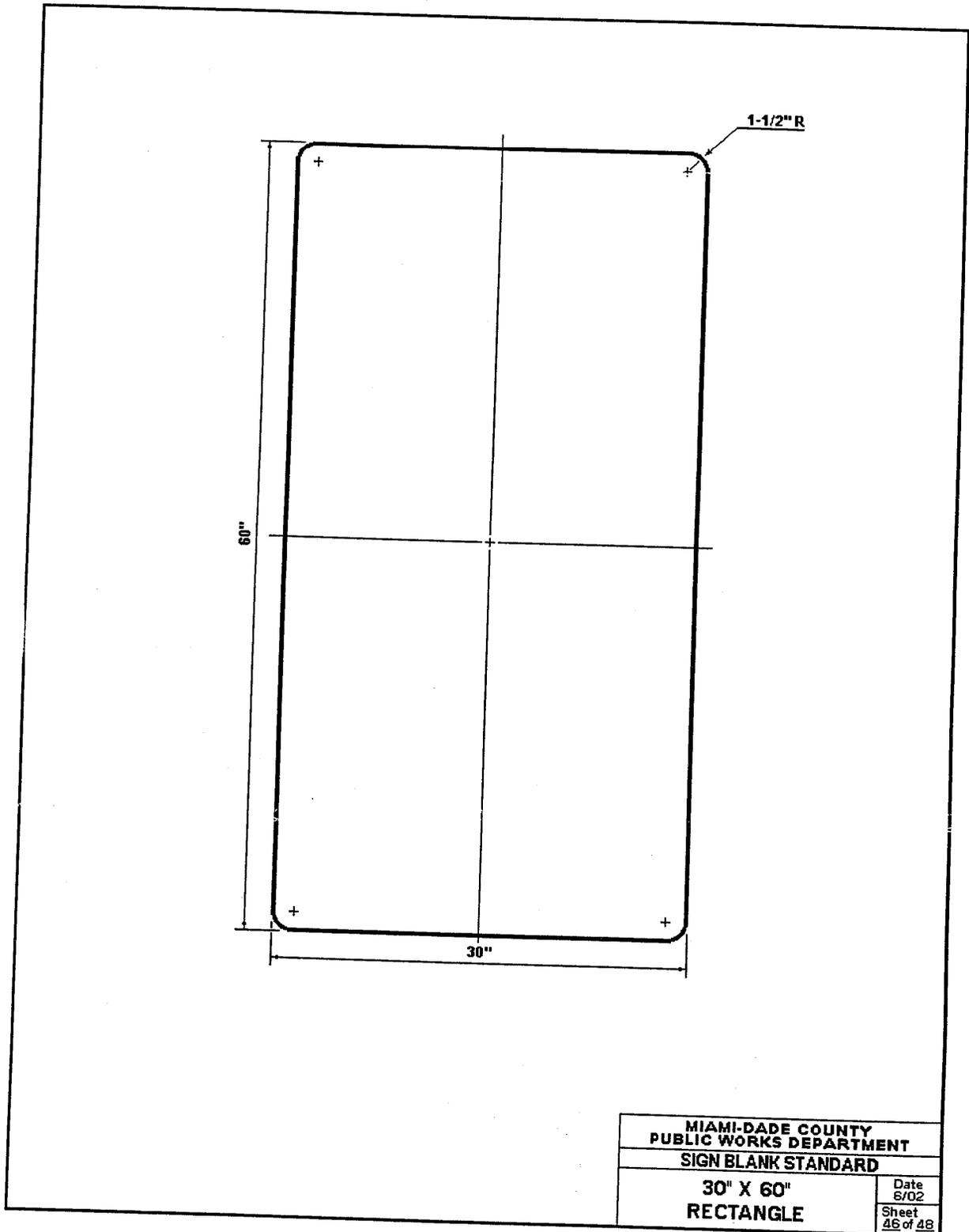


MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
30" X 36" RECTANGLE	Date 6/02
	Sheet 44 of 48

