

Memorandum



Date: November 2, 2011
To: Honorable Carlos A. Gimenez
Mayor
From: Lester Sola
Director
Internal Services Department
Subject: Recommendation for Approval to Award: Award Pins and Identification Nameplates

RECOMMENDATION

It is recommended that the County Mayor award this contract to the vendors listed below for purchase of award pins and identification nameplates for various County departments.

CONTRACT NUMBER: 9231-0/18
CONTRACT TITLE: Award Pins and Identification Nameplates
TERM: 8 years
APPROVAL TO ADVERTISE: September 15, 2010
METHOD OF AWARD: To the three (3) responsive and responsible bidders offering the lowest aggregate price per group, with spot market quotations from the awarded vendors every six months.
PREVIOUS CONTRACT AMOUNT: \$88,000 for one year
CONTRACT AMOUNT: \$500,000

BACKGROUND

This contract will be used by various County departments for purchase of award pins and identification nameplates. The award pins are presented to County employees by the Board of County Commissioners in recognition for years of service. The identification nameplates are used by the Aviation and Internal Services Departments.

USING/MANAGING AGENCIES AND FUNDING SOURCES:

Department	Allocation	Funding Source	Contract Manager
Aviation	\$ 16,000	Proprietary Funds	Neivy Garcia
Board of County Commissioners	\$ 430,000	General Fund	Miriam Rivero

Internal Services	\$ 54,000	Internal Service Funds/ General Fund/ Proprietary Funds	Susana Ramirez
Total	\$ 500,000		

PROCUREMENT

CONTRACTING OFFICER: Thelma L. Rodriguez

VENDOR(S) RECOMMENDED FOR AWARD:

Awardee(s)	Address	Principal	Award
Entenmann-Rovin Company (Non-local Vendor)	2425 Garfield Avenue Los Angeles, CA 90040	Avram Ben-Yehuda,	Group 1- Primary & Group 2 - Secondary
Medalcraft Mint, Inc. (Non-local Vendor)	2660 W. Mason Street, Green Bay, WI 54303	William J. Plummer	Group 1- Secondary & Group 2 - Tertiary
V H Blockinton & Company, Inc. (Non-local Vendor)	221 John Dietsch Blvd. Attleboro, MA 02763	Carl R. Croce	Group 1 - Tertiary & Group 2 - Primary

PERFORMANCE DATA: There are no performance issues with the recommended firms.

COMPLIANCE DATA: There are no compliance issues with the recommended firms.

VENDOR(S) NOT RECOMMENDED FOR AWARD:

Proposer(s)	Reason for Not Recommending
Awards, LLC (Local Vendor)	Bid is non-responsive per CAO's opinion.
Brown Industries, Inc. (Non-local Vendor)	"No Bid"
Caras, LLC (Non-local Vendor)	Bid is non-responsive per CAO's opinion.
Metis, Inc. (Non-local Vendor)	Bid was found to be non-responsible. Bidder was not able to provide three (3) references as required by the solicitation.
O.C. Tanner Recognition Company (Non-local Vendor)	Bid is non-responsive per CAO's opinion.
Seybert Sales Company, Inc. (Non-local Vendor)	Bid is non-responsive per CAO's opinion.

CONTRACT MEASURES: The Small Business Enterprise (SBE) Bid Preference was applied in accordance with the Ordinance.

LIVING WAGE: The services being provided are not covered under the Living Wage Ordinance.

USER ACCESS PROGRAM: The User Access Program provision will apply. The 2% program discount will be collected on all purchases where permitted by funding source.

LOCAL PREFERENCE: The Local Preference was applied in accordance with the Ordinance.

ESTIMATED CONTRACT COMMENCEMENT DATE: Upon approval by the Mayor.

Approved



Carlos A. Gimenez
Mayor

11/9/11

Date

c: Miriam Singer, CPPO, Assistant Director, Internal Services Department