

Implementing Order



Implementing Order No.: IO 4-33

Title: FEE SCHEDULE FOR MIAMI-DADE POLICE DEPARTMENT

Ordered: 9/18/2014

Effective: 10/01/2014

AUTHORITY:

Chapter 48.195 (3) and 119.07, Florida Statutes; Section 4.02 of the Miami-Dade County Home Rule Amendment and Charter; Sections 2-92 and 2-92.1 of the Code of Miami-Dade County; and Administrative Order 4-48.

SUPERSEDES:

This Implementing Order supersedes previous Administrative Order 4-33, effective October 1, 2000.

POLICY:

The following schedule of fees and charges reflects the current rates charged by the Miami-Dade Police Department (MDPD) for the specific services described. State law, the County Code, and other Implementing Orders may provide for fees or charges not covered under this Implementing Order.

PROCEDURE:

The Director of MDPD is authorized to establish procedures and forms necessary to provide these services and to collect and account for the revenues received.

This Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

Approved by the County Attorney as
to form and legal sufficiency _____

**MIAMI-DADE POLICE DEPARTMENT
FEE SCHEDULE**

Description of Fees	
Hotel and Motel Employee's Identification Card	\$ 8.00
*Photographs	5.00
Police Clearance Letter (letter provided indication results of Search for Miami-Dade County information only)	5.00
*Fingerprints	\$15.00
*Xerox copies of police reports and public documents not specifically named herein:	
One sided copies (per page)	.15
Double sided copies (per page)	.20
Certified copies (per page)	1.00
Extensive Research Charge (in excess of 20 minutes to research)	Employee salary plus fringe benefits, plus copy and certification charges if applicable.
Used Motor Vehicle Parts Dealer	200.00
Contract Tow Truck Driver	8.00
Tip Sheet Permits	25.00
Solid Waste Department Clearance	10.00
MDPD Departmental Manual on CD	3.00
Duplication of Investigative Video DVD	10.00*
Duplication of Communications Audio CD	\$1.00 for CD plus employee salary plus fringe benefits if research is in excess of 20 minutes**
Training and Information DVD:	
1-10 minutes in length	9.95***
10-20 minutes in length	19.95***
20-30 minutes in length, or more	25.95***
Behind the Silver Badge Video	19.95***

Administrative Fee for Civil Violation Hearing	117.00
Training for Junk Dealers or Scrap Metal Processors	150.00

OUT-OF-STATE CUSTOMERS ONLY

Recording Facts on Affidavit of Service	15.00
Notarizing Officer's Affidavit of Service	5.00
Obtaining Clerk's Certificate for Notary	
Sheriff's Copy	2.00
Clerk's Copy	2.00
Description of Person Form	10.00
Any return of process documents, Served or unserved, when postage rate is:	
\$.25 to \$1.00	1.00
\$1.01 to \$2.00	2.00
\$2.01 to \$3.00	3.00
Providing immediate mail notification before or after service	5.00
Request for Personal Service when Florida Law allows substitute service or posting	44.00

* Not applicable to any government, law enforcement, or military agency.

** Not applicable to law enforcement agencies or State Attorney's Office.

*** DVDs purchased by non-government entities or the public will pay a State sales tax of (6.5%)