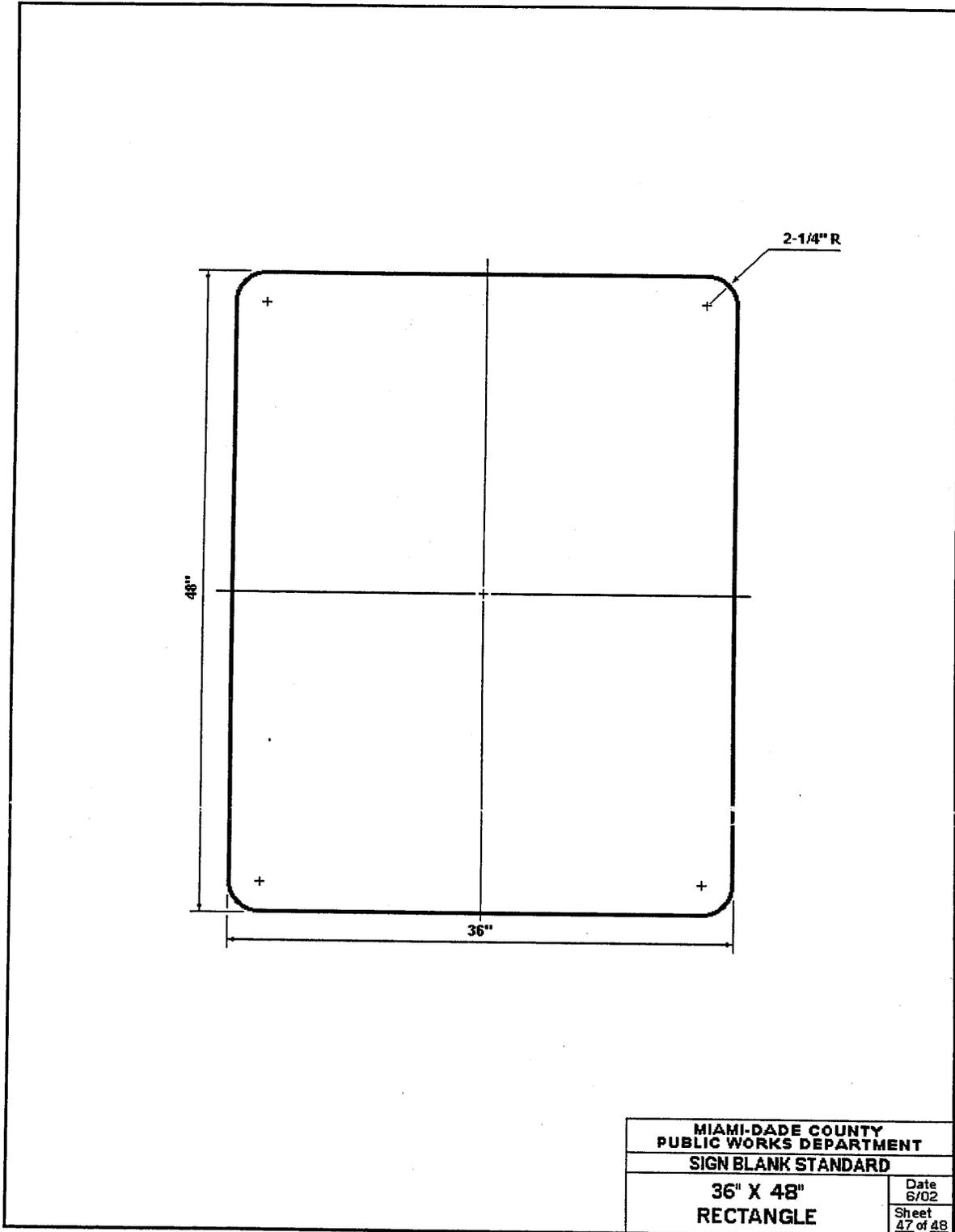
TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

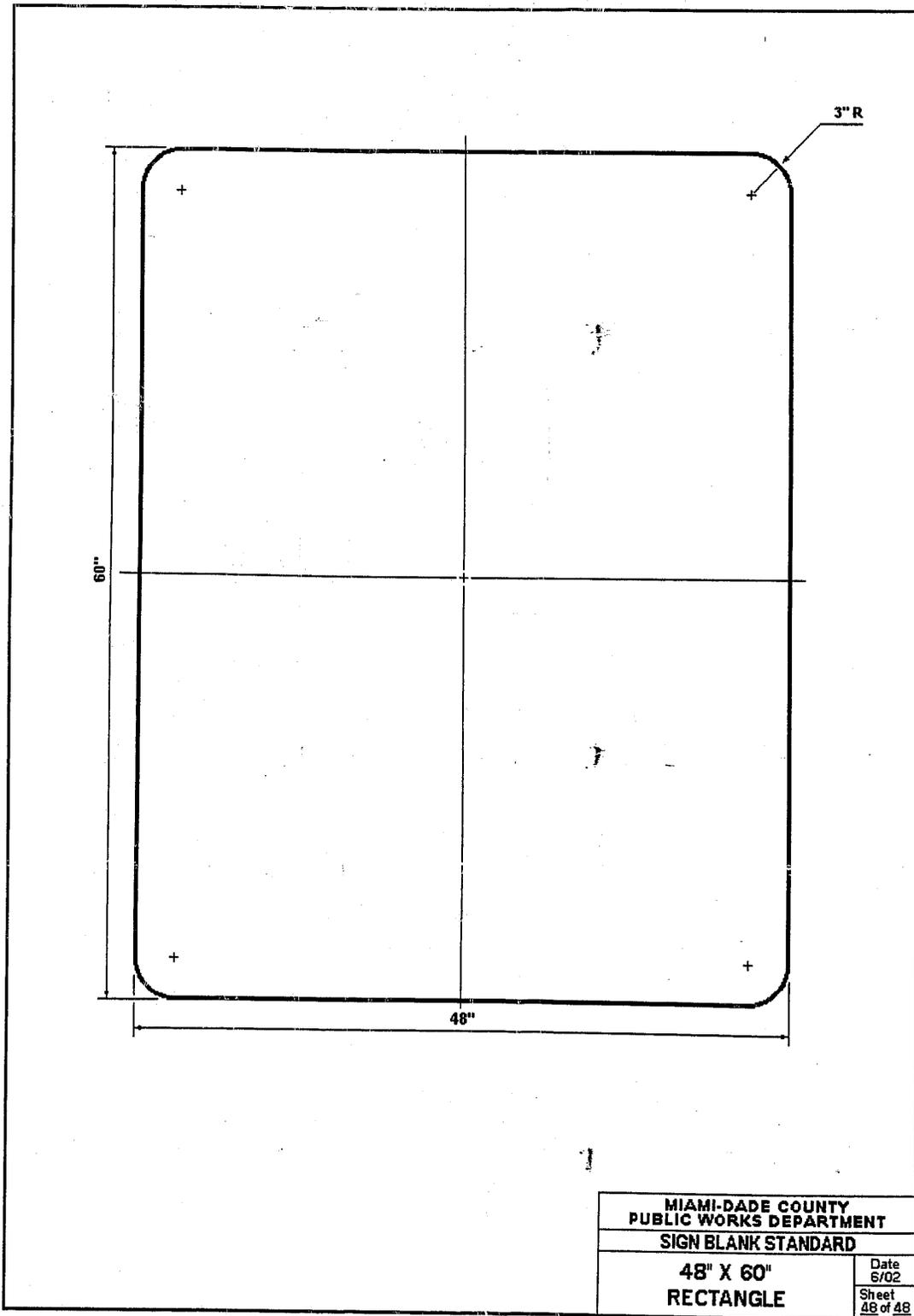


TRAFFIC CONTROL SIGN FABRICATION DRAWINGS



MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
36" X 48"	Date 6/02
RECTANGLE	Sheet 47 of 48

TRAFFIC CONTROL SIGN FABRICATION DRAWINGS

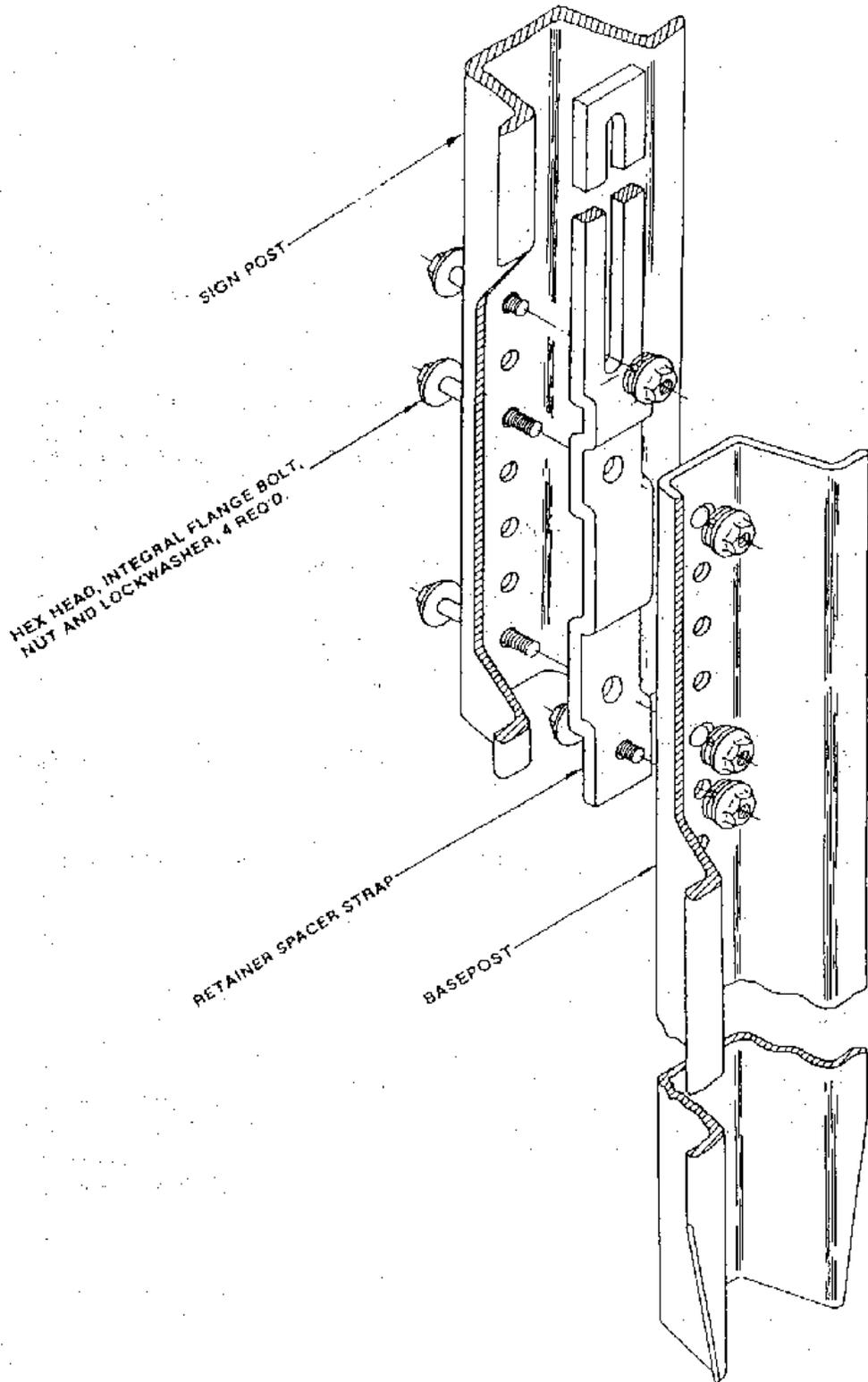


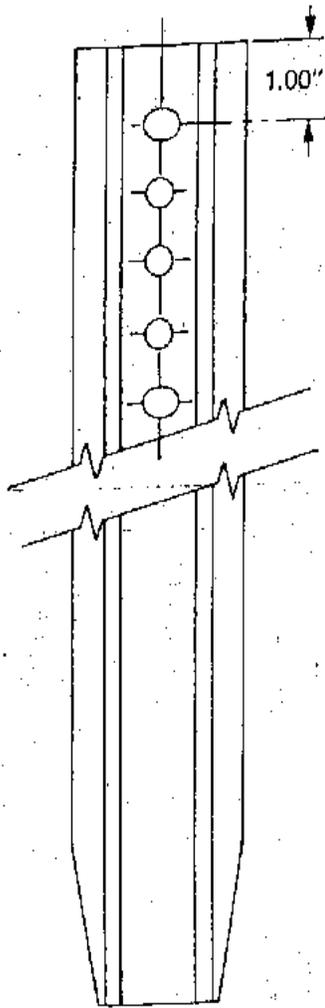
MIAMI-DADE COUNTY PUBLIC WORKS DEPARTMENT	
SIGN BLANK STANDARD	
48" X 60" RECTANGLE	Date 6/02
	Sheet 48 of 48

ALUMINUM
SIGN BLANKS,
BREAK-AWAY
GALVANIZED SIGN & BASE
POSTS

APPENDIX

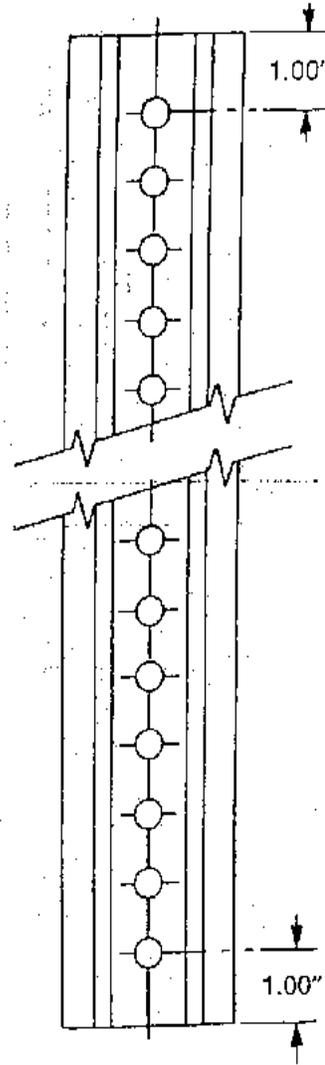
B





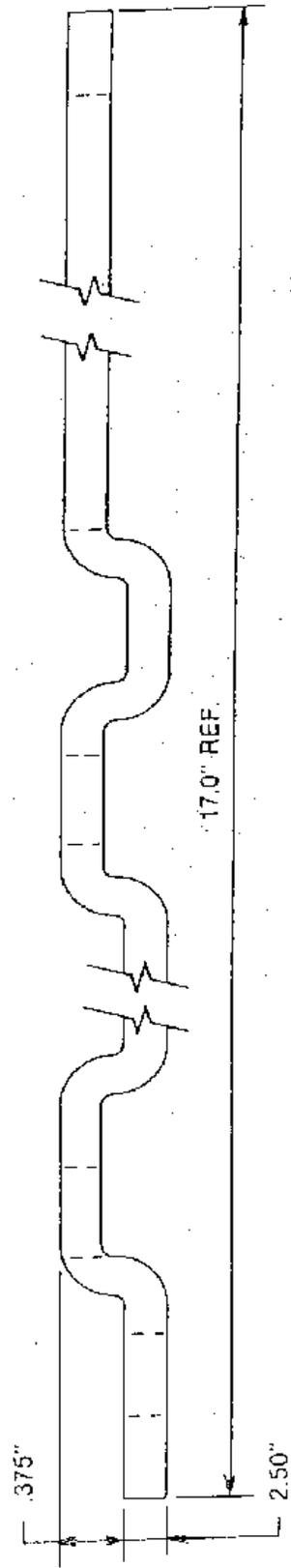
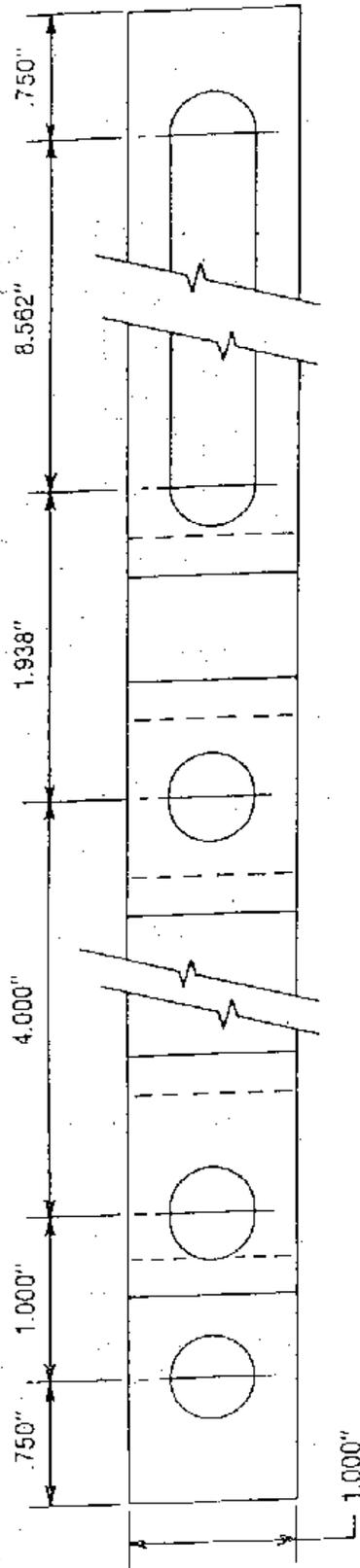
BASE POST

7/16" Dia. Holes on 1.00" Centers, Except First and Fifth are 7/16" x 1/2" slots
 Punched 18 Holes
 Bottom Pointed
 Available in 2.50 and 4.0 lb/ft
 Length - 3'-6" and 4'-0"

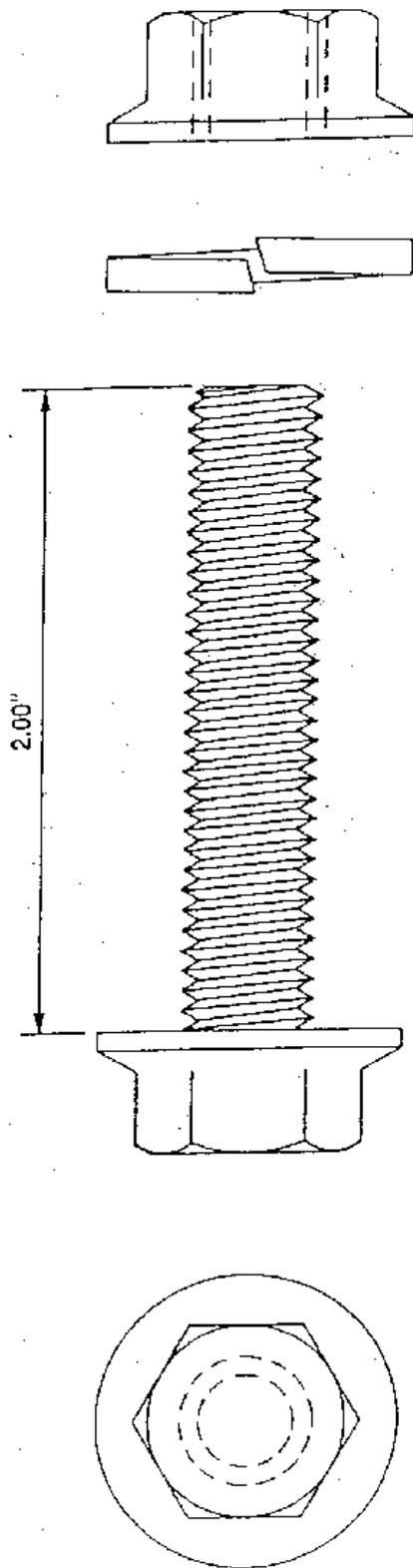


SIGN POST

7/16" Dia. Holes on 1.00" Centers
 Punched Full Length
 Available in 2.50 and 4.0 lb/ft.
 Length - 6'-0", 7'-0", 8'-0", 9'-0", 10'-0"
 11'-0", and 12'-0"



RETAINER-SPACER STRAP
For 2.5 and 4.0 lb/ft Sign Posts
Material - Steel AISI 1020
Finish - Hot Dip Galvanize Per ASTM A-123



HEX HEAD - INTEGRAL FLANGE BOLT, NUT AND LOCKWASHER

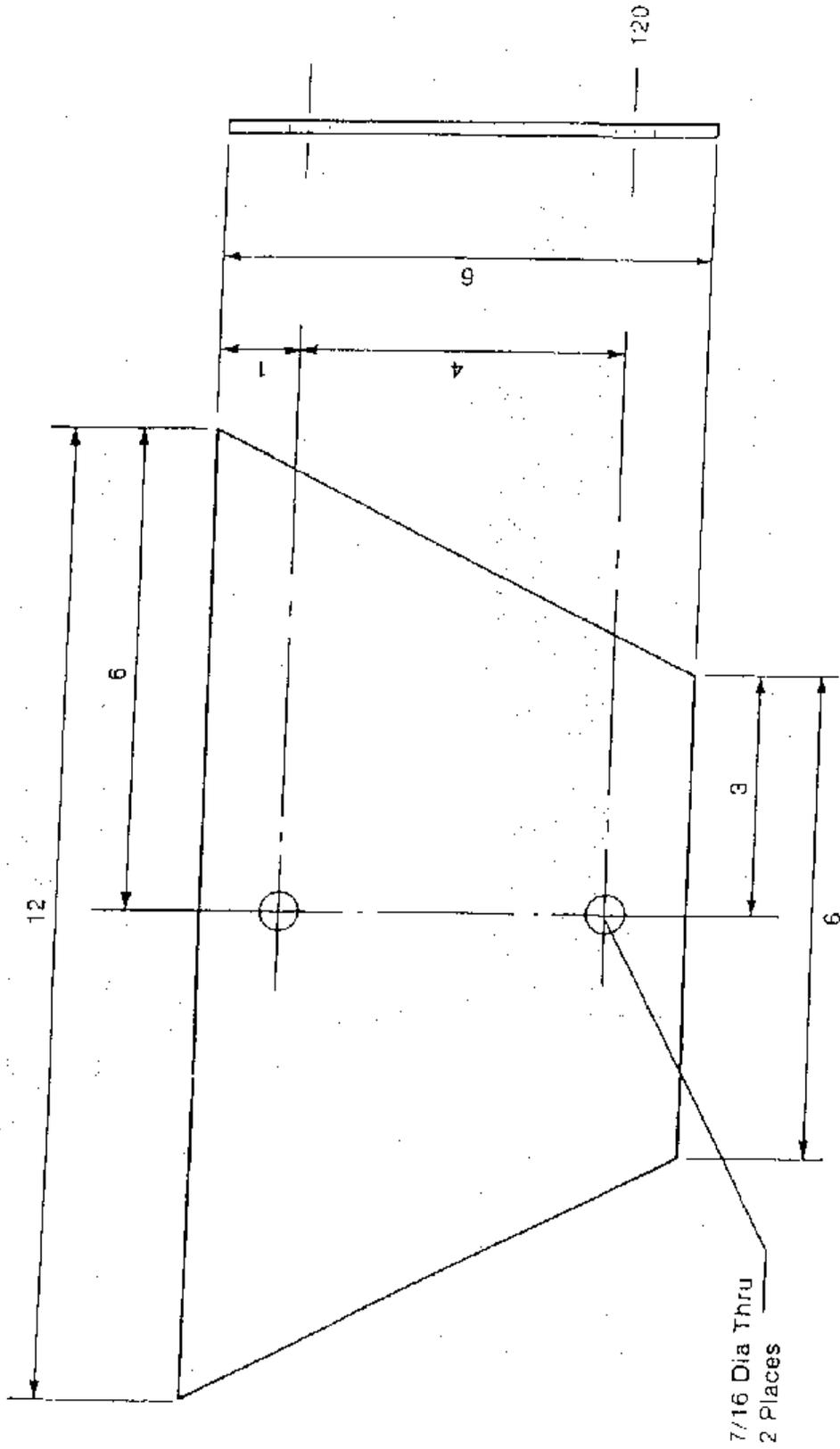
3/8" - 16 UNC x 2.0" Long

Bolt per ASTM A354, Grade BD (Grade 8)

Nut per ASTM A563, Grade DH

Lockwasher is extra duty helical spring

Finish - Mechanically Galvanized per ASTM B454-76, Class 25



LARGE ANCHOR PLATE
Material: Cold rolled carbon steel sheet per ASTM A366